

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
MONDAY, SEPTEMBER 18, 2023**

INTRODUCTORY ITEMS:

The Regular Meeting of the City of Washington, Missouri, City Council was held on Monday, September 18, 2023, at 7:00 p.m. in the Council Chamber. Mayor Doug Hagedorn opened the meeting with roll call and Pledge of Allegiance.

Mayor:	Doug Hagedorn	Present
Council Members:	Ward I	Al Behr Present
		Duane Reed Present
	Ward II	Mark Hidritch Present
		Mark Wessels Present
	Ward III	Chad Briggs Absent
		Jeff Patke Present
	Ward IV	Mike Coulter Present
		Joe Holtmeier Present

Also Present:	City Attorney	Mark Piontek
	City Administrator	Darren Lamb
	City Clerk	Sherri Klekamp
	Economic Development Director	Sal Maniaci
	Police Chief	Jim Armstrong
	Finance Director	Mary Sprung
	Parks Director	Wayne Dunker
	Fire Chief	Tim Frankenberg
	Human Resources Manager	Shauna Pfitzinger
	Communications Director	Jennifer Brune
	Interim City Engineer	Charles Stankovic
	Public Works Superintendent	Kevin Quaethem
	Street Superintendent	Tony Bonastia

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the City Clerk. Each ordinance is read a minimum of twice by title, unless otherwise noted.

Approval of Minutes:

* Approval of the Minutes from the September 5, 2023, Council Meeting

A motion to accept the minutes as presented made by Councilmember Behr, seconded by Councilmember Patke, passed without dissent.

Approval and Adjustment of Agenda including Consent Agenda:

- * Collector's/Treasurer's Report Summary – April & May 2023
- * Investment Report – April & May 2023

A motion to accept and approve the agenda including the consent agenda accordingly made by Councilmember Patke, seconded by Councilmember Holtmeier passed without dissent.

PRIORITY ITEMS:

Mayor's Presentations, Appointments & Reappointments:

- * Proclamation – Water and Wastewater Professionals Week

Water and Wastewater

Professionals Week

September 10 – September 16, 2023

WHEREAS, water is one of our most valuable economic, environmental, and recreational resources; and

WHEREAS, safe drinking water sustains the life, health, and safety of our citizens; and

WHEREAS, abundant water supplies attract industry and investment, and create jobs; and

WHEREAS, proper transport and treatment of wastewater contributes to healthy communities, and improved water quality for streams, rivers, and lakes; and

WHEREAS, water and wastewater professionals maintain and operate the infrastructure, facilities, and services that are vital to sustainable and resilient communities, public health, high quality of life, and the wellbeing of all Missourians; and

WHEREAS, communities rely on water and wastewater professionals to maintain services through extreme weather events, such as drought, flooding and ice storms, and other difficult times; and

WHEREAS, Missouri's water and wastewater professionals include certified operators, maintenance personnel, laboratory staff, wastewater collection crews, biosolids workers, industrial waste pretreatment personnel, engineers, administrative staff, and others; and

WHEREAS, Water and Wastewater Professionals Week is a unique opportunity for these professionals and the communities they serve to join together to recognize the vital role water and wastewater professionals play in our daily lives.

NOW, THEREFORE, I, James D. Hagedorn, Mayor of the City of Washington, do hereby proclaim the week of September 10 – September 16, 2023, as Water and Wastewater Professionals Week in the City of Washington.

In Witness Whereof, I have hereunto set my hand and caused to be affixed the Seal of the City of Washington, Missouri this 18th day of September 2023.

James D. Hagedorn

Mayor

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PUBLIC HEARINGS

* Fiscal Year 2023-2024 Budget of the City of Washington, Missouri

NOTICE OF PUBLIC HEARING – BUDGET

The City Council of the City of Washington, Missouri, will formally consider for adoption the proposed budget for the fiscal period October 1, 2023 to September 30, 2024. The public hearing will be in the City Council Chambers at City Hall, 405 Jefferson Street, Washington, MO, at 7:00 P.M. C.D.T on September 18, 2023, or as soon thereafter as the public may be heard.

