

Library Board Meeting
September 28, 2020 6:00 P.M.
Library Meeting Room

Present: Nelson Appell, Leane Gisburne, Diane Lick, Leon Hove, Katie Schonaerts, Carolyn Witt.

Not Present: Patti Frick – Friends. Jeff Holtmeier, Barbara Volmert, Lynn Hart, Greg Skornia, Gretchen Pettet

Vice President Katie called the meeting to order and led the Pledge.

Leon moved that the agenda of the August 24th meeting be approved. The motion was seconded by Diane and the motion passed. Leanne moved that the minutes be approved. Diane seconded and the motion carried.

No Friends of the Library report. The group did meet for the first time in months! The officers will remain the same. The fall book sale has been cancelled. However, a smaller event may be held if things improve and it is safe.

Library Director's Report:

Nelson reported the hotspots are finding their intended target users and there has been excellent feedback. The second grant, for expanded hotspots, has been subject to “internal delays”. There are two thank you notes needed to recognize donations: IMO Betty Rademaker and Chris Stuckenschneider’s mother. Carolyn will take care of this.

Statistics & Collections:

Library circulation is still being negatively impacted by the COVID crisis. Overall circulation was down in July, 2019 to July 2020 by 23%. Juvenile circulation declined 32%, Adult declined 16%. The staff has focused on Juvenile Graphic Novels this year and many new titles are available. They have expanded and updated the popular “Who is...Where...” series. These books will be hitting the shelves in October.

Programs: Online programming is currently offered for two book clubs and the writer’s group. Great Decisions was a success and another 8 week session is scheduled for February. For children, “Story-Time-To-Go kits as well as the VERY popular weekly take-home craft kits. The adult craft kits were so popular, they ran out in 2 days! The staff are making more for next month’s kit as patrons are asking for more!

Staffing: A new shelver will begin this week.

COVID-19 procedures still in force in the Library.

Procedures still in force: Masks are required; we offer cloth, reusable masks for those who do not have them. Limit of 20 patrons in Library for checkouts/study, 5 for computers. Limit time to 1 -2 hours, if possible. Library may be used for studying, but not in groups. Library remains an official cooling shelter in excessive heat warning conditions. Small donations accepted. Books are quarantined 3 days. Evergreen statewide courier and local Scenic courier running normal schedules.

Ongoing Training: The annual Missouri Library Association meeting will be held virtually this year. Staff will try to take advantage of useful programs offered.

Budget: The Library’s funding to remain flat from FY19-20 to FY20-21. There were 1% raises given, but considering the current situation, this was good news.

Ongoing Projects: Story Walk project is still on hold, however, planning continues. October 1st the library will go live with two reading programs, using the new Beanstack technology: One More Page, which

finished Dec. 31st. In partnership with the Community Literacy Foundation/Neighborhood Reads this program is for adults. 1,000 Books to Read Before Kindergarten will be an on-going program, sponsored in part by Neighborhood Read gift certificates. More reading programs are in the works. Over the winter, the Library will be expanding its collection of "Library of Things". Suggestions are welcome.

Leon moved that the Library Director's Report be accepted. Leanne seconded the motion, which passed.

Unfinished Business: Strategic Planning, while still on the agenda, remains on hold as COVID limits realistic future planning. The City met with Tim Baker (County Clerk) on the election polling sites. Poll workers will decide on mask wearing. All employees will park elsewhere, freeing up parking in lots. The poll workers will assign someone to monitor the door for COVID related issues.

New Business: The Library website is moving forward. New software was budgeted for this through MORENET. It will be more professional as it is library oriented. Nelson reminded the Board that the State Library mandates 10 meetings a year. A suggestion was made that the Board meet December 14 to insure 10 meetings. After some discussion, it decided to meet at that time.

There being no further business, Diane moved that the meeting be adjourned. Leon seconded the motion, which passed.

Next Meeting: October 26, 2020 (Special Meeting: December 14th)