

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
MONDAY, JUNE 21, 2021**

INTRODUCTORY ITEMS:

The Regular Meeting of the City of Washington, Missouri, City Council was held on Monday, June 21, 2021, at 7:00 p.m. in the Council Chamber. Mayor Sandy Lucy opened the meeting with roll call and Pledge of Allegiance.

Mayor:	Sandy Lucy	Present
Council Members: Ward I	Steve Sullentrup	Present
	Duane Reed	Present
Ward II	Mark Wessels	Present
	Mark Hidritch	Present
Ward III	Jeff Patke	Present
	Greg Skornia	Absent
Ward IV	Gretchen Pettet	Absent
	Joe Holtmeier	Present

Also Present:	City Attorney	Mark Piontek
	City Administrator	Darren Lamb
	City Clerk	Sherri Klekamp
	Emergency Management Director	Mark Skornia
	Public Works Director	John Nilges
	Police Chief	Ed Menefee
	Finance Director	Mary Sprung
	Human Resources Specialist	Shauna Pfitzinger

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the City Clerk. Each ordinance is read a minimum of twice by title, unless otherwise noted.

Approval of Minutes:

* Approval of the Minutes from the June 7, 2021 Council Meeting

A motion to accept the minutes as presented made by Councilmember Patke, seconded by Councilmember Sullentrup, passed without dissent.

Approval and Adjustment of Agenda including Consent Agenda:

* Collector's Report Summary – March 2021

* Investment Report Summary – March 2021

* Liquor License Renewals: *Augusta Brewing Venture LLC; Marquart's Landing; Custard Pie, LLC dba Cowan's Restaurant; Front Street Tacos LLC; Otis Campbell LLC dba 1869 Draft Room; Hillermann Nursery & Florist; Los Cabos Inc; Big Boys Grilled Subs & Wings;*

Creek Side Enterprises of Washington Missouri LLC dba The Creek Grill & Sports Bar; Sirens Hotel LLC dba River Sirens Hotel; West End Station LLC; Dollar General Store #10885; Dollar General Store 1251; Mid River Restaurants LLC dba Applebee's Neighborhood Grill; Colton's Steak House & Grill; Aces and Eagles dba The Office, Aces and Eagles Disc Golf; Miller's Grill; The Twisted Fish; Washington Columbian Club; K C Seisl Council No. 1121

* Blotter Item – Liquor License Renewal: VFW

A motion to accept and approve the agenda including the consent agenda accordingly made by Councilmember Hidritch, seconded by Councilmember Sullentrup, passed without dissent.

PRIORITY ITEMS:

Mayor's Presentations, Appointments & Re-Appointments:

* Public Facilities Authority Reappointment

June 7, 2021

Honorable Mayor and City Council

City of Washington

405 Jefferson Street

Washington, MO 63090

Honorable Mayor & City Council:

The Board of Directors of the Washington, Missouri Public Facilities Authority hereby submits for your approval the re-appointment of Debbie Door – term expires June 2024.

Respectfully submitted,

Darren Lamb, AICP

Secretary

A motion to accept and approve the reappointment made by Councilmember Hidritch, seconded by Councilmember Holtmeier, passed without dissent.

* Board of Public Works Reappointment

June 10, 2021

To the City Council

City of Washington

Washington, Missouri

Dear Council Members:

I herewith submit for your approval the following for reappointment to the Board of Public Works:

Steve Richardson – term ending June 2025

Respectfully submitted,

Sandy Lucy

Mayor

A motion to accept and approve the reappointment made by Councilmember Wessels, seconded by Councilmember Patke, passed without dissent.

PUBLIC HEARINGS

* Special Use Permit – 1498 High Street

June 15, 2021

Mayor & City Council

City of Washington

Washington, MO 63090

RE: File No. 21-0601-Special Use Permit-1498 High Street

Mayor & City Council:

At their June 14, 2021 meeting the Planning and Zoning Commission voted to recommend approval of the above Special Use Permit with an unanimous vote.

Sincerely,

Thomas R. Holdmeier

Commission Chairman

Lamb: I can go ahead and do that. John, are you going to pull up the map?

Nilges: Pulling it up right now.

Lamb: You have a Special Use Permit Application before you tonight for a Roadside Stand. Basically, it's going to go ahead and be in operation for more than 10 calendar days within a calendar year. If so, then it requires a Special Use Permit. They are proposing to go ahead and establish it up at Iron Spike Museum at the corner of High Street and Highway 100.

