

**MINUTES OF THE MEETING OF THE
PARKS AND RECREATION COMMISSION
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
May 10, 2023**

Agenda Item #1: Call Meeting to Order – Co-Chair, Sparky Stuckenschneider, called the meeting to order at 5:30 p.m.

Agenda Item #2: Roll Call – Director of Parks & Recreation, Wayne Dunker called roll.

In attendance: Co-Chair, Tessie Steffens.

Commission Members: Bob Kloeppel, Jeanne Miller Wood, and Gavin Woolley.

Council Liaisons: Al Behr.

Not in attendance: Co-Chairs Sparky Stuckenschneider, Members: Dan Cassette, Bob Dzurick, Kevin Kriete, Dave Wehmeyer, Betty Werner & Council Liaison Jeff Patke.

Agenda Item #3: Pledge of Allegiance

Agenda Item #4: Approval Minutes – April 12, 2023, by *Gavin Woolley with a second by Jeanne Miller Wood.*

Agenda Item #5: Parks Report – *given by Wayne Dunker*

- Would like to thank Dan Cassette for his service to the Commission for the past 11 years.
- The logos have been painted on the caboose. Staff have some touch-up landscaping work to do. Will be doing some other minor improvements throughout the year.
- When staff removed the riverfront boat dock, they noticed that the end of the walking ramp was missing and had a cavity under it.
 - Staff have formed up the walkway and filled in the void/cavity and is pouring a new section of walkway.
 - The boat dock is finished and will be reinstalled once the concrete work is finished.
- Staffing updates-day camp and pool staff are all hired, but we do not have any part-time maintenance staff for the summer.
- Skate Park siding project should start around the last week of May.
- The WJFL football shed has started to be disassembled. A contractor was working on it but then stopped and won't return phone calls.
- Five memorial benches have been purchased. Four others have said they want a bench but have not paid yet.
 - Working on Memorial Tree Program and should have the draft application soon.
- Missouri Conservation Commission Meeting will be at City Hall next Friday, May 19; starts at 8:30 am.
- The soccer shed is still a work in progress.

Agenda Item #6: Communications from Audience –. None

Agenda Item #7: Old Business –

Riverfront Playground Ribbon Cutting:

- Weather was drizzly but had a nice event. The Mayor even went down the slide.
 - The playground fence is only temporary. With the irrigation on, the fence is only there to try and prevent people from walking through the mud and tracking it onto the playground equipment.

Agenda Items #8: New Business

All Abilities Jaycees Playground sign - draft:

- Will have two signs on the fence. One at the entrance by the bathroom and the other at the entrance from the parking lot.
- Would like to make the public aware by possibly putting an article in the paper and posting it on social media.

New Skate Park features - selection:

- Wayne showed the Commission a rendering of the skate park from 2012. There were features on the outside of the skate park that were cut from the original development plans.
- To put in 7 concrete features would be approximately \$21,000. After the concrete, fencing & siding there is \$22,000 left in the budget.
- A motion to accept adding the additional features to the skatepark to finish the project was made by Gavin Woolley with a second by Bob Kloeppel.

Memorial Tree Application:

- Cost to dig, mulch & fertilize is approximately \$120. The tree cost, based on the size, would be \$300, so total is \$420. Committee decided to charge \$500 for the tree, which would give a little room for inflation.
- Customers could also purchase a memorial rock for the tree from Washington Monument.
 - Wayne brought the example of the rock which was 75-80 lbs.
 - The rock would be engraved and could have a hole drilled in the back to secure it to the ground.
 - Cost for the rock and engraving is approximately \$200.
 - Customers could add the rock at a later date if desired
 - Would not be allowed to use any other type of memorial marker.
 - Customer would place the order with Washington Monument and Staff would install

Other:

- Fairgrounds Entertainment pavilion and pickleball courts project is progressing.

Agenda Item #9: None

Agenda Item #10: Next Meeting – June 7, 2023, at 5:30 pm

Agenda Item #11: Adjournment – The meeting was adjourned at 6:18 pm Gavin Woolley with a second by Jeanne Miller Wood.

MINUTES ARE SUBJECT TO PARKS AND RECREATION COMMISSION APPROVAL.