

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
MONDAY, MARCH 7, 2022**

INTRODUCTORY ITEMS:

The Regular Meeting of the City of Washington, Missouri, City Council was held on Monday, March 7, 2022, at 7:15 p.m. in the Council Chamber. Mayor Sandy Lucy opened the meeting with roll call and Pledge of Allegiance.

Mayor:	Sandy Lucy	Present
Council Members:	Ward I	Steve Sullentrup Present
		Duane Reed Present
	Ward II	Mark Wessels Present
		Mark Hidritch Present
	Ward III	Jeff Patke Present
		Greg Skornia Present
	Ward IV	Gretchen Pettet Present
		Joe Holtmeier Present

Also Present:	City Attorney	Mark Piontek
	City Administrator	Darren Lamb
	City Clerk	Sherri Klekamp
	Police Chief	Ed Menefee
	Emergency Management Director	Mark Skornia
	Economic Development Director	Sal Maniaci
	Public Works Director	John Nilges
	Parks Director	Wayne Dunker
	Human Resources Manager	Shauna Pfitzinger

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the City Clerk. Each ordinance is read a minimum of twice by title, unless otherwise noted.

Approval of Minutes:

- * Approval of the Minutes from the February 22, 2022 Council Meeting

A motion to accept the minutes as presented made by Councilmember Hidritch, seconded by Councilmember Holtmeier, passed without dissent.

Approval and Adjustment of Agenda including Consent Agenda:

- * Change Order No. 1 – 2021 Front Street Electric Service Conversion Project
- * Liquor License Application – La Joya AR LLC dba Taco Loco, 2016 Washington Crossing

After a brief discussion on Change Order No. 1 – 2021 Front Street Electric Service Conversion Project, a motion to accept and approve the agenda including the consent agenda

accordingly made by Councilmember Holtmeier, seconded by Councilmember Pettet, passed without dissent.

PRIORITY ITEMS:

Mayor's Presentations, Appointments & Reappointments:

* Police Department Appointment

March 3, 2022

To The City Council

City of Washington

Washington, MO 63090

Dear Council Members:

I herewith submit for your approval the following for appointment to the Police Department for a six month probationary term:

NAME

APPOINTED

TERM EXPIRE

Brenden M. McMillian

March 14, 2022

August 14, 2022

Police Officer

(1st 6 months)

A motion to accept and approve the appointment made by Councilmember Patke, seconded by Councilmember Hidritch, passed without dissent.

* Urban Forestry Council Reappointment

February 28, 2022

City Council

City of Washington

Washington, Missouri 63090

Dear Council Members:

I herewith submit for your approval the following for reappointment to the Urban Forestry Council:

Bob Briscoe – term ending March 2025

Respectfully Submitted,

Sandy Lucy

Mayor

A motion to accept and approve the reappointment made by Councilmember Patke, seconded by Councilmember Holtmeier, passed without dissent.

PUBLIC HEARINGS

* None

CITIZENS COMMENTS

* Andy Powers addressed the Council regarding his positive impressions of the community.

UNFINISHED BUSINESS

* None

REPORT OF DEPARTMENT HEADS

* None

ORDINANCES/RESOLUTIONS

Bill No. 22-12543, Ordinance No. 22-13497, an ordinance accepting the proposal for Standard Architectural/Engineering Services for Interior Alterations with Cochran Engineering for the Freight Depot.

The ordinance was introduced by Councilmember Holtmeier.

With no further discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Hidritch-aye, Holtmeier-aye, Sullentrup-aye, Pettet-aye, Skornia-aye, Reed-aye, Patke-aye.

Bill No. 22-12544, Ordinance No. 22-13498, an ordinance accepting the proposal from Radio Comm Co. for the installation of a Motorbo UHF-VHF Gateway and amend the 2021/2022 Budget.

The ordinance was introduced by Councilmember Holtmeier.

With no further discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Hidritch-aye, Holtmeier-aye, Sullentrup-aye, Pettet-aye, Skornia-aye, Reed-aye, Patke-aye.

Bill No. 22-12545, Ordinance No. 22-13499, an ordinance accepting the contractor agreement from Klekamp Lawn and Landscape LLC for Grounds Maintenance Services by the City of Washington, Missouri.

The ordinance was introduced by Councilmember Patke.

With no further discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Hidritch-aye, Holtmeier-aye, Sullentrup-aye, Pettet-aye, Skornia-aye, Reed-aye, Patke-aye.

Bill No. 22-12546, Ordinance No. 22-13500, an ordinance authorizing and directing the execution of a Corrective Quit Claim Deed by and between the City of Washington, Missouri and 801 Terry Lane, LLC.

The ordinance was introduced by Councilmember Holtmeier.

With no further discussion, the ordinance was read a second time and approved on the following vote; Wessels-aye, Hidritch-aye, Holtmeier-aye, Sullentrup-aye, Pettet-aye, Skornia-aye, Reed-aye, Patke-aye.