There is, I think four parking spaces that they anticipate that would be needed during the operation. There's plenty of parking spaces that are available at that site, so it doesn't oppose to be a problem for off-street parking.

Staff recommends approval. I think you would within your packet; you have a letter from Planning and Zoning from the Chairman. They recommended approval at their meeting on June 14.

Mayor: Yes.

Sullentrup: Does this stand require occupancy?

Lamb: Occupancy as in?

Sullentrup: Inspections.

Lamb: Yes, there is an inspection that we do for all of our stands regardless of whether they're Roadside Stand for less than 10 days in a year or more than 10 days in a year.

Sullentrup: Health Department too?

Lamb: I think so, yes, to my knowledge.

Nilges: Yes, that Roadside Stand occupancy went in, there was a procedure put together two years ago when we had these food truck situations that came up. We discussed those. The details of the checklist, I don't know off the top of my head.

Lamb: John's right that became formalized at that time because we anticipated we would have more. Prior to that, I don't know that there was that much, it might have been a health inspection from Franklin County, other than that, that might have been it.

Mayor: Any other questions or comments? Is there anyone in the audience who would like to address the Council on this item?

Jan Elfrink: *Inaudible*

Mayor: Okay. Give us your name and address.

Jan Elfrink: I'm Jan Elfrink with Jan's Tamales, 204 Sir Williams Court, Washington, Missouri 63090. I did have a health inspection.

Mayor: Okay.

Jan Elfrink: So you guys know, and I would love to give you all a tamale if you come to my stand one day.

Mayor: Okay, all right, sounds good. You did have the health inspection?

Jan Elfrink: Yes, I did.

Mayor: Okay, all right, very good. Thank you. Did Councilmembers have any questions of her? Okay. Is there anyone else? Okay.

Sullentrup: Is it, come back to the stand. What kind of food are you going to be selling?

Jan Elfrink: I sell tamales.

Sullentrup: That's it?

Jan Elfrink: Enchiladas and I'm working on my menu still. I'm new, I've only been doing this a year.

Sullentrup: Okay, just curious. He brought it up to me and I was kind of curious too.

Reed: So, this is a food truck?

Jan Elfrink: Food stand.

Reed: Food stand?

Jan Elfrink: Working towards a food trailer.

Reed: Gotcha.

Jan Elfrink: Yeah.

Reed: How often are you going to be there?

Jan Elfrink: Every Sunday, weather permitting.

Reed: Okay.

Jan Elfrink: Yeah.

Sullentrup: Just one day a week?

Jan Elfrink: Yeah.

Sullentrup: Okay.

Jan Elfrink: I go to multiple locations all over town.

Sullentrup: Okay.

Patke: And according to this, Iron Spike has invited you to be there, so you've already worked it out with them to do this as part of there...

Jan Elfrink: Yeah.

Patke: Sunday...

Jan Elfrink: Yeah, every Sunday or major event.

Patke: Great.

Reed: Good luck!

Jan Elfrink: Thank you.

Hidritch: Just like last Saturday, that cheesesteak truck was invited there. Daddy O's Cheesesteaks was up there last Saturday. Good luck to you, hope you do...

Jan Elfrink: Thank you.

Mayor: All right.

Hidritch: A million dollars' worth.

Jan Elfrink: Thank you.

Patke: That's a lot of tamales.

Mayor: Thank you.

Sullentrup: Thank you, Jan.

Mayor: Thank you, Jan. Are there any other questions or comments?

With no further discussion, a motion to accept this item into the minutes made by Councilmember Patke seconded by Councilmember Hidritch, passed without dissent.

Bill No. 21-12398, Ordinance No. 21-13350, an ordinance granting a Special Use Permit for 1498 High Street, in the City of Washington, Franklin County, Missouri.

The ordinance was introduced by Councilmember Patke.

With no further discussion, the ordinance was read a second time and approved on the following vote; Holtmeier-aye, Wessels-aye, Patke-aye, Reed-aye, Sullentrup-aye, Hidritch-aye, Skornia-absent, Pettet-absent.

CITIZENS COMMENTS

- * DeAnna Hart, 620 Walnut Street, Apartment C, addressed the Council concerning her current living conditions.

