

**COUNCIL WORKSHOP MEETING
MONDAY, JUNE 6, 2022 – 6:00 p.m.
COUNCIL CHAMBER
405 JEFFERSON STREET
WASHINGTON, MO**

INTRODUCTORY ITEMS:

Roll call/Pledge of Allegiance

ACTION:

1. APPROVAL OF MINUTES:

Approval of the May 2, 2022 Workshop minutes

Approve/Mayor

2. PRESENTATIONS:

A. Renewal of City’s Property/Casualty Insurance & Payment Authorization

Discuss-Send to Council

3. REPORT OF DEPARTMENT HEADS:

A. Engineering Department –

a. Code Amendment – Maple Valley Court

Discuss-Send to Council

b. 2022 Overlay Project Bids

Discussion

c. Franklin County Transportation Grant - 2022 Overlay Project

Discuss-Send to Council

B. Parks Department –

a. Lighting Controls for Lakeview Athletic Field

Discuss-Send to Council

b. Lions Lake Pavilions Rock Columns

Discuss-Send to Council

4. EXECUTIVE SESSION:

Public vote on whether or not to hold a closed meeting to discuss personnel, legal or real estate matters pursuant to Section 610.021 RSMo (2000)

ROLL CALL VOTE

5. ADJOURNMENT:

**MINUTES OF THE
CITY OF WASHINGTON, MISSOURI
COUNCIL WORKSHOP MEETING
MAY 2, 2022**

The Council Workshop Meeting was held on Monday, May 2, 2022 at 6:00 p.m. in the Council Chamber, 405 Jefferson Street, Washington, Missouri. Mayor Hagedorn opened the meeting with roll call and Pledge of Allegiance.

Mayor:		Doug Hagedorn	Present
Council Members:	Ward I	Al Behr	Present
		Duane Reed	Absent
	Ward II	Mark Hidritch	Present
		Mark Wessels	Present
	Ward III	Chad Briggs	Present
		Jeff Patke	Present
	Ward IV	Mike Coulter	Present
		Joe Holtmeier	Present
Also Present:	City Attorney		Mark Piontek (6:57 p.m.)
	City Administrator		Darren Lamb
	City Clerk		Sherri Klekamp
	Library Director		Nelson Appell
	Finance Director		Mary Sprung
	Public Works Superintendent		Kevin Quaethem
	Street Superintendent		Tony Bonastia
	Public Works Director		John Nilges
	Economic Development Director		Sal Maniaci
	Parks Director		Wayne Dunker
	Emergency Management Director		Mark Skornia
	Fire Chief		Tim Frankenberg
	Police Chief		Ed Menefee

Approval of Minutes

A motion to approve the minutes from the April 4, 2022 Workshop meeting as presented made by Patke, seconded by Holtmeier, passed without dissent.

Presentations

A. 2021 Annual Comprehensive Financial Report

Tammy Alsop with Sikich, LLP presented findings on the 2021 Annual Comprehensive Financial Report.

May 2, 2022

Report of Department Heads

A. Emergency Management Department -

a. Drone Update

Emergency Management Director Mark Skornia updated Council on the Drone Program.

*Emergency Management Director Mark Skornia and Washington Volunteer Fire Department Drone Pilot Lieutenant Scott Wehlage, discussed the call to look for a male who had walked away from his residence. A command post was established and fire personnel began a grid pattern foot search around the houses in the area, while awaiting the arrival of the City's Police and Fire Department's drones and Lt. Wehlage. Lt. Wehlage put up the Fire Department drone equipped with zoom and infrared camera. Within approximately 12 minutes of beginning the search with the drone, he was able to locate a heat signature that he believed to be a person. Ground crews were re-directed to the location, confirming that it was the missing individual and made contact with him.

B. Engineering Department -

a. ArcGis Mapping Software

April 22, 2022

Honorable Mayor and City Council

City of Washington

405 Jefferson Street

Washington, MO 63090

RE: esri Software

ArcGIS Renewal – Mapping Software

Honorable Mayor and City Council,

The following is pertinent information to the subject request.

Description:

Every three years we have the opportunity to renew our esri/ArGIS software license. The Engineering Department has put a significant amount of effort into creating digital maps for a variety of uses. The following are examples of uses:

- 1. City utilities are located and mapped – Public Works*
- 2. Hydrant flow data – Water*
- 3. Work orders – Streets*
- 4. Security cameras/parcel info – Police*
- 5. Traffic speed study – Police/Engineering*
- 6. Lease agreement locations – Admin/Engineering*

Cost of the project:

Over three years this project will cost \$45,000, or \$15,000/year for 3 years.

Bid Information:

This is proprietary software and no bids were received or solicited. It is purchased directly from the software provider.

