

**REGULAR MEETING OF WASHINGTON, MISSOURI CITY COUNCIL  
MONDAY, APRIL 6, 2020 - 7:00 P.M.  
COUNCIL CHAMBER, 405 JEFFERSON STREET, WASHINGTON, MISSOURI**

The meeting notice was posted to the City’s website and FaceBook page with the following message on Friday, April 3, 2020 - DUE TO COVID-19 REGULATIONS OF SOCIAL DISTANCING AND TO MINIMIZE RISK TO THE GREATEST EXTENT POSSIBLE THE PUBLIC IS INVITED TO VIEW THE MEETING VIA LIVE STREAM ON THE CITY’S WEBSITE AT [www.washmo.gov](http://www.washmo.gov). ANYONE WISHING TO ADDRESS AN ITEM CAN SUBIT COMMENTS IN WRITING PRIOR TO THE MEETING TO THE CITY CLERK AT [mtrentmann@washmo.gov](mailto:mtrentmann@washmo.gov). The entire packet was also posted to the City’s website on Friday, April 3, 2020.

**INTRODUCTORY ITEMS:**

The Regular Meeting of the City of Washington, Missouri, City Council was held on Monday, April 6, 2020, at 7:00 p.m. in the Council Chamber. Mayor Sandy Lucy opened the meeting with roll call and Pledge of Allegiance.

<b>Mayor:</b>		Sandy Lucy	Present	
<b>Council Members:</b>	<b>Ward I</b>	Steve Sullentrup	Present	
		Nick Obermark	Present	
		<b>Ward II</b>	Mark Wessels	Present via Video Conference
			Mark Hidritch	Present via Video Conference
		<b>Ward III</b>	Jeff Patke	Present
			Greg Skornia	Present via Video Conference
		<b>Ward IV</b>	Gretchen Pettet	Present
			Joe Holtmeier	Present
	<b>Also Present:</b>		City Attorney	Mark Piontek
		City Administrator	Darren Lamb	Present
		City Clerk	Mary Trentmann	Present via Video Conference
		H.R. Generalist	Shauna Pfitzinger	Present via Video Conference
	Emg. Mngmt. Director	Mark Skornia	Present via Video Conference	
	Police Chief	Ed Menefee	Present via Audio Conference	

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the City Clerk. Each ordinance is read a minimum of twice by title, unless otherwise noted.

**Approval of Minutes:**

\* Approval of the Minutes from the March 16, 2020 Council Meeting

A motion to accept the minutes as presented made by Councilmember Sullentrup, seconded by Councilmember Patke, passed without dissent.

**Approval and Adjustment of Agenda including Consent Agenda:**

- \* Collector’s Report Summary – November 2019
- \* Investment Report Summary – November 2019
- \* 2020 Spring Cleanup Campaign – POSTPONED
- \* Change Order #1 – Lamke Trenching & Excavating, Inc. – Meadowlark Dr. Duncan Ave. & Old Hwy 100
- \* Final Pay Request – Washington Fence Co. – Large Dog Park Fencing Addition
- \* Final Pay Request – Diamond Fence LLC – Riverfront Railroad Fence

A motion to accept and approve the agenda including the consent agenda accordingly made by Councilmember Holtmeier, seconded by Councilmember Pettet, with Councilmember Sullentrup abstaining.

**PRIORITY ITEMS:**

**Mayor’s Presentations, Appointments & Re-Appointments:**

- \* Police Department Reappointments

*March 27, 2020*

*City Council*

*City of Washington*

*Washington, Missouri*

*Dear Council Members:*

*I herewith submit for your approval the following for reappointment to the Police Department:*

		<i>TERM</i>
<i>NAME</i>	<i>APPOINTED</i>	<i>EXPIRES</i>
<i>Cody Boone</i>	<i>April 17, 2020</i>	<i>April 17, 2021</i>

*Patrol Officer*

*Respectfully submitted,*

*Sandy Lucy*

*Mayor*

*MKT:*

A motion to accept and approve the reappointment made by Councilmember Patke, seconded by Councilmember Pettet, passed without dissent.

