

MINUTES OF THE BOARD OF PUBLIC WORKS
Tuesday July 25, 2023

The Regular Meeting of the Board of Public Works held on July 25, 2023 at 7:30 a.m. in the City Council Chambers located at 405 Jefferson Street, Washington, Missouri. The following were present/absent:

MEMBERS:

| | | |
|-------------------|------------------|---------|
| Chairman | John Vietmeier | Present |
| Vice Chairman | Brad Mitchell | Present |
| Secretary | Mike Radetic | Present |
| Member | Steve Richardson | Present |
| Ex-officio Member | Steve Strubberg | Present |
| Ex-officio Member | Vacant | |

OTHERS:

| | | |
|-------------------------------|-------------------|---------|
| Council Representative | Mike Coulter | Absent |
| Council Representative | Chad Briggs | Absent |
| Mayor | James Hagedorn | Present |
| City Administrator | Darren Lamb | Present |
| Public Works Superintendent | Kevin Quaethem | Present |
| Water/Wastewater Admin. Asst. | Sarah Skeen | Present |
| Interim City Engineer | Charles Stankovic | Present |
| Assistant City Engineer | Andrea Lueken | Absent |
| Waste Water Foreman | Kerry Duke | Present |
| Water Foreman | Dylan Voss | Present |

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the Public Works Department for one year. Video/DVD and audio tapes are kept only until the minutes have been approved for the meeting. DVD copies of this meeting are distributed to Board Members if requested.

Minutes

A motion made by Mr. Richardson and seconded by Mr. Radetic to approve the minutes from the regular meeting held June 27, 2023 meeting. The motion passed without dissent.

Priority Items

None

Wastewater

A partial payment request from Insituform for the work that they've performed so far. It kind of comes in stages because they've been waiting on material so they get what they can get done and then they wait on material. They should be coming back in the second week of August. They have one more weeks' worth of work to do and they should have that all done by then. So by the end of next month, we should have a final pay request for you. A motion made by Mr. Radetic and seconded by Mr. Richardson to approve the payment to Insituform in the amount of \$27,602.25.

Everything is doing pretty good in Wastewater right now. Things are staying where they are supposed to be. Got our lift stations are running pretty good, as you know, we rebuilt the one on West 5th Street, and we haven't had a problem. All the rest of them are humming along. We will be putting another rebuild in the budget for this coming year for Fulton Street. That is one that hasn't had anything done with it, beyond normal maintenance, for 25 years, so we are going to bring it up to the new way of operations. We are going to rebuild that one in house. It is a small one.

Water

Emergency repair from Flynn; In Well 4, the bearings went out in one of the chambers of the pump. That's what we were thinking. We didn't tear the pump apart to find out which caused the bearings to go out in the motor which caused a whole lot of vibration. When you have a lot of vibration in a submersible pump, pumps have a tendency to fall off of the piping and when that happens, you pay a whole lot more money to fish, so we opted to pull it and replace it before it fell. We budget every year for a well replacement. This years' budget had \$40,000 and next years' budget will have \$44,000 just because the cost of it. The material for this job went up 18 percent on the project so that is what we are looking at. Hopefully it decides to stop at some point in time and become stable. We did save a couple of bucks because we have that maintenance agreement. Every year they come and they inspect everything, they do draw down testing. We actually dropped it in the hole by 150 feet because Danny Flynn, the owner of the company, felt that we were 30 feet above the wellhead when a well is running, which is called a draw down. That is not a safe place to be so we dropped the well 150 feet. We have room in all our wells to drop them. A motion made by Mr. Mitchell and seconded by Mr. Richardson to approve the payment to Flynn Drilling in the amount of \$35,643.50.

Cochran has a pay request for the new storage tank. Cochran is here today so if you have any questions, I'm going to have TJ come up and give a little bit on the scheduling of the tank out there. My name is TJ with Cochran and I have been working on your tank. I'll give you a quick brief update on what's going on out there. They've got the foundation in the ground already. CTI, their foundation company, a subcontractor of Caldwell, were out there between the weeks of July. They have been out there, and they finished up about two weeks ago. The foundation is poured and everything. They have got the fluorine and what is next is the tank correction process. I believe they plan on starting in August. Mid-August is when they plan on being out there. We have got

submittals and everything from them, they have been very forthcoming with all the information. They have been easy to work with so far. Everything has been going smooth in that department. They are planning on erecting the tank, the schedule shows that they are going to shut down in November. If they don't get the tank erected, primed, and painted by November, we have to shut the project down because you can't paint from November until April. That is common practice, the curing time for the paint, it needs to cure in warmer weather. The primer is a little more lenient with the weather, so they can erect the tank and be done by November and they can let it sit over, it'll be primed, it won't just be bare metal tanks in there. A motion was made by Mr. Mitchell and seconded by Mr. Radetic to approve the payment to Cochran in the amount of \$3,748.00.

A pay request number two for KJU for the installation of the water line that they installed underneath of the road to the tank so that they could build the tank and get the piping in it. It is stubbed up into the footing. If anyone hasn't been out there, you ought to drive out there and take a look at it. It kind of surprised me a little bit when I came around the corner and it was up and I was, like whoa, it's a little closer to the roads but it is where it is supposed to be and where it could be put on the site. It is my second tank and it is kind of neat to see this going on. A motion was made by Mr. Mitchell and seconded by Mr. Richardson to approve the payment to KJU in the amount of \$6,844.74.

Other

None

Old Business

Last month I told you guys I was going to work on getting a report to you on the sewer rate increases. I was going to run a mirrored image of utility bills when we ran one, Tyler had an issue. They had a problem getting that working for us. We are still working on it, as soon as we get that done I will email that to everybody. We will run a billing cycle with all the increases. Apparently Tyler had something happen and they couldn't get it done and then I took two weeks' vacation and Theresa's been off for a week and a half. I think she is supposed to be back tomorrow but anyways, we will get it to you guys. Just wanted to let you know that it hasn't stopped, I haven't forgot about it, we just ran into some problems and now we just got to get caught up. It is our intention to have this for the October budget.

Next Scheduled Meeting Date

The next scheduled meeting date is Tuesday August 22, 2023.

Adjourn

There being no further business the meeting adjourned on a motion by Mr. Richardson and seconded by Mr. Mitchell. All in favor aye, those oppose, none. We are adjourned.

Prepared by: Sarah Skeen
Sarah Skeen
Water/Wastewater
Administrative Assistant

Adopted and Approved by the Board of Public Works:

Date: 8/21/2023 Signature: [Signature]
Secretary