Budget Information:

There is \$15,000 budgeted within the 2022 Engineering Budget under Technical Services.

As always, if you have any questions, concerns, please feel free to contact me.

Respectfully,

John Nilges, PE

Public Works Director

May 2, 2022

After Public Works Director John Nilges discussed the purchase, a motion to forward to Council made by Holtmeier, seconded by Coulter, passed without dissent.

b. Front Street ADA Improvements Project

April 27, 2022

Honorable Mayor and City Council

405 Jefferson Street

Washington, MO 63090

RE: Front Street ADA Improvements Project, STP-4940(607)

Dear Mayor and City Council Members:

Find enclosed a programming agreement between the City and MoDOT for this project. The improvements between Stafford Street and Jefferson Street would consist of:

- 2" asphalt overlay*
- Sidewalk, curb and gutter and access ramp replacement including ADA accessibility upgrades*
- Remove and replace storm sewer inlets*
- Improve street crossings with street pavers*

The cost estimate for construction is \$887,000. The total project costs including design, right of way acquisition, construction oversight and construction are \$1,057,000. The federal participating for the entire project will be \$845,600 and the City's share will be \$211,400. The current schedule is for construction in 2025. This ordinance is contingent upon MoDOT approval which is anticipated subsequent to City approval.

Respectfully Submitted,

Andrea F. Lueken, P.E.

Assistant City Engineer

After Public Works Director John Nilges discussed the project, a motion to forward to Council made by Holtmeier, seconded by Patke, passed without dissent.

c. Jefferson Street Roadway & ADA Compliance Project

April 27, 2022

Honorable Mayor and City Council

City of Washington

Washington, MO 63090

RE: Jefferson Street – Roadway and ADA Compliance Project

Federal Project# STP-6406(607)

Dear Mayor and City Council Members:

Find enclosed for your consideration an ordinance amending the 2022 budget for the above referenced project. The amendment is required because funds were not carried over from the previous fiscal year. The expected final design costs for this project are \$229,943.28.

A budget amendment of \$90,000.00 is included and approval of this ordinance is recommended.

Sincerely,

Andrea F. Lueken, P.E.

Assistant City Engineer

After Public Works Director John Nilges discussed the project and budget amendment, a motion to forward to Council made by Holtmeier, seconded by Patke, passed without dissent.

May 2, 2022

C. Finance Department -

a. Computer Replacements

To: Mayor and City Council

From: Mary Sprung

Date: May 2, 2022

Re: Computer Replacement Bids

In order to maintain the current level of operational output and to keep up with the City's 5-year computer replacement plan, I went out for bid for 48 new computers and 6 new computer monitors and stands. These will provide computers for police, dispatch and Finance department who did not receive new computers when all other departments in City Hall were updated in the prior year round of replacements.

Included in the 2022 budget, is \$50,000 to cover the cost of computers needed in the year. At this time, I solicited bids from 3 vendors, but only received one bid back. Therefore, I did online price comparison to obtain 2 additional bids from Wal-Mart and Amazon.

NOC Technology bid came in at \$42,684.72 which included a 3-year warranty and installation of the equipment. After adding in the 3-year warranty option, the online price comparison were all very close or under NOC's computer bids. With factoring in \$50 per computer for installation, NOC's bid cost per computer was lower than both Wal-mart and Amazon.

My recommendation is to purchase the machines from NOC Technology as they were the lowest and best bid obtained. Total cost for new computers, monitors and installation is \$42,684.72.

After these computers are installed and some newer computers that we have recycled from other departments are moved out to various Fire department locations, this will complete the replacement of desktop computers. Any balance remaining in July will be reevaluated and will be used to begin replacing next year's computer replacements which will be mainly laptop computers.

As always, I am happy to answer any questions.

After City Administrator Darren Lamb discussed the purchase, a motion to forward to Council made by Patke, seconded by Holtmeier, passed without dissent.

D. Fire Department -

a. Long Range Plan

April 27, 2022

Honorable Mayor and Darren Lamb

405 Jefferson Street

Washington, MO 63090

RE: Emergency Service Consulting International (ESCI)

Dear Honorable Mayor and Mr. Lamb:

In 2018 ESCI completed a fire station location study and ISO consulting services during the most recent ISO grading. This study was limited to reviewing the operation and station location inside the city limits at that time.

In reviewing the fire department operation, it has become obvious that the department needs a long range plan. The reorganization has led to an internal committee reviewing direction, however, it has become apparent there is outside help needed. In addition, the Washington Community Fire Protection District understands there are more demands from their taxpayers as well and they have no plan presently.

