

**MINUTES OF THE MEETING OF THE
PARKS AND RECREATION COMMISSION
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
Wednesday, February 12, 2020**

Agenda Item #1: Call Meeting to Order –Chair Sparky Stuckenschneider called the meeting to order at 6:00 pm.

Agenda Item #2: Roll Call – Director of Parks & Recreation Wayne Dunker called roll. Those in attendance included co-Chair Tessie Steffens, Commission Members Bob Kloeppel, Betty Werner, Gavin Woolley, Kevin Kriete, Bob Dzurick, Danny Cassette as well as Council Liaison Jeff Patke.

Agenda Item #3: Pledge of Allegiance

Agenda Item #4: Approval of Minutes – January 8, 2020 minutes were approved by member Kloeppel, and seconded by member Wooley.

Agenda Item #5: Parks Report –

Railroad Fence-Going in on the west trail. Have cleared all the dirt, fencing, trees, etc. by the old sand plant. Dirt pile at old sand plant was hauled to Burger park and the area was graded.

Dog Park Fence-being installed, dealing with weather.

West Trail Bridge-Hoping to start soon. Need to core drill into the bridge and fill with concrete. Portion of the trail will be closed while doing this.

Jackie Miller-At the February 7, 2020 Council meeting Jackie was recognized for her donation with a plaque on the Hall of Fame Wall under the Excellence, Conservation & Ecology award.

Agenda Item #6: Communications from Audience –

Agenda Item #7: Old Business

Review of Main Park Playground Site Visit-

-Decided on the Placement of the pods

-Group asked for the Ages, it will be for ages 2-12 and 5-12

-Will be working on getting additional lighting, landscaping and removing the overhead wires (trying to get them underground)

-Jeff Patke doesn't want to hold up the process but, is still opposed to the location. Discussion on the concerns of the location occurred. Co-Chair Tessie Steffens made a motion to accept the current location and take to City Council. Member Woolley seconded the motion.

Agenda Items #8: New Business

New Aquatic Facility Update- A RFQ has been issued by the Owner's Rep (Landmark) to select a Design Build Firm team. Three firms will be short listed based on qualifications. RFP will then be issued. Final selection will be made based on preliminary designs and concepts. Staff will review all three concepts. The City will be paying for concepts from all three firms, so they can be used to make a final design. Staff will make a recommendation to the Aquatic Facility Committee on a preferred firm/team and the Committee will review the recommendation before a final decision is made.

A site walk through has been completed. RFQ has been issued, and moving towards the RFP selection process. RFQs are due back February 21, 2020. Pool will close August 1, 2020. Tentative opening day is May 29, 2021. Schedule is dependent on weather.

Patrons of the Park-501C3 expired. Sparky, Tessie, Wayne & Robin met. Looking at possibly changing the name to Friends of the Park. They have been in contact with City Attorney, Mark Piontek for help.

At least 20 states that have Friends of the Park and have manual support.

Looking at getting at least several members of the Park Board involved besides Tessie & Sparky. Need other people with energy & lots of interest in the parks. They would like for these members to be people in the community, not entity members only because they are already donating time to that group.

This group determines what happens to the funds, it's a big responsibility!

Robin suggested creating a sheet that shows what the committee involvement is.

The National Association of Park Foundations has a training August 30-Sept 3, 2020. A couple people may be going to this training.

Like to mimic it off of the Friends of the Library.

Updating of park entry Signs-Trying to update all the signs. Looking for more consistent look as far as colors and style.

Park and Recreation in Review 2019-Have used this to educate the public as to what the Parks Department is doing; we don't just mow grass.

Other-

Fairgrounds Gates-Due to vandalism issues it was decided to leave gates open during the day and close at night (not lock) south ticket gate, roll gate by Amphitheater, gate on Grand Ave. by Miller Post.

Closed for the winter: North Ticket gate, Roll gate at Grand Ave. & Veterans Drive & Northwest Ticket Gate.

Going to try just closing the gates at night and see what happens from there. Would like to get an article in the Missourian notifying the public what is happening and why.

Wayne is working with the Police Department on closing the gates at night. Parks will open the gates in the morning.

Moving Meeting Date-Jeff suggested moving the Parks Commission meeting to the last Wednesday of the month. City Council workshop meeting moved to the 1st Monday of the month. This meeting is now before the Parks Commission Meeting, so Wayne is now telling the board what was approved instead of the group hearing it before it goes to the Council meeting.

Tessie suggested waiting until the March meeting to discuss this as some of the members were either not in attendance or had left already.

Agenda Item #9: Executive Session:

Agenda Item #10: Next Meeting – March 4, 2020 is the next meeting date.

Agenda Item #11: Adjournment – Meeting was adjourned at 7:00 by Gavin Woolley and seconded by Debbie Toedebusch.

MINUTES SUBJECT TO PARKS AND RECREATION COMMISSION APPROVAL.
Gavin, Bob D.