The proposed budget includes:

REVENUES:

<i>Estimated Revenues</i>	<i>\$41,091,110</i>
<i>Other Financing Sources</i>	<i>6,341,290</i>
<i>Projected Reserves-All Funds</i>	<i>26,894,840</i>
<i>TOTAL</i>	<i><u><u>\$74,327,240</u></u></i>

EXPENDITURES/EXPENSES:

<i>General Fund</i>	<i>\$15,054,130</i>
<i>Library Fund</i>	<i>898,840</i>
<i>Volunteer Fire Fund</i>	<i>1,345,860</i>
<i>Vehicle & Equipment Replacement Fund</i>	<i>1,239,000</i>
<i>Storm Water Improvement Fund</i>	<i>2,725,780</i>
<i>Capital Improvement Sales Tax Fund</i>	<i>6,582,850</i>
<i>Transportation Sales Tax Fund</i>	<i>7,907,630</i>
<i>Water Fund</i>	<i>3,589,080</i>
<i>Sewage Treatment Fund</i>	<i>6,049,000</i>
<i>Solid Waste Fund</i>	<i>5,532,700</i>
<i>Debt Service Funds</i>	<i>2,901,590</i>
<i>Other Financing Uses</i>	<i>6,331,290</i>
<i>TOTAL</i>	<i><u><u>\$60,157,750</u></u></i>
<i>Total Projected Fund Balances, 9/30/2024</i>	<i><u><u>\$14,169,490</u></u></i>

The proposed budget is available for public inspection at the Finance Director’s Office located at City Hall at 405 Jefferson Street between the hours of 8:00 A.M. and 5:00 P.M. C.D.T. Public comments and questions, both written and oral, will be heard and considered at the hearing aforementioned.

CITY OF WASHINGTON

Sherri Klekamp

City Clerk

Publish in the Washington Missourian on September 13, 2023, and the Weekend Washington Missourian on September 16, 2023.

To: City Council
From: Darren Lamb
cc: Mayor
Date: 9/13/23
Re: 23/24 Budget

Administration and Finance have completed final reviews of the budget. Below are highlights of the proposed budget:

General Fund

- *Grades 10 and 11 full time positions would be eligible (in addition to cola and merit) for a 5% market adjustment increase (excluding Communications/Dispatch)*
- *Grade 12 full time positions would be eligible (in addition to cola and merit) for a 1% market adjustment increase (excluding Communications/Dispatch)*
- *All Communications/Dispatch employees would be subject to a 3% cola and 2% merit in addition to a one time annual payment of \$5,500 at the end of the budget year.*
- *All commissioned officers would be subject to a 3% cola and 2% merit in addition to a one time annual payment based upon Prop P funding later this fall.*
- *All other full time and part time positions would be subject to a 3% cola and 2% merit.*
- *Annual payment to commissioned Police Officers (anticipated at \$4,000)*
- *4% increase in sales tax*
- *Salary Study similar to the full report completed in 2017*

Local Use Tax Fund

- *Prioritize and reconstruct existing private stormwater retention basins*
- *Utilize funds to slipline sanitary sewer mains to reduce infiltration*
- *4% increase in use tax*

Water Fund

- *Annual rate increase subject to CPI*
- *New water tower East end of town - \$600,000*

Wastewater rate increase

- *Public hearing and ordinance scheduled for September 27th, 2023*

Capital Improvement Sales Tax Fund

- *City Auditorium roof insulation and exterior improvements - \$135,000*
- *Downtown Washington improvements (including new light standards, paver replacement, utility burial, Front & Main infrastructure) \$925,000*
- *Equipment storage facility \$800,000*
- *Pool house renovation \$389,000*
- *Park maintenance building and shed remodel \$226,800*
- *Riverfront parking lot (old sandlot) \$250,000*

- *Sanitary Sewer slip lining \$250,000*
- *Oldenburg Industrial Park - \$3,500,000 (anticipated EDA grant of \$1.5 mill)*