May 2, 2022

The fire protection district approved \$30,000 to conduct a fire station study and long range plan. In discussion with ESCI, they have a package and experience that will review the entire operation of the fire department including deployment, station locations, long range planning, manpower, financial capabilities and overall operation.

Attached, you will find an ordinance to amend the fire department budget for up to \$20,000 contributing to the fire district in order to enter into a contract with ESCI for a long range master plan. The fire district would enter into the contract and the City cover the cost above \$30,000, not to exceed a City contribution of \$20,000. As the City and fire district are partners in fire protection for the entire 65 square miles, the plan needs to include a view of how to move forward with consideration of how annexation will affect each organization.

The rapid growth of the City and changes have outpaced the last study. Our goal is to update the City report as well as take a comprehensive look into all fire protection the fire department provides with a solid plan into the future.

If you have any questions, please let me know.

Yours in service,

Tim Frankenberg, CFPS, CT, CSP

Fire Chief

After Fire Chief Tim Frankenberg discussed the contract, a motion to forward to Council made by Patke, seconded by Behr, passed without dissent.

E. Parks Department –

a. Highway 100 Median Landscape Bed Services

May 2, 2022

Honorable Mayor and City Council

City of Washington

405 Jefferson Street

Washington, MO 63090

RE: Recommendation – Highway 100 Median Landscape Bed Services – bid recommendation

Honorable Mayor and City Council,

In 2011, the City applied for and was awarded a Federal Transportation Grant for the installation of median landscaping beds on Highway 100. Once the project was completed, the Parks and Recreation Department took over maintenance of the median beds. The beds were planted with native wildflowers and grasses in 2013. In addition to beautifying the highway the median beds purpose is to help slow traffic to prevent crossover accidents, absorb rainwater and help preserve plants in the area.

In 2011, the thought process was that once the native beds were established, they were supposed to be very low maintenance. After the plants matured, they were supposed to choke out weeds, require less mulch and cut down on labor compared to regular bedding plants however if native beds are not properly managed, they can look unattractive. There are also expenses incurred with setting up lane closures on Highway 100, which is a MODOT requirement.

John Nilges, Public Works Director, and I have been working together to find a solution to the median complaints that the City receives on a reoccurring basis. After some research, we believe the maintenance of the median beds can be funded by Stormwater Funds, as the native medians help absorb water in an all asphalt environment. It was determined that since the beds reduce stormwater runoff, funding for the maintenance of the beds should come out of the local use tax

May 2, 2022

and the approved FY21-22 budget included \$30,000 for this use. By hiring an experienced contractor, citizens will see noticeable results, thus making the beds more visually appealing. Median landscaping bed services put out to bid and the City received two bides and one that was incomplete. The winning bid was from DJM Ecological Services, Inc. for \$20,850 per year and the other was from Native Landscaping Solutions Inc. for \$55,256. The contract is for five years. Accordingly, staff recommends that Council consider the approval of DJM Ecological Services bid in the amount of Twenty Thousand Eight Hundred Dollars and No Cents (\$20,800.00). As always, if you have any questions or would like additional information, please see me before the Council meeting.

Respectfully,

Wayne Dunker, MA, CPRP

Director of Parks and Recreation

After Parks Director Wayne Dunker discussed the agreement, discussion ensued. A motion to not forward this item onto Council made by Holtmeier, seconded by Patke, passed without dissent.

F. Police Department –

a. School Resource Officers

Date: 04-26-22

To: City of Washington Council Members

Mayor Doug Hagedorn

From: Chief Edward Menefee

RE: Agreement for School Resource Officers (SRO) for Washington School District

Council Members and Mayor,

I am submitting for your approval a City of Washington – School District of Washington Agreement for School Resource Officers.

The term of the agreement will be from July 1, 2022 through June 30, 2023. The amount paid to the City by the Washington School District is \$143,000.00. This covers salary and benefits for three (3) SROs for nine (9) months; the time school is in session.

The amount charged the School District is up over last year; it was \$134,000 last agreement. This is due to officer raises over the past couple years.

The Washington School District has agreed to and signed off on the agreement. I respectfully request Council approve this agreement.

Chief Edward T. Menefee

After Police Chief Ed Menefee discussed the agreement, a motion to forward to Council made by Wessels, seconded by Hidritch, passed without dissent.

Adjournment

With no further business to discuss, a motion to adjourn made at 7:34 p.m. by Patke, seconded by Holtmeier, passed without dissent.

