

Library Board Meeting
July 26th, 2021 6:00 P.M.
Library Meeting Room

Present: Nelson Appell, Lynn Hart, Diane Lick, Gretchen Pettet, Leanne Gisburne, Barbara Volmert, Katie Schonaerts, Greg Skornia and Carolyn Witt. Laura, The Missourian.

Diane called the meeting to order and led the Pledge.

Barbara moved that the agenda be approved. The motion was seconded by Leanne and the motion passed. Leanne then moved the minutes of the June meeting be approved. Barbara seconded the motion, which passed.

Friends of the Library report: No report. The Friends are preparing for the Fall Book Sale! (September 17,18,19)

Library Director's Report:

Statistics & Collections: The increase in statistics from 2020 to 2021 is driven by the return of families. Checkouts drastically increased in children and juvenile books.

HR: One full-time employee is out on an extended approved leave due to medical procedure.

Programs:

Summer Reading Program: The June summer reading program has been a success with lots of families participating. The program will end with the Bubble Bus in June 28th. Storytimes, writer's group, movie club and book clubs are currently meeting in the library. We are taking a cautious approach with increasing our programming.

Upcoming Adult Programs: Bill Schwab will be leading his popular Great Discussions in August and September, Wednesday afternoons at 1 pm. Take Home Crafts continues to be extremely popular with our patrons!

Notorious Missouri, August 12, 6 pm.

Ready to Wear, September 8, 1 pm.

Library will be partnering with the City's Community Relations Board to sponsor a series of conversations the last week of September and first week of October. The subject will be homelessness. The Library Director and members of the CRB are taking the American Library Association training and then hosting 6 conversations, which will be a combination in-person and virtual.

COVID-19: No changes in Mask requirements for the Library. The City is monitoring the current surge.

Current library COVID protocol: Masks optional; we offer cloth, re-usable masks if needed. Evergreen statewide courier and local Scenic courier running normal schedules. No limits on numbers in building. Meeting rooms are open. Small donations accepted.

Trainings: MPLD was held virtually on June 4th, in person training resumes December 2021. MLA currently planning in person/hybrid in October 2021 in St. Charles.

Effective Library Boards webinar series will provide library directors and trustees of all types, budgets and sizes information on board basics including roles and responsibilities, effective board meetings, library policies and the importance of telling your library's story. A webinar, led by Bonnie McKewon from the State Library of Iowa, will provide this.

Tuesday, July 13 (available on line)

Tuesday, Sept. 14 7:00 PM to 8:00 PM

Tuesday, November 9 7:00 to 8:00 PM

Tuesday, January 11, 2022 7:00

Technology: Staff Computers were upgraded in July. This includes public checkout stations and staff work stations. Self-serve checkout machine was upgraded in July. We plan to have the touchscreen monitor installed next week, once we receive a new hub.

Board of Trustees Openings: There are three openings for board members, as of June 30, 2021. The Mayor and City Administrator will present two names to the City Council, at the next Council Meeting.

Passports are being processed at a VERY slow rate by the Federal Government.

Katie moved that the Librarian's Report be accepted. Greg seconded the motion and it carried.

Unfinished Business: HVAC: Is not working in the upstairs. Another condenser has blown. Also, found small leak and fixed. The Parks Dept began long-term replacement plan in future budgets.

Election of Officers: Leanne presented the following slate to be voted on:

- Diane: President
- Katie: Vice President
- Carolyn: Sec/Treasurer

Greg seconded the slate, a vote was taken and the slate was approved.

New Business: None

There being no further business, Lynn moved that the meeting be adjourned. Barbara seconded the motion, which passed.

Next Meeting: August 23, 2021 at the library