

**COUNCIL WORKSHOP MEETING  
MONDAY, APRIL 1, 2024 – 5:30 P.M.  
COUNCIL CHAMBER  
405 JEFFERSON STREET  
WASHINGTON, MO**

**INTRODUCTORY ITEMS:**

Roll call/Pledge of Allegiance

**ACTION:**

**1. APPROVAL OF MINUTES:**

Approval of the March 4, 2024, Workshop minutes

Approve/Mayor

**2. PRESENTATIONS:**

A. Sporlan Valve Plant #1 Superfund Site Update

Discussion

**3. REPORT OF DEPARTMENT HEADS:**

**4. EXECUTIVE SESSION:**

Public vote on whether or not to hold a closed meeting to discuss personnel, legal or real estate matters pursuant to Section 610.021 RSMo (2000)

ROLL CALL VOTE

**5. ADJOURNMENT:**

**MINUTES OF THE  
CITY OF WASHINGTON, MISSOURI  
COUNCIL WORKSHOP MEETING  
MONDAY, MARCH 4, 2024**

The Council Workshop Meeting was held on Monday, March 4, 2024, at 6:00 p.m. in the Council Chamber, 405 Jefferson Street, Washington, Missouri. Mayor Hagedorn opened the meeting with roll call and Pledge of Allegiance.

<b>Mayor:</b>	Doug Hagedorn	Present	
<b>Council Members:</b>	<b>Ward I</b>	Al Behr	Present
		Duane Reed	Present
	<b>Ward II</b>	Mark Hidritch	Present
		Mark Wessels	Present
	<b>Ward III</b>	Chad Briggs	Present
		Jeff Patke	Present
	<b>Ward IV</b>	Mike Coulter	Present
		Joe Holtmeier	Present

<b>Also Present:</b>	City Administrator	Darren Lamb
	City Clerk	Sherri Klekamp
	Library Director	Nelson Appell
	Public Works Superintendent	Kevin Quaethem
	Street Superintendent	Tony Bonastia
	Airport Manager	Kevin Hellmann
	City Engineer	Charles Stankovic
	Economic Development Director	Sal Maniaci
	Emergency Management Director	Justin Frankenberg
	Fire Chief	Tim Frankenberg
	Police Chief	Chief Armstrong

**Approval of Minutes**

A motion to approve the minutes from the February 5, 2024, Workshop meeting as presented made by Patke seconded by Coulter, passed without dissent.

**Report of Department Heads**

**A. Airport Department-**

**a. Airport Fuel Pump Purchase**

*February 28, 2024*

*Mayor & City Council*

*City of Washington*

*Washington, MO 63090*

*Re: Airport Fuel Pump*

*Mayor & City Council,*

*On your agenda for the March 4<sup>th</sup> meeting is a contract with Mid-State Petroleum Equipment, Inc. to install a new fuel pump at the airport. They were the low bid at \$16,008.05. The current*

March 4, 2024

*budget has a line item for this equipment for \$20,000. Staff recommends approval of the contract.*

*Feel free to reach out with any questions.*

*Sincerely,*

*Sal Maniaci*

*Community and Economic Development Director*

Airport Manager Kevin Hellmann discussed the purchase. After a brief discussion, a motion to forward to Council made by Patke, seconded by Coulter, passed without dissent.

**B. Engineering Department-**

**a. Detention Basin Retrofit Project**

*February 28, 2024*

*Honorable Mayor and City Council*

*City of Washington*

*Washington, MO 63090*

*RE: Detention Basin Retrofit Project – MS4 Stormwater Projects*

*Dear Mayor and City Council Members:*

*Staff has been working on a plan to retrofit existing stormwater detention basins. This project has been budgeted for in the 23-24 budget. Speaking with contacts at MoDNR this type of project would be very beneficial for the City in helping achieve MS4 compliance with the state in a few different areas. The overall plan is to retrofit existing stormwater detention basin to include treatment for stormwater quality. Potentially exploring other detention basins throughout the City even privately maintained basins after starting with City owned ones.*

*Existing detention basins are in place for flood control. The plan is to start with City owned detention basins that are in highly visible areas and/or need of repair. The visibility is important factor for DNR compliance from a public education standpoint. So the project is proposed to have public participation as well as signs and further possibilities for education on water quality systems about their function and importance. Two areas identified by staff were the detention basin at High Street north of 14 Street and the area south of 8<sup>th</sup> Street between Locust Street and Jefferson Street next to the new Busch Creek Greenway Trail.*

*With this plan there is an opportunity to work with a developer on the site at 8<sup>th</sup> and Jefferson Street to build a bioretention basin. This would include taking the money that they would be required to build a detention facility for flood control on their property and utilize it instead to cover some of the costs for construction of a regional water quality bioretention basin. That estimated cost to be contributed is about \$12,079. This proposal has been discussed by the Stormwater Committee and they recommend that we move forward.*

*Respectfully submitted,*

*Charles Stankovic, P.E.*

*City Engineer*

City Administrator Darren Lamb and City Engineer Charles Stankovic discussed the project. Discussion ensued.