May 2, 2022



June 1, 2022

Honorable Mayor & City Council
City of Washington
Washington, Missouri 63090

RE: Renewal of City's Property/Casualty Insurance & Payment Authorization

Honorable Mayor and Council Members:

Administration received the attached proposal for the renewal of the City's Property/Casualty Insurance from our current carrier The Daniel & Henry Company. After reviewing the proposal, it is staff's recommendation to accept the renewal proposal from The Daniel & Henry Company for July 1, 2022 through June 30, 2023 with the following changes:

1. Increase Earthquake Coverage
Increase earthquake coverage from \$15,000,000 to \$20,000,000
2. Cyber Coverage:
The Daniel & Henry Company received one quote and are still waiting for an additional quote. We have been reassured that we will have coverage by July 1, 2022.

Due to the short time-frame for renewal, staff is requesting payment authorization at this time as well.

Amy Diblasi from The Daniel & Henry Company will be present at the June 6, 2022 Council Meeting to answer any questions.

Respectfully submitted,

Darren Lamb
City Administrator

Attachment

Premium Summary / Comparison

Coverage	21/22 Expiring	22/23 Renewal	Insurance Company
<u>Property</u>	92,647	97,581	Travelers Property Casualty Co. of America AM Best: A+ XV
<u>Equipment Floater</u>	9,998	11,057	Travelers Property Casualty Co. of America AM Best: A+ XV
<u>Excess Earthquake</u>	16,800	22,848*	Intact – Atlantic Specialty Insurance Co. AM Best: A+ XV
<u>General Liability</u>	51,301	58,670	Charter Oak Fire Ins. Co. AM Best: A+ XV
<u>Law Enforcement Liability</u>	23,159	27,534	Charter Oak Fire Ins. Co. AM Best: A+ XV
<u>Public Entity Officials</u>	25,085	26,092	Greenwich Insurance Co. AM Best: A XV
<u>Employment Practices</u>	Combined with Public Officials	Combined with Public Officials	Greenwich Insurance Co. AM Best: A XV
<u>Crime</u>	2,297	2,376	Travelers Casualty & Surety Co. AM Best: A+ XV
<u>Cyber</u>	10,711	TBD	
<u>Commercial Automobile</u>	94,452	99,436	Travelers Indemnity Co. AM Best: A+ XV
<u>Workers Compensation</u>	181,913	140,697	Missouri Employers Mutual AM Best: A+ IX
<u>Umbrella</u>	7,540	7,977	Travelers Property Casualty Co. of America AM Best: A+ XV
<u>Total Premium</u>	515,903	494,268	

*The City has elected to purchase an excess earthquake policy from Intact at the limit of \$20,000,000. When combined with Travelers' primary earthquake limit of \$10,000,000, the City will have a total earthquake coverage limit of \$30,000,000.



May 19, 2022

Honorable Mayor and City Council
City of Washington
405 Jefferson Street
Washington, MO 63090

RE: Amend Ordinance for No Parking at Any Time
Maple Valley Court

Honorable Mayor and City Council,

The following is pertinent information to the subject request.

Description:

Please find enclosed an ordinance proposing to amend a portion of the Traffic Code, specifically *Schedule IV, No Parking at Any Time*. When the PD-R was approved Maple Valley Court was to be no parking on the south side of the street and in the hammerhead turnaround.

Cost of the project:

This project will cost \$250.00.

Budget Information:

This project is budgeted within the 2022 Street Department operating budget.

As always, if you have any questions, concerns or would like additional information, please feel free to contact me.

Respectfully,

A handwritten signature in blue ink, appearing to read "John Nilges".

John Nilges, PE
Public Works Director

BILL NO. _____ INTRODUCED BY _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING SCHEDULE IV, NO PARKING AT ANYTIME, OF THE CODE OF THE CITY OF WASHINGTON, MISSOURI

Be it ordained by the Council of the City of Washington, Missouri, as follows:

SECTION 1: Schedule IV, No Parking- At anytime, of the Washington City Code, is hereby amended as follows:

Schedule IV, No Parking at Anytime

Location	Add	Delete
Maple Valley Court, at the following location: South side, between the east line of Locust Street to the dead end, including the hammerhead turnaround	✓	

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: This ordinance shall take full effect and be in full force from and after its passage and approval.

Passed: _____

ATTEST: _____

President of City Council

Approved: _____

ATTEST: _____

Mayor of Washington, Missouri



May 17, 2022

Honorable Mayor and City Council
City of Washington
405 Jefferson Street
Washington, MO 63090

RE: 2022 Overlay Project
Construction Bids and Contract Approval

Honorable Mayor and City Council,

The following is pertinent information to the subject request.

Description:

Historically, the City has budgeted approximately \$680,000 / yr to overlay and replace sidewalks along local streets that are not eligible for federal gas tax grants. These streets are required to be maintained or improved with local tax funding. In the fall / winter the Engineering staff rates each street and identifies which streets will be paved / improved. This year streets include:

- West Main St Rand St Johnson St Roberts St
- Williams St James St (partial) Fifth St ADA ramps @ Hickory
- Stafford St (partial patch) Market St (partial) E Main St ADA ramps @ Walnut

Each of the identified streets reviewed the condition of the pavement, curb and gutter, and ADA accessibility.