Transportation Sales Tax Fund

- *East West Parkway - \$560,000*
- *Westlink Drive - \$467,750*
- *Don Avenue - \$200,000*
- *East Third St. - \$1,509, 950*
- *Jefferson St. - \$1,369,930*
- *W. Second St. - \$860,000*
- *Various Streets - \$200,000*
- *Riverfront Trail Connection \$425,000 (grant funding \$250,000)*

Marijuana Tax

- *One FTE and Parks Master Plan*
- *\$5,500 annual payment to Communications employees*

ARPA funds

- *Economic Development utility extensions \$500,000*
- *911 System upgrade priority dispatch EMD \$265,000*

Lamb: So, within your packets you have the proposed budget for our 23-24 Fiscal Years starting October 1. Just to give you a couple of the highlights, I would like to read some of those on the memo that we included in your packet.

On the General Fund as far as wages go:

- Grades 10 and 11 full-time positions would be eligible, in addition to cola and merit, for a 5% market adjustment increase; this excludes Communications and Dispatch.
- Grade 12 full-time positions would be eligible (in addition to cola and merit) for a 1% market adjustment increase; excluding Communications/Dispatch.
- All Communications Dispatch employees would be subject to a 3% cola and 2% merit in addition to a one-time annual payment of \$5,500 at the end of the budget year.
- All commissioned officers would be subject to a 3% cola and 2% merit in addition to a one-time annual payment based upon Prop P funding later this fall.
- All other full-time and part-time positions would be subject to a 3% cola and 2% merit.
- Annual payment to commissioned Police Officers (anticipated at \$4,000); that fluctuates obviously depending upon our sales tax.
- And proposing 4% increase in sales tax.
- And then also, a Salary Study would be similar to the full report that was completed in 2017 as being proposed in this budget.

And the Local Use:

- Prioritize and reconstruct existing private stormwater retention basins; there are a couple of projects that we have listed in that.

- Utilize funds to slipline sanitary sewer mains to reduce infiltration.
- And a 4% increase in use the use tax as far as revenue side goes.

On the Water Fund:

- Annual rate increase is subject to CPI, just like it is by ordinance.
- And the new water tower east end of town is \$600,000 to come out of the Water Fund.

Wastewater:

- Public Hearing an ordinance scheduled for September 27, that's next Wednesday.

Out of your Capital Sales Tax. You've got some projects that are carried overs from the previous year.

- City Auditorium roof insulation and exterior improvements; you should have some ordinances for those improvements at your meeting, I think it's the first meeting in October.
- Downtown Washington improvements \$925,000; that includes utility burial. Some new light *inaudible*, paver replacement.
- Equipment storage facility \$800,000; that's out at Public Works.
- Pool house renovation; you've got \$389,000.
- Park maintenance building and shed remodel \$226,000.
- Riverfront parking lot, the old sandlot \$250,000.
- Sanitary Sewer slip lining \$250,000.
- And Oldenburg Industrial Park at three and a half with an anticipated EDA Grant, hopefully to cover half of that which is \$1.5 million.

Transportation Sales Tax:

- East West Parkway \$560,000; that's a carry over project.
- Westlink Drive, another one which is just started I think at \$467,000 approximately.
- Don Avenue at \$200,000.
- East Third Street 1.5; that's a federally funded project.
- Jefferson Street, another federally funded project of 1.3.
- West Second Street \$860,000.
- Various Streets \$200,000.
- And Riverfront Trail Connection \$425,000 with a grant funding of \$250,000 to assist with that.

On the Marijuana Tax:

- You've got one full-time employee and a Parks Master Plan that we're proposed to go ahead and utilize for that revenue source.
- As well as what I mentioned earlier, the \$5,500 annual payment to Communications employees.

The ARPA Funds:

- Economic Development utility extensions, possibly a \$500,000.
- And also 911 System upgrade priority dispatch, this is the upgrades that we have to go ahead make for communications.

Those were the highlights, obviously that's not all inclusive, but those are the highlights of the proposed budget and if you have any other questions Mary is here.

Wessels: I have a couple of small ones. One of them, can you tell me what's going to happen with the, and I don't know if Mary would be the probable...

Lamb: We'll see whoever...

Wessels: For the Sandlot, you're talking about down by the river...