**C. Police Department-**

**a. Police Recruitment**

*February 27, 2024*

*Mayor Doug Hagedorn*

March 4, 2024

*RE: Police Recruit position*

*Honorable Mayor and City Council,*

*As you know the police department is currently having difficulty recruiting and hiring qualified personnel. I often speak with area law enforcement leaders and this problem is common with other agencies and not intrinsic to Washington PD. Due to factors that would be too extensive to discuss in this letter, agencies are looking for ways to increase recruitment and attract qualified personnel. This market is very competitive so I feel we must do what we can to keep pace. One idea that was suggested it to seek out individuals that are interested in becoming a police officer but do not currently meet the training and certification requirements. This would be accomplished by hiring an individual(s) and sponsoring them as they complete the police academy. This is not a new concept but had fallen out of favor prior to recent recruitment challenges.*

*I propose that we add the position of Police Recruit to the police department. To apply for the Police Recruit position, interested individuals will complete a process similar to hiring a full-time police officer. However, if selected the individual would be hired as a non-commissioned full-time City employee (Recruit). The Recruit would then receive compensation at a rate much lower than a commissioned police officer. The Recruit would also be required to sign an Academy Sponsorship Agreement. This agreement would require the recruit to successfully complete a police academy and meet Missouri POST Commission standards. Additionally, the Recruit must agree to continue employment with the Washington Police Department for a specified term. If the Recruit breaches this agreement, they will be required to reimburse the City for sponsorship costs.*

*This program would not impact the current budget in that we would utilize current open police officer positions to fund the Recruit position. In other words, we would not fill the open position while the Recruit is completing the police academy. Then upon successful completion of the academy they would transition to the full-time commissioned police officer position. In fact, since the Recruit will be compensated at a lower rate this will create a savings in wages during that time.*

*Obviously, this program would require the department to operate below maximum staffing for the six-month period the Recruit is completing the police academy. The police department staff are on board with this and understand the benefits of obtaining a highly qualified and trained individual that is making a commitment to the City.*

*City staff are currently working out the details for the Academy Sponsorship Agreement. We already have interest from a few individuals. Furthermore, we would use the Police Recruit sponsorship program as a recruitment tool.*

*Should you have any questions prior to the council workshop, please reach out to me.*

*Sincerely,*

*Chief Jim Armstrong*

*City Administrator Darren Lamb and Police Chief Jim Armstrong discussed the recruitment plan. Discussion ensued.*

**D. Administration Department-**

**a. Main Stage Roof**

*July 29, 2021*

*Honorable Mayor and City Council*

*Washington, MO*

March 4, 2024

*Re: Engineering Services for Main Stage Roof Project*

*Honorable Mayor and Council,*

*One of the projects identified within the Capital Improvement Sales Tax campaign was the addition of a roof structure over the mainstage at our fairgrounds. City staff have been working on a committee with representatives of the Chamber to identify the best structure for the stage.*

*On April 28<sup>th</sup>, 2021 the City solicited requests for qualifications and received qualification statements from two firms. After reviewing and scoring the submittals, the committee recommended to enter into a contract with Cochran Engineering for engineering design and inspection services.*

*The Capital Improvement Sales Tax budgeted \$375,000 for the project and the 2020/21 budget identified completion in 2023. The Chamber has requested the City consider moving up the project to the 2021/22 budget. Staff is aware of other projects requesting the same. These projects will be submitted for review at the budget hearing in September of this year.*

*In addition to the request, the committee is requesting an approximate 30% increase towards the budget of this project for a total of \$482,206.25 including construction, engineering and design fees. Additional funding may be transferred/reduced from other park projects such as the restroom replacement and light standards on the fairgrounds.*

*Attached is a rendering of the roof structure.*

*Sincerely,*

*Darren Lamb, AICP*

*City Administrator*

City Administrator Darren Lamb discussed the Mainstage Roof. On January 31, 2024, the Capital Improvement Sales Tax Committee met to review all of the projects the City has completed or are in the works to be completed by 2026. Staff pursued the Mainstage Roof in 2021 (see above letter for reference.) Bids were received and the lowest bid came in around \$1,000,000.00. Due to the lack of funding, the project was placed on hold. The committee met and recommended to forgo the renovation of the Northgate Bathrooms at the Fairgrounds (estimated budget of \$220,000) and take those funds and add it to the Mainstage Roof in addition to what Council had already committed to back in 2021 (\$482,206.25). What's also being proposed is to add the check (\$52,629.72) that the Washington Area Chamber of Commerce gave back to the City as part of the agreement for leasing the fairgrounds. The new commitment amount would be \$754,835.97. Discussion ensued regarding moving forward with the project.

### **Executive Session**

Public vote on whether or not to hold a closed meeting to discuss personnel, legal or real estate matters pursuant to Section 610.021 RSMo (2000) passed on 6:52 p.m. on the following roll call vote; Behr-aye, Briggs-aye, Coulter-aye, Hidritch-aye, Holtmeier-aye, Patke-aye, Reed-aye, Wessels-aye.

The regular session reconvened at 7:00 p.m.

### **Adjournment**

With no further business to discuss, a motion to adjourn made at 7:00 p.m. by Behr, seconded by Holtmeier passed without dissent.

March 4, 2024