COMMISSION, COMMITTEE AND BOARD REPORTS

* 2022 Aquatic Complex Fees

February 21, 2022

Honorable Mayor and City Council

City of Washington

405 Jefferson Street

Washington, MO 63090

RE: Fee Recommendation – 2022 Aquatic Complex Fees

Honorable Mayor and City Council,

In 2020 and early 2021, staff, the City Administrator and Parks and Recreation Commission members formed an Aquatic Complex Fees and Charges Sub Committee to evaluate the City's fees and charges for the new Agnes Nolting Aquatic Center. After extensive hours of research and several meetings, the Committee recommended amending the Park Facilities User Fee Schedule for the new aquatic complex.

Below are the aquatic complex fees and charges the Committee recommended to City Council in February 2021.

- *\$7.00 daily admission (3 and over)*
- *\$50 punch/visit card (10 punches) *Available after, June 1, 2021.*
- *\$500 after hours pool rental (2 hour limit), \$200 rental deposit*

The Parks and Recreation staff also requested a Grand Opening Discount off the pool punch card. This promotional discount allowed people to purchase a 20 punch/visit card for \$85. This was a one-time discount. After June 1, the punch/visit card options were 10 visits for \$50 or 20 visits for \$100.

At the February 8th Parks and Recreation Commission meeting, the Commission made a recommendation not to amend the Aquatic Complex User Fees and Charges for the upcoming 2022 pool season, based on record pool attendance in 2021 and the intensive research the Committee recently completed.

Respectfully,

Spark Stuckenschneider

Park & Recreation Commission Co-President

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ESTIMATED Pool Revenue & Expenses 2021

Estimates completed January 2021

Estimated Expenses	
Item	Amount
Guards & Pool Ops & Management	\$145,000-\$165,000
Utilities	\$ 10,500.00
Guards for Programming/Rentals	\$ 18,000.00
Cashiers/Admissions Staff	\$ 15,000.00
Concession Stand Staff	\$ 15,000.00
Concession Stand Product/Supplies	\$ 15,000.00
Insurance	\$ 12,700.00

TOTAL Est. Expenses \$231,000 - \$251,200

Anticipate a 30% increase in attendance for 2021

Estimated Revenue	
Item	Amount
Daily Fees	\$ 45,500.00
Punch Cards	\$ 32,500.00
Programs, Lessons, Rentals	\$ 20,000.00
Concession Sales	\$ 15,000.00
Birthday Parties Packages	\$ 2,000.00
Rentals - Swim Team & After Hrs	\$ 5,000.00

TOTAL Est. Revenue \$ 120,000.00

EST. PROFIT/LOSS: \$111,200 - \$131,200

Actual Attendance	
Year	Attendance
2019	8,790
2018	7,837
2017	10,218
2016	10,441
2015	9,235

* Pump went out

Anticipate a 30% increase in attendance for 2021

Net Operating Loss	
Year	Loss
2019	\$ 137,299.00
2018	\$ 123,749.00
2017	\$ 139,437.00
2016	\$ 122,433.00
2015	\$ 102,302.00

AVG. LOSS Per Year: \$125,000

ACTUAL Pool Revenue & Expense 2021

Actual Expenses	
Item	Amount
Guards & Pool Ops & Management	\$ 152,360.00
Utilities	\$ 8,658.00
Guards for Programming/Rentals	\$ 15,000.00
Admiss. Cashiers & Concession Staff	\$ 25,738.23
Pool Chemicals	\$ 3,900.12
Concession Stand Product/Supplies	\$ 20,985.04
Insurance	\$ 13,117.00

TOTAL Actual Expenses \$ 239,758.39

Actual Revenue	
Item	Amount
Daily Fees	\$ 75,126.00
Punch Cards	\$ 54,990.50
Programs & Lessons	\$ 11,462.00
Concession Sales	\$ 40,979.90
Birthday Parties Packages	\$ 2,336.25
Rentals - (Swim Team & After Hrs)	\$ 6,001.50
Camp Washington Pool Fees	\$ 3,498.00

TOTAL Actual Revenue \$ 194,394.15

ACTUAL PROFIT/LOSS \$45,364.24

Actual Attendance	
Year	Attendance
2021	19,008
2019	8,790
2018	7,837
2017	10,218
2016	10,441
2015	9,235

Net Operating Loss	
Year	Loss
2021	\$ 45,364.24
2019	\$ 137,299.00
2018	\$ 123,749.00
2017	\$ 139,437.00
2016	\$ 122,433.00
2015	\$ 102,302.00

With no further discussion, a motion to accept this item into the minutes made by Councilmember Holtmeier, seconded by Councilmember Patke, passed without dissent.

MAYOR'S REPORT

* Thank you Andy Powers for saying nice things about the City.

CITY ADMINISTRATOR'S REPORT

* None

COUNCIL COMMENTS

* None

CITY ATTORNEY’S REPORT

Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000) passed at 7:32 p.m. on the following roll call vote; Wessels-aye, Hidritch-aye, Holtmeier-aye, Sullentrup-aye, Pettet-aye, Skornia-aye, Reed-aye, Patke-aye.

The regular session reconvened at 8:13 p.m.

ADJOURNMENT

With no further business to discuss, a motion to adjourn made at 8:13 p.m. by Councilmember Patke, seconded by Councilmember Pettet passed without dissent.

Adopted: _____

Attest: _____
City Clerk

President of City Council

Passed: _____

Attest: _____
City Clerk

Mayor of Washington, Missouri