

**MINUTES OF THE BOARD OF PUBLIC WORKS**  
**Tuesday June 28, 2022**

The Regular Meeting of the Board of Public Works held on June 28, 2022 at 7:30 a.m. in the City Council Chambers located at 405 Jefferson Street, Washington, Missouri. The following were present/absent:

**MEMBERS:**

Chairman	John Vietmeier	Present
Vice Chairman	Brad Mitchell	Present
Secretary	Mike Radetic	Present
Member	Steve Richardson	Present
Ex-officio Member	Steve Strubberg	Present
Ex-officio Member	Vacant	

**OTHERS:**

Council Representative	Mike Coulter	Present
Council Representative	Duane Reed	Absent
Mayor	James Hagedorn	Present
City Administrator	Darren Lamb	Present
Public Works Director	John Nilges	Present
Water/Wastewater Superintendent	Kevin Quaethem	Present
Water/Wastewater Admin. Asst.	Sarah Skeen	Present
Assistant City Engineer	Andrea Lueken	Absent
Waste Water Foreman	Kerry Duke	Present
Water Foreman	Chad Alfermann	Present

**Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the Public Works Department for one year. Video/DVD and audio tapes are kept only until the minutes have been approved for the meeting. DVD copies of this meeting are distributed to Board Members if requested.**

**Minutes**

A motion made by Mr. Mitchell and seconded by Mr. Radetic to approve the minutes from the regular meeting held May 24, 2022 meeting. The motion passed without dissent.

## **Priority Items**

We have two man lifts in our wastewater department. One is at the Walnut Street Lift Station and the other is at the Treatment Plant. Every year we have been getting these inspected. Almost every year they have passed without any problems. We have had to do a little work on them. As time has gone on there has been some changes. The new director at Public Safety has put out a memorandum that says we should be following the maintenance control program. We have not had a maintenance program in place for either one of these stations. To get the permit to operate both of these man lifts, we have to have this maintenance program involved. In addition, our Walnut Street lift station is in need of repairs. We have to do some major repairs to it, just to get it ready to be inspected. Went out for requests for repairs from the only two elevator companies I could find that were willing to work on a man lift. One is TKE (ThyssenKrupp), they are the ones that have always worked on our man lifts. As time has gone on, the price has continued to go up. I just happened to be following an elevator truck one day and it was Midwest elevator. I gave them a call and they too can work on these kinds of man lifts. They gave us a quote on doing the repairs on the Walnut Street lift station and the treatment plant elevator and the re-inspection of Walnut Street to bring it up to code currently. The low bid came in from Midwest.

I only have one maintenance proposal, from Midwest. I am working on TKE but it has taken some time for them to come out and take a look at the elevator. I will hold off on taking it to Council until I get that from TKE. I will take the repairs that need to be done at Walnut Street and the treatment plant to Council next week and I'll hold off on the maintenance plan until I get the proposal from TKE. A motion made by Mr. Richardson and seconded by Mr. Radetic to accept the proposal from Midwest. The motion passed without dissent.

## **Wastewater**

We got the slip lining done last week so that project is done and we should be starting the lining of the manholes next week.

## **Water**

There are two pay requests from Cochran for the design of the new ground storage tank on South Point road. A motion made by Mr. Mitchell and seconded by Mr. Radetic to approve the payment. The motion passed without dissent.

## **Other**

The state of Missouri received ARPA grant funds just like the city did. They put together an application process to where cities can apply for funding through the state to upgrade some infrastructure. There are four different programs that we could apply for; Drinking Water infrastructure, Storm Water infrastructure, Waste Water infrastructure, and Lead Service Line Inventory. These applications are due July 14<sup>th</sup>. There are no required matching funds and you could ask for 100 percent should you choose, but they did say priority would be given to the city that will leverage its own ARPA funds and operating funds. If we could show we are leveraging our funds to offset some of these costs, we feel like we have a better chance to get these grants.

We identified four projects. One is partial funding of the South Point ground water storage tank. That project was going to be funded out of the water fund and capital improvement sales tax and

then recently a little bit of money out the of the city's ARPA. It is currently in the design phase and it would set the project back a little bit as we wait to get the word that we got these grants. We would not know until October. We talked about going out to bid in late summer or we could wait until the winter. I think it is wise to wait and try to get as much money as we can. Next project is partial funding of the South Point sewer extension to the east; from the Presbyterian Church to the east and extend it to St. John's road pretty close to where the school districts property is. Next is partial funding for sewer upgrades on Front Street to reduce sanitary sewer overflows. It would replace the existing force main on Front Street that conveys sewage from the west end of town to the Walnut Street lift station. We have an ongoing problem when we have large rain events. This is a potential project that will reduce sanitary sewer overflows. Finally, partial funding for the development of the lead service line inventory. Last year, DNR came out with a ruling that said we have to have what is called a lead service line inventory. This is a plan where we would get into the homes and try to identify who would have lead service lines. We have a general idea of when homes were built and it would generate a plan to have that inventory put in. The good news is that we can use our GIS program so we have the foundation set. This project would get a consultant to set the plan up for us and then we would come up with a plan of potholing and trying to figure out who may or may not have lead service lines. This is an unfunded DNR mandate so I think they are trying to offset that with the ARPA funds that are available.

The more money you put locally towards these projects, the better chance we are going to have to get some of this money. We could ask for all of it, but the points would go down. South Point groundwater storage tank, construction set for 2023, we have an application getting ready to go, council has to approve a resolution at the next council meeting. We are asking Missouri ARPA for a million dollars towards that project. City Local Match would \$500,000 and City ARPA would be \$500,000 so that would be 50 percent. It is a shovel ready project and I feel good that we would have a chance of getting that.

South Point sewer extension, we are asking MoARPA for \$900,000, city local funds \$250,000, and the city ARPA fund would be \$500,000.

Front Street force main construction 2024, we are asking MoARPA for \$850,000, city local funds \$250,000, and the city ARPA \$150,000.

The lead service line inventory completion 2023, we are asking MoARPA for \$50,000, city local funds \$25,000, and city ARPA funds \$25,000 for a total of \$100,000. That number is high but I figure we can get a lot of things done for \$100,000 on this inventory.

We would be utilizing 1.175 million of our city ARPA funds that we already have in our bank account. We would leverage the water funds, sewer funds, and capital improvement sales tax as part of that so you are not taking such a hit on your own operating expenses to get these things done. It is an opportunity and it is worth putting these applications together. Staff already has everything ready to go and it does not cost anything to apply so I am going to ask council to approve a resolution at the next meeting.

A motion was made by Mr. Richardson and seconded by Mr. Radetic to endorse the projects.

### **Old Business**

None

### **Next Scheduled Meeting Date**

The next scheduled meeting date is Tuesday July 26, 2022.

**Adjourn**

There being no further business the meeting adjourned on a motion by Mr. Richardson and seconded by Mr. Mitchell. All in favor aye, those oppose, none. We are adjourned.

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Prepared by: Sarah Skeen  
Sarah Skeen  
Water/Wastewater  
Administrative Assistant

Adopted and Approved by the Board of Public Works:

Date: 7/26/2022 Signature: [Signature]  
Secretary