

**MINUTES OF THE MEETING OF THE
PARKS AND RECREATION COMMISSION
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
November 9, 2022**

Agenda Item #1: Call Meeting to Order – Co-Chair, Sparky Stuckenschneider, called the meeting to order at 5:30 p.m.

Agenda Item #2: Roll Call – Director of Parks & Recreation, Wayne Dunker called roll.

Commission Members in attendance included: Dan Cassette, Bob Dzurick, Bob Kloeppel, Jeanne Miller Wood, Betty Werner, Gavin Woolley, and Dave Wehmeyer
Council Liaisons: Jeff Patke

Not in attendance: Co-Chair Tessie Steffens, Kevin Kriete, Al Behr (CL)

Agenda Item #3: Pledge of Allegiance

Agenda Item #4: Approval Minutes – October 12, 2022. A motion by Jeanne Miller-Wood with a second by Betty Werner.

Agenda Item #5: Parks Report – *given by Wayne Dunker*

- Staff will be cutting back the Hwy 100 medians before Thanksgiving
- Received Caboose painting bids. If all goes well, it should be painted before the holidays.
- Phoenix playground fence bids are due on Monday.
- We hired for a Maintenance Worker 1 position. He starts December 19, 2022
- Parks Staff helped set up the tree at Main/Elm with Downtown Washington Inc.
- Staff received a recommendation for Mike & Eileen Stapp for the Hall of Fame wall.
- Soccer Concession Stand Chase Hall was broken into. Police have the person on surveillance.

Agenda Item #6: Communications from Audience – Jennifer Giesike, President of the Chamber of Commerce spoke.

The company the Fair rents the tents from no longer carries pole tents, so the Fair had to purchase all the pole tents for 2022 Fair. The only tent they still have to rent is the tent that goes over the asphalt pad that they use for the entertainment area.

The Fair is proposing putting up a 60x150 pavilion over the asphalt pad area.

The Fair put together some costs for a pavilion to go over this pad and ran the numbers past the Chamber board. The current pad is 75x180. The tent the fair used in 2022 was 60x150. Using the 60x150 size, doing nothing to the asphalt, pouring concrete piers, and running electricity would be \$265,000.

After meeting with Wayne & Chad it was determined, the proposed pavilion is big enough to put in four Pickleball courts. Due to the asphalt pad's condition and durability, Wayne suggests removing the asphalt and adding a 70x160 concrete pad that is 5" thick. The Chamber is willing to pay for the pavilion and would like the City to pay for the concrete if the City would choose to upgrade. Wayne said by going this route it would solve a couple of things from the Parks standpoint:

- This could allow four (4) Pickleball courts, something the community is requesting

- Allows the City to not spend money on very old tennis courts that are in poor condition which were set for demolition in the next couple years
- Eliminates the City from having something so close to the home behind the Fairground tennis courts
- Potential for year-round Pickleball usage with shade and shelter from rain

From the Fair's standpoint:

- Allows the Fair to use the structure for their use and not pay the \$25,000 rental fee each year. The tent company the Fair uses is located in Lafayette, Indiana, and they are hoping that the company will still deliver the one tent each year. All the local suppliers are double the cost.
- This also helps with the fire code during severe weather at the Fair. Currently, the tent has to be evacuated during bad weather. Adding a permanent structure would allow an additional place for people to see shelter

The City Administrator, Darren Lamb, believes that the money that Fair will pay to the City for the 2022 Fair, per the contract, could pay for some concrete costs. The estimate for the concrete pad, with Parks staff installing the concrete, is approximately \$25,000+ but this is a very large project. Staff are not accustomed to installing pads this large. Concrete costs are set to increase on January 1, 2023.

The Fair would need to order the pavilion by March 1, 2023 to have the structure up by the 2023 Fair. However, the Fair does not have to have it completed by the 2023 but stated it would be nice. It could be delayed to 2024 if needed.

Gavin Woolley made a motion to continue with the proposal, with a second by Bob Kloeppel.

Agenda Item #7: Old Business –

Busch Creek Greenway:

- The Greenway is now open. Wayne is working on getting a map posted on the website and Facebook.
- Removing leaves from the concrete in certain areas
- Proposed parking lot at Locust/8th Street is on hold. Waiting to see the usage/demand.

Agenda Items #8: New Business

Dog Park Mini Shelter

- Lions club would like to donate two (2) mini shelters (*similar in looks to what is at Riverfront Park*). Would be all metal, two-post structure with a roof. Large enough to hold a picnic table. 12x12 structure in the small dog area and a 16x16 structure in the large dog area. Parks staff would pour the concrete pads and install the structures.
- Cost is around \$25,000 for both structures, minus the concrete pads.

Memorial Bench Committee:

- Committee has reconvened. Wayne needs to verify how many pads are along the trail.
- Planning to have another meeting at the beginning of December. Hoping to have the program completed in January.

Miller Post Nature Reserve:

- Mr. Mark Tobben was at the City Council meeting this past Monday, being recognized for his donation to the Riverfront Playground. While in attendance, he donated another \$25,000 for Miller-Post trail improvements.
- Wayne is trying to get a Miller Post Advisory committee meeting set up. The last meeting was in 2019.
- Some of the donation money will be used to install a new trail and clean up the existing trails etc.
- The family has a new representative since Jackie Miller and John both passed. Wayne is reaching out to that person.

Other:

- Wayne read a letter from MPM (Midwest Pool Management) that requested that the pool not stay open an additional (3rd) week in August for the 2023 pool season. They fulfilled our request for the 2022 pool season but had a very difficult time staffing that 3rd week.
- The annual Angel of Hope ceremony is on December 6, 2022, at 7 pm. This is the 10th anniversary. One of the classes at the High School is making memory stones. This program will be live-streamed on Facebook as well.

Agenda Item #10: Next Meeting – December 14, 2022, at 5:30 pm

Agenda Item #11: Adjournment – The meeting was adjourned at 6:26 pm by Gavin Woolley and a second by Bob Dzurick.

MINUTES ARE SUBJECT TO PARKS AND RECREATION COMMISSION APPROVAL.