Lamb: Correct.

Wessels: What's going to happen with that?

Lamb: Well, the proposal was with the Capital Improvement Sales Tax was to go ahead and pave that and turn it into a parking lot, public parking lot for public parking.

Wessels: I remember a long time ago when we had that one big, you know riverfront concept...

Lamb: True.

Wessels: It was going to be like a amphitheater or something you know with some stands, places to have performances, that's no longer...

Lamb: That's no longer a part of, well I will say this, I'm not saying that the idea is completely *inaudible*..., but that was never funded in any plans that the City had. The Capital Improvement Sales Tax, it was discussed at the committee level but never really proposed to go ahead and pursue it any further. I know it was discussed more, but right now the only improvements that you have down there at least in this year's budget is for that parking lot.

Wessels: Alright, I just *inaudible*...one of the other ones I had, we, you mentioned the use of the Marijuana Tax, I can remember after we made a decision to go to those two pockets for that, the Parks Department and with the Emergency Services – Communications, and I think those were good moves.

Right after that, I heard some things and I know there was an article in the paper that talked about some places using some of those funds to go back to like helping with drug problems. And since it's come out of marijuana *inaudible*... so anyway, I know, and I don't think we need to go back and change anything at this point, maybe something, it all depends on that tax works out down the road.

But I know I also mentioned to Jennifer too and she seemed to feel that with this input into the salaries and so forth for her workers, that might allow some time for them to get some in-service training and so forth along because I'm looking at the reports we get every week, it seems about half of their calls deal with someone with a drug or an alcohol issue. So, I thought that it was good that she was looking at it.

One last one Mary, and I'll be quiet. I noticed that the total expenditures for this year are 60,000,000. It's what's anticipated. Is that similar to last years or does that change quite a bit or is it pretty close?

Sprung: No, it's higher. There's more capital outlay this year than there was last year.

Wessels: Okay, that's what I was wondering. And some of that coming through the capital improvement and from different places, transportation, okay.

Sprung: Yeah.

Lamb: Trying to keep the projects moving forward.

Wessels: Right, I understand. Thank you.

Hagedorn: Other questions guys? Alright, what do we need to do?

Lamb: You need a motion to accept it into the minutes.

Klekamp: It's a Public Hearing.

Piontek: It's a Public Hearing.

Lamb: Yeah, it's a Public Hearing.

Hagedorn: Mary, do you have anything to add before you leave the podium?

Sprung: No, not unless anybody else has questions.

Hagedorn: Thank you. Alright, Public Hearing. Anyone interested in speaking about our budget? Okay.

With no further discussion, a motion to accept this item into the minutes made by Councilmember Wessels, seconded by Councilmember Patke, passed without dissent.

Bill No. 23-12869, Ordinance No. 23-13835, an ordinance approving the budget of the City of Washington, Franklin County, Missouri for Fiscal Year 2023-2024.

The ordinance was introduced by Councilmember Patke.

With no further discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Reed-aye, Behr-aye, Hidritch-aye, Patke-aye, Coulter-aye, Holtmeier-aye, Briggs-absent.

CITIZENS COMMENTS

* None

UNFINISHED BUSINESS

* None

REPORT OF DEPARTMENT HEADS

* Update on the Second Street Project.

ORDINANCES/RESOLUTIONS

Bill No. 23-12870, Ordinance No. 23-13836, an ordinance authorizing and directing the City of Washington, Missouri to accept the Contract from AT&T for 911 call handling equipment and related services.

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Reed-aye, Behr-aye, Hidritch-aye, Patke-aye, Coulter-aye, Holtmeier-aye, Briggs-absent.

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Bill No. 23-12871, Ordinance No. 23-13837, an ordinance authorizing and directing the execution of an EMS Dispatching Service Agreement by and between the City of Washington, Missouri and the Washington Area Ambulance District.

The ordinance was introduced by Councilmember Patke.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Reed-aye, Behr-aye, Hidritch-aye, Patke-aye, Coulter-aye, Holtmeier-aye, Briggs-absent.