UNFINISHED BUSINESS

- * None

REPORT OF DEPARTMENT HEADS

- * Board of Public Works Reappointment

June 16, 2021

Honorable Mayor & City Council

City of Washington

Washington, Missouri 63090

RE: Renewal of City's Property/Casualty Insurance & Payment Authorization

Honorable Mayor and Council Members:

Administration received the attached proposal for the renewal of the City's Property/Casualty Insurance from our current carrier The Daniel & Henry Company. After reviewing the proposal, it is staff's recommendation to accept the renewal proposal from The Daniel & Henry Company for July 1, 2021 through June 30, 2022 with the following changes:

- 1. Increase auto premium standard units comprehensive and collision deductible to \$2,500, and increase the stated value units comprehensive and collision deductible to \$5,000.*
- 2. Property and Equipment Floater coverages to move from Chubb to Travelers/Intact.*
- 3. Property coverage for New Aquatic Complex is included with Chubb property effective 06/10/21, and Travelers property effective 06/30/21. Chubb annualized premium for the new Aquatic Complex was \$5,019, and Travelers annualized premium for the same is \$3,738.*

Due to the short time-frame for renewal, staff is requesting payment authorization at this time as well.

Amy Diblasi from The Daniel and Henry Company will be present at the June 21, 2021 Council Meeting to answer any questions.

Respectfully submitted,

Darren Lamb

City Administrator

Attachment

Amy Diblasi from The Daniel and Henry Company discussed the renewal of the City's Property/Casualty Insurance. After discussion, a motion to accept and approve the renewal of the City's Property/Casualty Insurance and authorized payment made by Councilmember Holtmeier, seconded by Councilmember Patke, passed without dissent.

* Enterprise Fleet Lease

Finance Director Mary Sprung summarized and discussed the Enterprise Lease Proposal. An ordinance and contract will be presented to Council Tuesday, July 6, 2021.

*Finance Director Mary Sprung stated last week she received notification that the City will be receiving the GFOA Distinguished Budget Award for the 13th Consecutive Year.

*Police Chief Ed Menefee informed Council that the Police Department is looking into purchasing a Ford F-150 4WD Police Package.

ORDINANCES/RESOLUTIONS

Bill No. 21-12399, Ordinance No. 21-13351, an ordinance authorizing and directing the execution of a Contract Agreement with Gershenson Construction Company, Inc. for the 2021 Fairgrounds Paving Improvements Project.

The ordinance was introduced by Councilmember Holtmeier.

After discussion, the ordinance was read a second time and approved on the following vote; Holtmeier-aye, Wessels-aye, Patke-aye, Reed-aye, Sullentrup-aye, Hidritch-aye, Skornia-absent, Pettet-absent.

COMMISSION, COMMITTEE AND BOARD REPORTS

* None

MAYOR'S REPORT

* Next Council Meeting is Tuesday, July 6, 2021 due to the July Fourth Holiday.

* Franklin County Municipal League Dinner is Wednesday, July 14 in Pacific.

CITY ADMINISTRATOR'S REPORT

* Discussion on Street Closure Policy.

* Received money from the Cares Act Fund for the Police Department.

* Mosquito Policy is posted on the City's website.

* City Administrator Darren Lamb recognized City Clerk Sherri Klekamp for receiving her Missouri Registered City Clerk Certification from Missouri State University and for becoming a Certified Municipal Official through the Missouri Municipal League.

COUNCIL COMMENTS

- * Discussion on business outdoor storage.
- * Discussion on Lion’s Lake fountain.
- * Discussion on opening the Compost Center and sending out a CodeRED after a severe storm so residents can drop off tree limbs. This would only be on days that it’s closed.
- * Discussion on placing flags out for certain holidays.
- * Discussion on bridge lights.

CITY ATTORNEY’S REPORT

Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000) passed at 8:14 p.m. on the following roll call vote; Holtmeier-aye, Wessels-aye, Patke-aye, Reed-aye, Sullentrup-aye, Hidritch-aye, Skornia-absent, Pettet-absent.

The regular session reconvened at 9:00 p.m.

ADJOURNMENT

With no further business to discuss, a motion to adjourn made at 9:00 p.m. by Councilmember Sullentrup, seconded by Councilmember Patke passed without dissent.

Adopted: _____

Attest: _____
City Clerk

President of City Council

Passed: _____

Attest: _____
City Clerk

Mayor of Washington, Missouri