Unfortunately, when the initial scopes and estimates were compiled in 2021 the current construction market, oil prices, and other inflationary issues were not as prevalent.

The project has a completion date of October 28th.

Bid information:

The bids received are as follows:	K.J. Unnerstall Construction:	\$1,078,071.00
	Lamke Trenching & Excavating, LLC:	\$1,005,400.00
	NB West Contracting:	\$1,116,501.00
	<i>Engineering Estimate:</i>	<i>\$921,960.75*</i>

*Using pricing from just over 6 months ago, we estimated the project at \$801,705.00. Immediately before bidding, I added 15% to the estimate, and chose with the current scope.

As we reviewed the bids, we evaluated each line item and need, and we are recommending removing the Stafford St (partial patch) from the project. This would save \$16,695.00. That scope of work would be included in a larger Stafford St project in the future.

Cost of the project:

Approving this project (with CO #1 Stafford removed) will cost \$988,705.00

Budget Information:

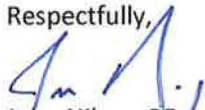
The current Transportation Sales Tax budget for this fiscal year has \$680,000. Approving this contract would require a \$308,705.00 Budget Amendment.

Staff will also apply for a \$100,000.00 grant from the Franklin County Transportation Sales Tax to offset a portion of this overage.

Staff is recommending accepting the bid from Lamke Trenching and Excavating and incorporating CO #1 for a contract amount of \$988,705.00

As always, if you have any questions, concerns or would like additional information, please feel free to contact me.

Respectfully,



John Nilges, PE
Public Works Director



May 19, 2022

Honorable Mayor and City Council
City of Washington
405 Jefferson Street
Washington, MO 63090

RE: Franklin County Transportation Grant
2022 Overlay Project

Honorable Mayor and City Council,

The following is pertinent information to the subject request.

Description:

This resolution will provide City Council support and allow staff to pursue funding to offset the cost of the 2022 Overlay Project. This money is available through a grant program that sets aside a percentage of sales tax generated in Franklin County. It is a competitive process with all the other municipalities and road districts in the County.

Cost of the project:

Applying for this project will not cost the City any money. The City is applying for \$100,000.00 in funding to be utilized for the 2022 Overlay Project.

As always, if you have any questions, concerns or would like additional information, please feel free to contact me.

Respectfully,

John Nilges, PE
Public Works Director

RESOLUTION NO. _____ INTRODUCED BY _____

A RESOLUTION AUTHORIZING THE CITY OF WASHINGTON TO APPLY FOR FUNDING THROUGH THE FRANKLIN COUNTY TRANSPORTATION COMMITTEE FOR THE 2022 OVERLAY PROJECT IN THE CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI

WHEREAS, streets, such as: West Main, Johnson, Rand, Williams, James, Fifth, Market, and East Main are all in need of an asphalt overlay and ADA sidewalk and curb and gutter improvements;

WHEREAS, this project will be funded locally with City of Washington Transportation Sales Tax money;

WHEREAS, grant money for such project is available through the Franklin County Transportation Committee.

NOW, THEREFORE, be it resolved by the Council of the City of Washington, Missouri, as follows:

SECTION 1: That the City Engineer is hereby authorized and directed to execute and submit a Franklin County Transportation Committee Grant Application on behalf of the City of Washington, Missouri.

SECTION 2: That the City of Washington shall request that \$100,000 of Franklin County Transportation Committee Grant money be obligated toward the cost of this project.

SECTION 3: That this Resolution shall be in full force and effect from and after the date of its adoption.

Passed: _____

ATTEST: _____

President of City Council

Approved: _____

ATTEST: _____

Mayor of Washington, Missouri



June 6, 2022

Honorable Mayor and City Council
City of Washington
405 Jefferson Street
Washington, MO 63090

RE: Bid Recommendation – Lakeview Baseball & Soccer Lighting Controls

Honorable Mayor and City Council,

As you may be aware, before making a determination that a particular piece of equipment is needed, staff will annually review the equipment and discuss why it is needed. As such, staff identified the need to install computerized lighting controls on the athletic fields (soccer & baseball) at Lakeview Park to assist with field rental lighting requests, lighting billing purposes and to help reduce electric usage. This project was approved in the 2021-2022 Parks and Recreation capital budget. Staff researched interlocal contracts for cooperative purchases and found Sourcewell's cooperative purchasing program would give the City the best pricing.