- \* Arbor Day Proclamation

*Arbor Day*

*WHEREAS, in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and*

*WHEREAS, this holiday called Arbor Day was first observed with the planting of more than a million trees in Nebraska; and*

*WHEREAS, Arbor Day is now observed throughout the nation and the world; and*

*WHEREAS, The Tree City USA program sponsored by The National Arbor Day Foundation provides direction, technical assistance, public attention and national recognition for urban and community forestry programs in thousands of towns and cities that more than 93 million Americans call home; and*

*WHEREAS, The City of Washington has been a “Tree City for the past 15 years; and*

*WHEREAS, Trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and*

*WHEREAS, Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and*

*WHEREAS, Trees in our City increase property values, enhance the economic vitality of business areas and beautify our community; and*

*WHEREAS, Trees wherever they are planted are a source of joy and spiritual renewal.*

*NOW, THEREFORE, I Sandy Lucy, Mayor of the City of Washington do hereby proclaim April 20, 2020 as Arbor Day in the City of Washington and urge all our citizens to support efforts to protect our trees and woodlands and to support our City's Urban Forestry Program by planting trees to gladden the heart and promote the wellbeing of present and future generations.*

*Sandy Lucy*

*Mayor of Washington, Missouri*

#### **PUBLIC HEARINGS**

- \* None

#### **CITIZENS COMMENTS**

- \* None

#### **UNFINISHED BUSINESS**

- \* None

#### **REPORT OF DEPARTMENT HEADS**

- \* Brick Column Repairs at Main & Elm Parking Lot

*April 6, 2020*

*Honorable Mayor and City Council*

*City of Washington*

*405 Jefferson Street*

*Washington, MO 63090*

*RE: Brick Column Repairs at Main & Elm Parking Lot*

*Honorable Mayor and City Council,*

*In the FY19 budget, \$7,500 was allocated from the TIF budget for repairs and upgrades to the fountain at Main and Elm. I was not aware of these funds when I started with the City so those funds were pushed to FY20 at my request. Late in 2019, I noticed most of the brick columns in the parking lot were crumbling badly. The damage has been caused by moisture getting behind the bricks or from vehicles bumping the columns. After a discussion with Administration on how to address the worst column repairs, a recommendation was made to use the funds that were designated towards fountain repairs for brick repairs in FY20, since the brick repairs are more pressing. Funds for the fountain repairs and upgrades could be pushed to FY21 budget.*

*Accordingly, the Parks & Recreation Department is asking for the City Council's consideration and subsequent approval for re-allocation of \$7,500 from the TIF budget towards fountain repairs and upgrades to brick column repairs at the Main and Elm parking lot in FY20. Funds for repairs and upgrades to the fountain would be added to the FY21 TIF budget.*

*Respectfully,*

*Wayne Dunker, CPRP*

*Director of Parks & Recreation*

After a brief discussion, a motion to accept the item into the minutes made by Councilmember Patke, seconded by Councilmember Holtmeier, passed without dissent.

\* Emergency Management Director, Mark Skornia updated Council on COVID-19 operations.

\* Human Resources Generalist, Shauna Pfitzinger and City Administrator, Darren Lamb discussed the Families First Coronavirus Response Act.

### **ORDINANCES/RESOLUTIONS**

**Resolution No. 20-13091, a resolution of Official Intent of the City of Washington, Missouri Toward the Issuance of Industrial Revenue Bonds to finance a project for International Shoe Factory Lofts, LLC and authorizing certain actions relating thereto.**

The Resolution was introduced by Councilmember Sullentrup, seconded by Councilmember Patke. After a brief discussion, passed without dissent.

**Bill No. 20-12146, Ordinance No. 20-13092, an ordinance declaring a State of Emergency in the City of Washington, Missouri and enacting certain regulations in connection therewith.**

The ordinance was introduced by Councilmember Patke.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Skornia-aye, Sullentrup-aye, Patke-aye, Pettet-aye, Obermark-aye, Hidritch-aye, Holtmeier-aye, Wessels-aye.

**Bill No. 20-12147, Ordinance No. 20-13093, an ordinance amending Section 125.460 of the Code of the City of Washington, Missouri.**

The ordinance was introduced by Councilmember Sullentrup.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Skornia-aye, Sullentrup-aye, Patke-aye, Pettet-aye, Obermark-aye, Hidritch-aye, Holtmeier-aye, Wessels-aye.