Bill No. 23-12872, Ordinance No. 23-13868, an ordinance authorizing and directing the City of Washington, Missouri to enter into a Sales Contract with Easy-Kleen Pressure Systems LTD, for the purchase of an industrial pressure washer.

The ordinance was introduced by Councilmember Patke.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Reed-aye, Behr-aye, Hidritch-aye, Patke-aye, Coulter-aye, Holtmeier-aye, Briggs-absent.

Bill No. 23-12873, Ordinance No. 23-13839, an ordinance accepting the Proposal from Pace Systems, Inc. for scheduling software and services for the Washington Police Department.

The ordinance was introduced by Councilmember Patke.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Reed-aye, Behr-aye, Hidritch-aye, Patke-aye, Coulter-aye, Holtmeier-aye, Briggs-absent.

Bill No. 23-12874, Ordinance No. 23-13840, an ordinance extending a Special Use Permit for a temporary shelter located at 2132 Highway A in the City of Washington, Missouri.

The ordinance was introduced by Councilmember Holtmeier.

After discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Reed-aye, Behr-aye, Hidritch-nay, Patke-nay, Coulter-aye, Holtmeier-aye, Briggs-absent.

Bill No. 23-12875, Ordinance No. 23-13841, an ordinance authorizing and directing the execution of an Amended and Restated Downtown Building Rehabilitation Agreement by and between the City of Washington, Missouri, Cohesion Properties, LLC, Cohesion Real Estate, LLC, and Sirens Hotel, LLC.

The ordinance was introduced by Councilmember Behr.

After discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Reed-aye, Behr-aye, Hidritch-aye, Patke-aye, Coulter-aye, Holtmeier-aye, Briggs-absent.

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Bill No. 23-12876, Ordinance No. 23-13842, an ordinance amending the provisions of Chapter 335 Schedule II of the Code of the City of Washington, Missouri by adding provisions for a stop sign at the location described below.

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Reed-aye, Behr-aye, Hidritch-aye, Patke-aye, Coulter-aye, Holtmeier-aye, Briggs-absent.

Bill No. 23-12877, Ordinance No. 23-13843, an ordinance approving a Boundary Adjustment for Lots 10 and 11 of Charles Schmidt's Addition and vacating a portion of Horn Street in the City of Washington, Franklin County, Missouri.

The ordinance was introduced by Councilmember Coulter.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Reed-aye, Behr-aye, Hidritch-aye, Patke-aye, Coulter-aye, Holtmeier-aye, Briggs-absent.

COMMISSION, COMMITTEE AND BOARD REPORTS

TABLED - An ordinance approving the Final Plat of Westridge Hills Plat 2, in the City of Washington, Franklin County, Missouri. A motion to table the ordinance made by Councilmember Patke, seconded by Councilmember Holtmeier, passed without dissent.

MAYOR'S REPORT

- * Special Council Meeting – September 27, 2023, 6:00 p.m. This is a Public Hearing only to set the new sewer rates.
- * The City of Washington is now a part of the National Parks System.

CITY ADMINISTRATOR'S REPORT

- * Comprehensive Plan Public Workshop #3 Meeting is Tuesday, September 26, 2023, from 6:00 p.m. to 8:00 p.m. at the City Auditorium, Lower Level. This is the third and final public forum.
- * Ribbon Cutting at Optimist Park for the recent renovations is Wednesday, October 4, 2023, at 5:15 p.m.

COUNCIL COMMENTS

- * Brief discussion on Monday's (September 18, 2023) trash route.

CITY ATTORNEY'S REPORT

Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000) passed at 7:30 p.m. on the following roll call vote; Wessels-aye, Reed-aye, Behr-aye, Hidritch-aye, Patke-aye, Coulter-aye, Holtmeier-aye, Briggs-absent.

The regular session reconvened at 8:33 p.m.

ADJOURNMENT

With no further business to discuss, a motion to adjourn made at 8:33 p.m. by Councilmember Behr, seconded by Councilmember Wessels passed without dissent.

Adopted: _____

Attest: _____
City Clerk

President of City Council

Passed: _____

Attest: _____
City Clerk

Mayor of Washington, Missouri