



**FROM:** Chief Jim Armstrong  
**TO:** Traffic Commission Members  
**SUBJECT:** May 3, 2024 Traffic Committee Meeting  
**DATE:** May 3, 2024

The May 3, 2024 Meeting Minutes were approved as written.

**MEMBERS PRESENT:**

Mike Grissom	Police Department
Charles Stankovic	Engineering
Justin Frankenberg	Emergency Management
Chad Briggs	City Council
Jim Armstrong	Police Department

**MEMBERS ABSENT:**

Mark Piontek	City Attorney
Duane Reed	City Council

**VISITORS:**

Jason Holmes	Street Department
Andrea Lueken	Engineering
Chris Parker	Washington Missourian
Jesse Turner	Business Owner
Carl Eckhardt	2240 Weber Heights
Steve Reiling	2238 Weber Heights
Paul Nealis	2226 Weber Heights
James Leslie	2224 Weber Heights
Sarah Skeen	City Planning
Wayne Dunker	Parks Department
Mark Skornia	Washington Fire Department

**OLD BUSINESS:**

4A 24-03-0012 Legion loading request: A shuttle service that will be working the Legion Regionals from August 4-13 has requested designated on-street stops on Front Street and Main Street. Representatives from the shuttle service were unable to attend this meeting, and were supposed to meet with engineering prior to the meeting, however did not show up for the meeting. This item will be left on the agenda so that engineering can follow up with the requesting party one more time. (OPEN)

4B 24-03-0013 Traffic issues caused by Club Carwash: Over the last several months, the committee has been discussing traffic congestion that is caused by Club Carwash on busy days. The primary are of concern has been the intersection of 5<sup>th</sup> Street and Willows Court. After much discussion, the committee has identified two possible solutions to the congestion at that intersection:

1. A new entrance to Club Carwash that is located further to the South on Willows Court: Engineering estimates that this project would cost roughly \$30,000 and it is unlikely that the carwash will participate in funding the project.
2. A right in/right out only at the entrance to Club Carwash: This would be accomplished with the use of delineator posts that will force ALL TRAFFIC that intends to enter the carwash to turn around in the cul-de-sac at Willows Court. This solution was also not seen as ideal since it would force traffic to funnel into the residential cul-de-sac even during times when the carwash is not busy.

Prior to the meeting, Mike Grissom attempted to get a formal position either in support of or against #2 above from the HOA at Willows Court, however they currently do not have a functioning HOA. The committee discussed both options further and noted that #1 was not a likely solution due to the lack of funding for such a project. The committee was also hesitant to implement option #2 due to fears of additional complaints from residents of the subdivision about the drastic increase in turn around traffic. Mike Grissom will reach out to the residents who brought the original complaint and will encourage them to poll their neighbors. If they collect signatures from enough neighbors in support of concept #2 then the committee will move forward with it. (OPEN)

#### NEW BUSINESS:

5A 24-05-0023 Street Closure Requests: The committee reviewed and approved street closure request for the following events:

Borgia Grade School Field Day	Food Stock
Farm to Table	Fall Festival
Holiday Parade of Lights	Art and Wine Fest
WHS Homecoming	

5B 24-05-0024 E-Scooter Request: The committee was visited by Jesse Turner, who is the owner of the Sand Bar. Mr. Turner briefed the committee on his request to enter in to an exclusive contract to provide E-Scooters throughout the city similar to what Lime had. Mr. Turner indicated that his goal was to provide several pick up/drop off locations downtown along with the city park. Turner informed the committee that the scooters, which are made by Levy Electric include a required application for checkout that also requires riders to bring the scooters back to specific locations prior to ending a ride. The committee discussed the details of the safeguards and agreements in place between the city and Lime during their contract to ensure that Mr. Turner was able to accommodate all of the same criteria. Those items were as follows:

1. Scooters not to operate between 10pm and 5am.

2. Scooters not allowed in festival districts. This was accomplished using the scooters GPS and geofencing features.
3. Photo ID required to start a ride to ensure valid driver's license.
4. No scooters allowed South of Mo 100. Also no operation along 5<sup>th</sup> Street. Scooters can operate across 5<sup>th</sup> Street.
5. Reduced speed of 10mph on park trail systems.
6. Insurance- Mr. Turner indicated that the scooters carry liability coverages of 2 million per incident and 4 million aggregate. Turner indicated that he could get the city named as an additional insured on the policy just as Lime had.
7. Profit Sharing- Mr. Turner agreed to the same cost sharing agreement that Lime had which was 5 cents per trip or a minimum of \$200 monthly. He had also discussed interest on his part of installing charging infrastructure at the pickup and drop off locations. He proposed that the equipment would be installed at his cost and that he would pay for the electric. Under that scenario, Turner indicated that he would be willing to share an additional 10% with the city on top of the share mentioned above.
8. Property Damage- The group discussed past property damage issues involving rental scooters and noted that towards the end of the contract with Lime a fund had been created to recoup some of the city's losses for man hours, etc. in cleaning up graffiti caused by tire marks. As a remedy to that concern, Mr. Turner indicated that he would be willing to take responsibility for cleanup of that type of property damage.

The majority of the committee members were neutral on the concept that Mr. Turner had proposed, however ultimately an unopposed vote was made to send the item to City Council for feedback providing that all of the above criteria are met as part of a new MOU. (CLOSED)

5C 24-05-0025 Food Truck at Sand Bar: Mr. Turner also briefed the committee on his request for an updated special use permit to allow his food truck on the parking lot of the bar to change it's operating hours. Currently the food truck operates from 5:00pm to 12:00. Mr. Turner would like to open the food truck from 11:00am to 2:00am. The committee noted no traffic concerns as a result of opening the food truck earlier, however both Mike Grissom and Chief Armstrong cited concerns with allowing the truck to remain open until 2:00am. Mike Grissom noted that it is not uncommon for large crowds of people to congregate outside of the bar at closing time, sometimes even in the street. This causes the Police Department to have to stand by outside of the bar to keep people out of the streets. The concern was that leaving the truck open until 2:00am would make this problem worse and would also create much more potential for noise complaints and other disturbances. Both Grissom and Armstrong were more comfortable with the request provided that the truck did not remain open past 1:00am. This item was brought to the committee for discussion only since it is not the committee's authority to amend the special use permit. (CLOSED)

5D 24-05-0026 Stop sign request at Rabbit Trail and Statten Drive: The committee was visited by several residents who live in the area. The residents expressed concerns in reference to an increase in traffic volume along with what they believe to be a speed issue in the area. They indicated that the risk at this location is compounded by the large number of pedestrians walking and the lack of sidewalks. Mike Grissom explained the committee's stance on using stop signs for speed control based on current MUTCD standards. Engineering is currently in the process of

collecting updated speed data in the area. This item will be left on the agenda until that data is available. (OPEN)

5E 24-05-0027 Alley signage request: A request was received to add signage to help control speed in the city alley that runs North and South near the Washington Coffee Shop. The committee discussed this request and noted that the city does not sign alleyways for speed. (CLOSED)

5F 24-05-0028 Corpus Christi Procession: Mark Skornia briefed the committee on the current plans for this year's procession. The committee reviewed the proposed route and noted that the section of Third Street that the procession intends to use may be partially closed for construction in June when the procession takes place. The committee approved of the overall concept with the understanding that Mark Skornia would work with Engineering as the procession approaches and will amend the route if necessary. (CLOSED)

5G 24-05-0029 Colors of Cancer Beverage Run: A street closure request was turned in for a run which is being sponsored by the American Cancer Society. The run will take place on 06/01/2024 at 8:00am and will start in the area of 300 W Front Street. The route travels along Front Street and to the City Park. The request included a proposal to entirely close a section of Front Street near the start along with the closing of a city parking lot. The committee looked at the request to close Front Street and denied that portion since Front Street is seen as a major East/West corridor. The remainder of the run concept to include the route was approved by the committee. The event planners will have to complete an application with Parks Department to reserve the city parking lot. That information will be passed along. (CLOSED)

The next scheduled meeting will be held on June 3, 2024 at 8:00 am in City Council Chambers.

Respectfully,

Chief Jim Armstrong  
Washington Police Department

CC:  
Each Member  
Sherri Klekamp