

**MINUTES OF THE MEETING OF THE
PARKS AND RECREATION COMMISSION
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
Wednesday, March 9, 2022**

Agenda Item #1: Call Meeting to Order –Co-Chair, Sparky Stuckenschneider, called the meeting to order at 5:30 p.m.

Agenda Item #2: Roll Call – Director of Parks & Recreation Wayne Dunker called roll.

Those in attendance included:

Co-Chairs: Tessie Steffens & Sparky Stuckenschneider

Commission Members: Gavin Woolley, Betty Werner, Bob Kloeppel, Kevin Kriete, Bob Dzurick and Council Liaisons Jeff Patke & Duane Reed.

Those not in attendance:

Debbie Toedebusch, Danny Cassette, and Dave Wehmeyer

Agenda Item #3: Pledge of Allegiance

Agenda Item #4: Approval of Minutes (*February 8, 2022*) a motion by Betty Werner with a second by Tessie Steffens.

Agenda Item #5: Parks Report – *given by Wayne Dunker*

- Hired another full-time employee, leaving the department down one full-time position.
- Noticed on Facebook today that Union & Owensville had posts showing desperation to hire seasonal maintenance and pool staff/lifeguards. We are currently doing fine as far as pool staff goes, but we are struggling to hire camp counselors.
- Wayne ran into Ryan Casserly with Westport Pools at the MPRA conference in Springfield this past week. Westport had its pool builder's conference and the Washington Pool won the best pool award in the largest category
- At the second council meeting in February, the pool fee prices were brought up. Pool Fees were brought before the Parks Commission in February and the Commission voted in favor of not raising the pool fees. Sparky wrote a letter to the Council with the recommendation not to change fees. That letter went to Council this past Monday night and Council agreed to accept the recommendation.
 - Jeff thought the punches rolled from one year to the next.
 - There was a discussion about rolling the punches to the next year. It will be harder to track the money and punches from a financial standpoint.
 - The Parks Software can roll over punches, but since they expired at the end of the 2021 pool season, staff will have to manually adjust every account holder that still has punches left to the correct amount.
 - Kevin suggested starting in 2022 making the card good for 2 years.
 - Commission would also like to see the \$15 early discount offered in 2021 be offered again in 2022, with an unlimited number of cards that can be purchased.
 - Tessie asked for Staff to get numbers together on how many people have punches left and how many account holders there were and how long it would take staff to change the punches for the April meeting.
- Will likely have a special meeting still this month to review the soccer lease.

-WSA does have a permit to use the field for the current week. Robin is working on getting the permit for next week.

- Working with the Downtown Design group on getting a playground at the riverfront. This is in the very early stages and they are looking into getting grants and donations to fund it. Wayne has been in contact with the playground vendor and it will be a train theme. A rough estimate with shipping is around \$83,000.00. Once the project has more information, Downtown Washington will come and make a presentation to the Parks Commission.
- Ethan from the Missourian contacted the City to give an update on the concept drawing for the Riverfront that was completed while Darren Dunkle was Parks Director. The concept was approved, but Funding was never put to the project. The only thing that was funded out of the concept, was paving the gravel parking lot. The paving will be done in the next few years with a \$250,000 budget.

Agenda Item #6: Communications from Audience - None

Agenda Item #7: Old Business –

Ronsick Turf Upgrade:

- Staff got the irrigation line moved that was running through the infield to the outfield.
- Fencing is going in. The budget was for the fieldwork. The budget was not fencing, the concrete pitching mounds, and the other improvements that the Legion is wanting. Wayne and Jeff are working with the Legion on that funding.
- Turf is scheduled to be shipped on March 31, 2022, and is still on track for opening on May 1, 2022.

Lake Pavilions:

- All the pads are poured, but we still, need to pour all the sidewalks.
- Pavilion #3 is up and the electrician is starting work on it.
- Still need to install all the BBQ & water fountains.

Phoenix Playground:

- Installer should be here until the end of the month.
- Staff installed drainage for the multi-chips
- Will be able to open, but with temporary fencing, until all the final work is completed.
- Will do a Ribbon Cutting.

Waterworks Building Renovation:

- Renovation is coming along nicely.
- Filled the floor with rock and put a concrete floor in it that looks like a wooden floor.
- Will be working on exterior sidewalks. Widening from 10' to 12'.
- A few trees need to be removed that are in bad shape.

Pool Season Extension:

- Commission made a recommendation to extend the pool season from August 12 to August 19, 2022, and Council agreed.

Agenda Items #8: New Business

Kohmueller Roof:

- Did not have any bidders, so we re-bid it and had one bidder.
- The inside is leaking, so the roof needs to be replaced quickly.

- Historical Society will repair the damages after the roof is replaced. Nothing has been ruined, however, we do not want to want it to get any worse.

Soccer Field Lease:

- Plan on having a special meeting this month to discuss.

Rotary Riverfront Trail Connection:

- Cochran applied for a grant on behalf of the City that was due February 16, 2022, to connect the East and West Trails.
- Will be re-grading the parking lot, installing railing & bollards along the trail in front of the pavilion to help slow people down.
- Will be adding two family-changing restrooms that will be able to be open year-round.
- Relocating the steps to the lower parking lot.
- Installing new sidewalks.

Electric Project at Auditorium and Old Bath House:

- Finally got in some of the electrical components that we have been waiting on to upgrade to the electric at the Auditorium and Old Bath House. American Data is doing the work.

Agenda Item #9: Executive Session:

Agenda Item #10: Next Meeting –April 13, 2022, at 5:30 pm

Agenda Item #11: Adjournment – The meeting adjourned at 6:27 by Bob Dzurick and a second by Gavin Woolley.

MINUTES ARE SUBJECT TO PARKS AND RECREATION COMMISSION APPROVAL.