

**MINUTES OF THE MEETING OF THE  
PARKS AND RECREATION COMMISSION  
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI  
March 13, 2024**

**Agenda Item #1: Call Meeting to Order** – Sparky Stuckenschneider, called the meeting to order at 5:30 p.m.

**Agenda Item #2: Roll Call** – Director of Parks & Recreation, Wayne Dunker called roll.

In attendance: Co-Chairs Sparky Stuckenschneider and Tessie Steffens. Members: Bob Kloepfel, Jeannie Miller-Wood, Dave Wehmeyer, Betty Werner, Gavin Wooley and Council Liaisons Al Behr and Jeff Patke.

Not in attendance: Bob Dzurick, John Freitag and Kevin Kriete.

**Agenda Item #3: Pledge of Allegiance**

**Agenda Item #4: Approval Minutes** – February 14 minutes by Tessie Steffens with a second by Betty Werner.

**Agenda Item #5: Parks Report** – *given by Wayne Dunker*

- The landscaping and rocks will be installed soon at Lafayette Plaza Park. It will look nice when completed.
- Finished composting trails at Miller Post Nature Reserve. Have 15 more tandem truck loads to haul until completed.
- The Riverfront parking lot will be paved soon. Waiting on asphalt company to open for the season. There will be concrete islands and lighting in the future. The lower boat trailer parking area will be re-paved at the same time.
- West Trail Riverbank Washout Project is complete. The Core of Engineers did a very nice job and the Trail is open.
- Still waiting for the Lake fountain repairs to be completed. The cost is \$6,000 to rebuild the motor. No longer under warranty.
- Have a new full time park maintenance employee starting March 25<sup>th</sup>. The position is being funded by the additional 3% marijuana tax.
- Athletic field prep work is beginning, we are in the middle of landscape bed work. Tree work and cutting back grasses are all winding down.
- To date, sold 94 discounted pool passes.
- Summer Day Camp has 214 kids registered. Camp is half full.
- Easter Egg Hunt is March 23<sup>rd</sup> at 9am, need volunteers.
- Next Commission meeting will be April 10 at Riverfront Park – Main Pavilion.

**Agenda Item #6: Communications from Audience** – None

**Agenda Item #7: Old Business**

- **Plastic Bag recycling - Update:**
  - We have the new bench already. It will be placed at the Library. We will have a plaque/sign made to place on the bench. We have gotten lots of calls about the

program. It's a great community service. Hopefully someone will continue with the program.

- **Park Master Plan - Update**
  - No updates, sorry.

## **Agenda Items #8: New Business**

### **Park Facility Rental Fee Proposals:**

- Wayne is working internally on the fees. He will email them once completed.
- Based on the verbiage in the ordinance, not sure if it had to go to council. Revised fees need to be approved by City Council.

### **Arbor Day/Earth Day 2024:**

- We will be handing out seed packets, seedlings and bulbs on April 20<sup>th</sup> from 9am to 11am. In conjunction with the Farmers Market.
- Sarah Skeen will have WHS students doing a storm water demonstration.
- Callery Pear Buyback program- Washington is giving away bigger trees that people will want to plant instead of a seedlings.
- Sponsored by Bernie Hillermann Memorial Donation Fund to purchase 35 trees.

### **Pool Management & Operations RFP**

- We have received three RFPs. Midwest Pool Management (MPM) was the lowest and in state.
- Will go to Council on March 18<sup>th</sup> for approval.

### **Trail Connection Design RFQ – Update:**

- Can't start until State Parks sends a letter stating we are approved.
- The goal is to have the project completed by the end of April 2025.

### **Main Stage Roof**

- Contract going to City Council on 3-18-24 for professional design services to investigate the roof to see what it will cost.
- Will move funds from one project to another to get the project started.

### **Other:**

- Jeff Patke reported the Legion Regional Tournament Director is in town tomorrow and Friday.
- Rawlings has signed on to be the main sponsor for the tournament
- Post 218 is working on a logo, transportation, dinner event and merchandise.

**Agenda Item #9: Executive Session:** None

**Agenda Item #10: Next Meeting** – April 10, 2024 - OUTSIDE AT RIVERFRONT PARK

**Agenda Item #11: Adjournment** – The meeting was adjourned at 6:04 p.m. by Tessie Steffens with a second by Jeanne Miller-Wood.

MINUTES ARE SUBJECT TO PARKS AND RECREATION COMMISSION APPROVAL.