

Library Board Meeting

October 26, 2020 6:00 P.M.

Library Meeting Room

Present: Nelson Appell, Leane Gisburne, Lynn Hart, Jeff Holtmeier, Leon Hove, Gretchen Pettet, Barbara Volmert, Greg Skornia, Carolyn Witt.

Not Present: Patti Frick – Friends. Diane Lick, Katie Schonaerts.

President Jeff called the meeting to order and led the Pledge.

Leon moved that the agenda of the October meeting be approved. The motion was seconded by Leanne and the motion passed. Barb moved that the minutes be approved. Leon seconded and the motion carried.

No Friends of the Library report. However, the group did meet in October. Leanne moved this brief report be approved, Lynn seconded and the motion carried.

Library Director's Report: Nelson reported the grant was awarded for a 1 -year CIPA-compliant hotspots. He as approached the Finance department about using donations for Year 2 of this program. Nelson will work on a press release, bringing this successful program of hotspots to the public's attention.

Statistics & Collections: Library circulation is still being negatively impacted by the COVID crisis. However, circulation drops every year in September and for the first time since all this started, circulation is relatively close to normal for the past month. Inventory is on-going and weeding the collection continues.

Programs: Online programming is currently offered for two book clubs and the writer's group. Great Decisions was a success and another 8 week session is scheduled for February. For children, "Story-Time-To-Go kits as well as the VERY popular weekly take-home craft kits. Staff are exploring a program with the Bread Monk, in coordination with the Friends. As the library begins to again offer passports to the public, the staff may need to re-trained.

COVID-19 procedures still in force in the Library.

Procedures still in force:

Masks are required; we offer cloth, reusable masks for those who do not have them.

Limit of 20 patrons in Library for checkouts/study, 5 for computers.

Limit time to 1 -2 hours, if possible. Library may be used for studying, but not in groups.

Library remains an official cooling shelter in excessive heat warning conditions.

Small donations accepted.

Books are quarantined 3 days.

Evergreen statewide courier and local Scenic courier running normal schedules.

Ongoing Projects: Story Walk project is still on hold, however, planning continues. October 1st the library went live with two reading programs, using the new Beanstack technology: The Friends have sponsored a Dial-a-Story which is targeted to go online in November. A slight leak was discovered in the HVAC system. We have budgeted for repairs in the coming year.

Leon moved that the Library Director's Report be accepted. Barbara seconded the motion, which passed.

Unfinished Business: Strategic Planning, while still on the agenda, remains on hold as COVID limits realistic future planning. The City is ready for election day. Poll workers will decide on mask wearing. All employees will park elsewhere, freeing up parking in lots.

New Business: There was no new business.

There being no further business, Barb moved that the meeting be adjourned. Leon seconded the motion, which passed.

Next Meeting: November 23, 2020 (Special Meeting: December 14th)