



FROM: Chief Jim Armstrong
TO: Traffic Commission Members
SUBJECT: July 7, 2023 Traffic Committee Meeting
DATE: July 7, 2023

The July 7, 2023 Meeting Minutes were approved as written.

MEMBERS PRESENT:	Mike Grissom	Police Department
	Jim Armstrong	Police Department
	Charles Stankovic	Engineering
MEMBERS ABSENT:	Mark Piontek	City Attorney
	Chad Briggs	City Council
	Duane Reed	City Council
VISITORS:	Jason Holms	Street Department
	Mark Skornia	Emergency Management

OLD BUSINESS:

4A 23-02-0004 Pedestrians in and around traffic: This item was closed during a previous meeting, however it is being left on the agenda so that the committee can monitor the situation. Nothing new was reported at this meeting. (OPEN)

4B 23-06-0017 Quail Run Median: Harvey Jasper from the Quail Run HOA was at the previous meeting to discuss the current median on Buckingham Drive at their subdivision entrance. The HOA has asked the city for a memorandum of understanding that acknowledges the following conditions involving the median:

1. The city recognizes that the current Quail Run sign is situated on city right of way, however will allow the sign to remain on the right of way and consider it “grandfathered”. The HOA will continue to maintain the sign and has agreed to remove the sign in the future if it were required as part of any improvements or development.
2. The HOA will continue to maintain the grass, shrubs, and other landscaping along the median.

3. The city will remain responsible for the large trees in the median since they will remain in city right of way.

The committee discussed the request and agreed to seek input from the city attorney before moving forward with any kind of document. The committee also agreed to remove one of the three no parking signs on each side of the street per the request of the HOA. After consulting with the city attorney, it was agreed to send the HOA a letter acknowledging that the monument sign was currently located in city right of way and that it may remain there for the time being. At this time, the city will not formally agree to take over maintenance of the trees along the median. It was explained to Harvey that if their HOA chooses to stop maintaining the trees, the city's response would likely be to remove the trees from the median rather than maintain them annually. (CLOSED)

NEW BUSINESS:

5A 23-07-0021 Sight distance review at Main and Jefferson: The committee reviewed building plans for new construction that will take place at the Northeast corner of the intersection. Engineering evaluated the 4 way intersection along with the new building plans from a sight distance stand point and informed the committee that based on their analysis, a four way stop would not be needed. The committee agreed to leave the intersection as is for the time being. (CLOSED)

5B 23-07-0022 Review of No U-Turn signage: Street Department asked that we take a look at the current No U- Turn signage located at Elm and Main to see if it needed to be replaced or if it could be removed. In discussing the signage, the committee noted that our current code lists a total of 11 intersections in town as "No U-Turn" with Elm and Main being one of them. When looking at the other intersections in question, it was discovered that none of them were actually signed. The committee agreed that based on crash history there was no need to sign the other intersections and that the signage at Elm and Main, which is currently not ADA complaint due to height could also be removed. Engineering will amend the ordinance for Council approval to remove the list of No U-Turn intersections. (CLOSED)

5C 23-07-0023 Request for a traffic study on Rabbit Trail Drive: This request came from a resident who resides in the area. The committee discussed, and agreed that due to the new connections to Rabbit Trail, it would make sense to conduct a new speed study due to the significant increase in volume. The committee did agree to hold off on completing the study for a couple of months until construction in the area is complete. This item will be left on the agenda until the study is complete. (OPEN)

5D 23-07-0024 Request for a wildlife crossing sign on Camp Street at the bridge: This request came from a resident who lives in the area and reported seeing deer in the field nearby. The committee agreed that since there was no crash data to warrant this type of signage, no signage will be added for the time being. (CLOSED)

The next scheduled meeting will be held on August 11, 2023 at 8:00 am in City Council Chambers.

Respectfully,

Chief Jim Armstrong
Washington Police Department

CC:
Each Member
Sherri Klekamp