Accordingly, the Parks and Recreation staff recommend that Council consider Musco Lighting's bid in the amount of \$11,950.00 for the purchase of computerized lighting controls and an additional \$2,400 for Time Delay Kits (3 poles) totaling \$14,350.00 for Lakeview baseball and soccer fields, which is under the budgeted amount of \$21,800.00.

As always, if you have any questions, concerns or would like additional information, please feel free to contact me prior to the Council Meeting.

Respectfully,

Wayne Dunker

Wayne Dunker MA, CPRP
Director of Parks & Recreation

Control-Link® Control System Quote

Date: 5/11/2022 Sourcewell Purchase
City of Washington Contract Number: 071619-MSL
Attn: Wayne Dunker Sports Lighting with Related Supplies and Services

Re: Control-Link Quotation – Lakeview Soccer & Baseball – **Rev1**

Dear Wayne,

Here is the Control-Link Quotation that you requested: This quote includes the following...

Equipment

- (1) Remote Equipment Controller (REC)
- (7) Off/On/Auto Switches- (mounted in the cabinet door)
 - Zone 1: BB 1 Zone 2: BB 2
 - Zone 3: BB 3 Zone 4: BB 4
 - Zone 5: Soccer 1 Zone 6: Soccer 2
 - Zone 7: Soccer 3

- Turnkey installation of all components by Musco Technicians
- Activation and testing of systems to ensure all units are fully functional and operational
- 10 year parts /10 year labor warranty on all equipment
- All freight costs

Equipment & Installation Price: **\$11,950.00**

10 Years Control-Link Central™ Service (CLC)

- 24/7 toll free access to CLC Customer Call Center Operators
- Access to Musco CLC Scheduling Website
- REC operations and Website Training for your scheduling staff

Total Equipment & Installation with 10 years of Service: \$11,950.00*

Price assumes electrically held contactors exist on site for utilization. 120v Control Voltage required for availability at the controls service location.

Customer should confirm prior to order placement.

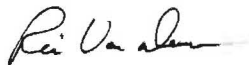
*****Adder: Musco to provide and install Time Delay Kits on customer designated poles- \$800.00 per Pole*****

*Please add applicable sales tax. Freight has been included.

All Purchase orders should note: Sourcewell Contract Number: 071619-MSL

Please feel free to call me to discuss any questions or concerns that you may have.

Sincerely,



Rick Van Dusseldorp
Lighting Services Sales Representative
Musco Sports Lighting LLC
800-825-6020 ext 2087
641-676-2149 fax
rick.vandusseldorp@musco.com

BILL NO. _____ INTRODUCED BY _____

ORDINANCE NO. _____

AN ORDINANCE ACCEPTING THE QUOTE FROM MUSCO SPORTS LIGHTING LLC AND TO APPROVE THE PURCHASE OF LIGHTING CONTROLS FOR LAKEVIEW ATHLETIC FIELD BY THE CITY OF WASHINGTON, MISSOURI

Be It Ordained by the Council of the City of Washington, Missouri, as follows:

SECTION 1: The Mayor is hereby authorized and directed to accept a quote with Musco Sports Lighting LLC in an amount totaling Fourteen Thousand Three Hundred Fifty Dollars and No Cents (\$14,350.00) for the purchase of Lighting Controls for Lakeview Athletic Field. A copy of said quote is attached hereto and marked as Exhibit A.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: This ordinance shall take effect and be in full force from and after it's passage and approval.

Passed: _____

ATTEST: _____

President of City Council

Approved: _____

ATTEST: _____

Mayor of Washington, Missouri

Exhibit A Control-Link® Control System Quote

Date: 5/11/2022 Sourcewell Purchase
City of Washington Contract Number: 071619-MSL
Attn: Wayne Dunker Sports Lighting with Related Supplies and Services

Re: Control-Link Quotation – Lakeview Soccer & Baseball – **Rev1**

Dear Wayne,
Here is the Control-Link Quotation that you requested: This quote includes the following...

Equipment

- (1) Remote Equipment Controller (REC)
- (7) Off/On/Auto Switches- (mounted in the cabinet door)
 - Zone 1: BB 1 Zone 2: BB 2
 - Zone 3: BB 3 Zone 4: BB 4
 - Zone 5: Soccer 1 Zone 6: Soccer 2
 - Zone 7: Soccer 3

- Turnkey installation of all components by Musco Technicians
- Activation and testing of systems to ensure all units are fully functional and operational
- 10 year parts /10 year labor warranty on all equipment
- All freight costs

Equipment & Installation Price: \$11,950.00

10 Years Control-Link Central™ Service (CLC)

- 24/7 toll free access to CLC Customer Call Center Operators
- Access to Musco CLC Scheduling Website
- REC operations and Website Training for your scheduling staff

Total Equipment & Installation with 10 years of Service: \$11,950.00*

Price assumes electrically held contactors exist on site for utilization. 120v Control Voltage required for availability at the controls service location.

Customer should confirm prior to order placement.

******Adder: Musco to provide and install Time Delay Kits on customer designated poles- \$800.00 per Pole******

*Please add applicable sales tax. Freight has been included.

All Purchase orders should note: Sourcewell Contract Number: 071619-MSL

Please feel free to call me to discuss any questions or concerns that you may have.

Sincerely,



Rick Van Dusseldorp
Lighting Services Sales Representative
Musco Sports Lighting LLC
800-825-6020 ext 2087
641-676-2149 fax
rick.vandusseldorp@musco.com



June 6, 2022

Honorable Mayor and City Council
City of Washington
405 Jefferson Street
Washington, MO 63090

RE: Bid Recommendation – man made rock columns for pavilions

Honorable Mayor and City Council,

In May 2021, staff put out to bid the replacement of three (3) pavilions at Lions Lake and new electrical services and natural rock columns for the new pavilions. The winning bid received was over budget by \$41,567.00. At that time, Council instructed me to accept the bids for the pavilions and the electrical services but not the natural rock columns. Council then instructed me to find other options to beautify and protect the pavilion posts. Below is an update I provided Council on June 7, 2021:

I want to provide an update regarding the Lion's Lake Pavilion project status. Per Council's request, I am exploring alternatives to natural rock columns for the pavilions. I found a local contractor that could install stamped concrete around the pavilion columns but could not provide column caps and could not guarantee the concrete would not crack. The estimate for 22 concrete columns is approximately \$18,000, not including caps. The columns caps would be approximately \$10,000 from a different contractor. Total for concrete columns and caps is approximately \$28,000. As you may recall, the price for natural stone and caps is \$33,770. I am currently looking into a man-made stone option but have not received an estimate at this time.

Since June 2021, I budgeted for man-made rock columns (\$28,500) in the Parks & Recreation capital budget for 2021-2022. The money was earmarked that it could not be used unless the City received a donation for the columns. In October 2021, the Washington Lions Club sent the attached donation letter to my attention. The Lions are contributing up to \$30,000 for the man-made rock columns. Recently the project was put out to bid and we received one bid in the amount of \$27,810.00 from Patke Restoration LLC. The bid is under what was budgeted and the Washington Lions Club donation will fund the project.

Accordingly, the Parks and Recreation Commission and staff recommend that Council consider Patke Restoration's bid for man made rock columns in the amount of \$27,810.00.

As always, if you have any questions, concerns or would like additional information, please feel free to contact me prior to the Council Meeting.

Respectfully,

Wayne Dunker

Wayne Dunker, CPRP
Director of Parks & Recreation



WASHINGTON LIONS CLUB

P.O. Box 1393
Washington, MO. 63090

October 25, 2021

Mr. Wayne Dunker
Parks and Recreation Department
City of Washington, Missouri
405 Jefferson Street
Washington, MO 63090

RE: Donation

Dear Mr. Dunker;

It is with great pleasure I can inform you the Washington Lions Club has decided to donate funding to the City of Washington in the amounts of \$30,000 to wrap the columns on the new pavilions that are to be constructed around Lions Lake with a rock façade and \$5,000 for updated and new signage around Lions Lake.

It is the Washington Lions Club understanding the rock facades will wrap the steel columns on the new all metal pavilion structures. The signage to be updated is a refacing of the existing sign at the northwest corner of Lions Lake at a cost of \$1,500. It is understood the City desires to place a new sign in the vicinity of the intersection of Grand Avenue and South Lakeshore Drive. The cost of this new sign would be \$3,500.

It is requested the Washington Lions Club be informed of the material to be utilized to wrap the pavilion columns including the color. For the signage it would be requested the layout and wording for the signs be presented to the Washington Lions Club for their review. It would also be appreciated if updates be provided on the progress of these projects as they proceed.

One item needing further discussion is the placement of the Lions Club logo on the new pavilions. The structure of the all metal pavilions makes it difficult to just "stick" a logo on the pavilions. The Washington Lions Club does have some ideas on how to achieve placement of the logos or incorporated into the column wraps and will be happy to share them with you. If a cost is involved, the Club will entertain what funding needs to occur.

At the appropriate point and time when the funds are needed for each of the projects, the Washington Lions Club would like to make a formal presentation of the checks to the City. Maybe at a City Council meeting would be the appropriate place for the presentation.

The Washington Lions Club is happy to once again fund these projects especially ones associated with a Washington Lions legacy project such as the Lions Lake area. We look forward to further discussing the final details with you.

Respectfully,

A handwritten signature in black ink, appearing to read 'Amy Muench-Lick', written in a cursive style.

Lion President Amy Muench-Lick

cc: Mayor Sandy Lucy

BILL NO. _____ INTRODUCED BY _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY OF WASHINGTON, MISSOURI TO ENTER INTO A SALES CONTRACT WITH PATKE RESTORATION LLC FOR THE PURCHASE OF (3) THREE MAN MADE ROCK COLUMNS FOR THE LIONS LAKE PAVILIONS

Be It Ordained by the Council of the City of Washington, Missouri, as follows:

SECTION 1: The Mayor is hereby authorized and directed to execute a sales contract with Patke Restoration LLC in an amount totaling Twenty Seven Thousand Eight Hundred Ten Dollars and No Cents (\$27,810.00) for the purchase of (3) Three Man Made Rock Columns at the Lions Lake pavilions. A copy of said sales contract is attached hereto and marked as Exhibit A.

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3: This ordinance shall take effect and be in full force from and after it's passage and approval.

Passed: _____

ATTEST: _____

President of City Council

Approved: _____

ATTEST: _____

Mayor of Washington, Missouri

**Exhibit A
SALES CONTRACT**

This Sales Contract, made and entered into this 6th day of June , 2022, by and between Patke Restoration LLC herein referred to as "Seller", and the City of Washington, MO., a municipal corporation hereinafter referred to as "City".

WITNESSETH: Whereas, Seller was the best low bid received for furnishing a: (there) 3 Orlando style pavilions with rock columns and equipped as stated in the bid document.

NOW THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

Seller agrees to provide to the City with man made rock columns for (3) three Lions Lake pavilions in the manner set forth in the contract documents, for payment in the total sum of Twenty Seven Thousand Eight Hundred Ten Dollars and No Cents (\$27,810.00).

The contract documents shall consist of the following:

- A. This Contract
- B. Signed copy of Ordinance
- C. General Specification and Bid

This contract, together with the other documents enumerated in this paragraph, forms the contract between the parties.

These documents are as fully a part of the contract as if attached hereto or repeated herein.

This agreement shall be construed or determined according to the laws of the State of Missouri

IN TESTIMONY WHEREOF, Seller has hereunto set its hand, and the City of Washington executes this contract the day and year first written.

SELLER:

CITY:

BY: _____
Company Representative

BY: _____
Mayor – Washington, MO

ATTEST: _____
City Clerk

BID FORM PROPOSAL

In response to the Invitation for Bids for Project **Lake Pavilion Man Made Rock Columns** and in accordance with the Instructions to Bidders and other Bidding Documents, the undersigned Bidder declares that he has had an opportunity to examine the site of the Work and has carefully examined the Contract Documents therefore, including the Addenda identified below, and on the basis thereof, and being fully familiar with the local conditions affecting the Work, and upon written notice of award of contract, acknowledges and agrees to provide all labor, material, equipment, tools, management and supervision, safety and technical services, insurance, bonds and incidentals necessary or required for the faithful performance of the Contract Work in accordance with the above-referenced documents in a safe, timely and workmanlike manner.

BASE BID

The Scope of Work includes supplies and installation of (22) 22" x 22" x 42" man made rock columns bases with 24" x 4" stone caps with dripline. Rock shall be backed up to columns with a Concrete Masonary Unit. Pavilion #1 (Grand Avenue) has a total of (6) 7" posts. Pavilions #2 & #3 (Veterans Drive) each have a total of (8) 8" inch posts. Total posts for Pavilions #2 & #3 = 16 posts. Total posts for all three pavilions = 22. Each pavilion has one electrical access panel at the base of one post. A cut out shall be made in the stone column for access and an access cover shall be installed. Each pavilion has two posts with connected downspouts.

Lions Lake Pavilions #1 (Grand Ave), #2 & #3 (Veterans Dr.)

Description	Quantity	Unit Price	Total
Mobilization	1	\$ 2,815	\$ 2,815
22" x 22" x 42" man made rock column bases with 24" x 4" stone caps with dripline. Includes supplies and labor.	22	\$ 1,060	\$ 23,320
Disposal of consturction debris	1	\$ 1,675	\$ 1,675

BID PRICE: Twenty Seven Thousand Eight Hundred Ten Dollars
(\$ 27,810.00)

Addenda

The undersigned Bidder acknowledges the following Addenda. If there are no Addenda write "None" in the space provided:

Addendum No.: ___ dated _____ pages NONE

Addendum No.: ___ dated _____ pages _____

Addendum No.: ___ dated _____ pages _____