**Bill No. 20-12148, Ordinance No. 20-13094, an ordinance annexing 9.92 acres of Weber Farms, Plat 3, into the City of Washington, Franklin County, Missouri.**

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Skornia-aye, Sullentrup-aye, Patke-aye, Pettet-aye, Obermark-aye, Hidritch-aye, Holtmeier-aye, Wessels-aye.

**Bill No. 20-12149, Ordinance No. 20-13095, an ordinance annexing Plats 1 & 2, Lots 1 thru 61 of Meadowlake Farm into the City of Washington, Franklin County, Missouri.**

The ordinance was introduced by Councilmember Patke.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Skornia-aye, Sullentrup-aye, Patke-aye, Pettet-aye, Obermark-aye, Hidritch-aye, Holtmeier-aye, Wessels-aye.

**Bill No. 20-12150, Ordinance No. 20-13096, an ordinance terminating an agreement between the City of Washington, Missouri and Modern Pool Management Corporation D/B/A Midwest Pool Management of America, LTD for the operation and management of the Agnes Nolting Aquatic Complex.**

The ordinance was introduced by Councilmember Patke.

After discussion of terminating the agreement with Midwest Pool Management of America, LTD and receiving an update on the pool design, the ordinance was read a second time and approved on the following vote; Skornia-aye, Sullentrup-aye, Patke-aye, Pettet-aye, Obermark-aye, Hidritch-aye, Holtmeier-aye, Wessels-aye.

**Bill No. 20-12151, Ordinance No. 20-13097, an ordinance authorizing and directing the execution of a Memorandum of Understanding by and between the City of Washington, Missouri and the Department of Veterans Affairs.**

The ordinance was introduced by Councilmember Sullentrup.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Skornia-aye, Sullentrup-aye, Patke-aye, Pettet-aye, Obermark-aye, Hidritch-aye, Holtmeier-aye, Wessels-aye.

**COMMISSION, COMMITTEE AND BOARD REPORTS**

- \* None

**MAYOR'S REPORT**

- \* Stay safe and practice social distancing.
- \* City staff is doing a great job with dealing with the day-to-day decision making during the COVID-19 pandemic.

**CITY ADMINISTRATOR'S REPORT**

- \* Liquor and Business License Renewals and Utility Billing

*April 2, 2020*

*Honorable Mayor and City Council*

*Washington MO*

*Re: Liquor and Business License renewals and Utility billing*

*Honorable Mayor and City Council,*

*Due to the Covid-19 pandemic and the economic disruption to our local businesses, staff is proposing to postpone the deadline of both liquor and business license renewals from July 1<sup>st</sup> to September 1<sup>st</sup> of 2020.*

*Secondly, at the March 16<sup>th</sup>, City Council meeting the Council approved staff's recommendation to postpone water shutoffs for lack of payment. We would recommend elimination of penalties for delayed utility payments until May 4<sup>th</sup>.*

*We will continue to work with the community during this time.*

*Sincerely,*

*Darren Lamb, AICP*

*City Administrator*

After a brief discussion, a motion to postpone the deadline of both liquor and business license renewals until September 1<sup>st</sup> of 2020 and to approve the elimination of penalties for delayed utility payments until May 4<sup>th</sup> of 2020 made by Councilmember Sullentrup, seconded by Councilmember Obermark, passed without dissent.

City Administrator Darren Lamb, discussed separation of workforce and operations during the COVID-19 pandemic.

### **COUNCIL COMMENTS**

- \* Councilmember Pettet stated she appreciates the swiftness of the City Administrator making tough decisions with information that is changing constantly.
- \* Councilmember Patke commented about the termination of the Midwest Pool Management of America, LTD contract.
- \* Councilmember Sullentrup suggested that the next Council Meeting be cancelled and reconvene in May.

### **CITY ATTORNEY'S REPORT**

Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000) passed at 7:55 p.m. on the following roll call vote; Skornia-aye, Sullentrup-aye, Patke-aye, Pettet-aye, Obermark-aye, Hidritch-aye, Holtmeier-aye, Wessels-aye.

The regular session reconvened at 8:16 p.m.

### **ADJOURNMENT**

With no further business to discuss, a motion to adjourn made at 8:16 p.m. by Councilmember Sullentrup, seconded by Councilmember Patke passed without dissent.

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

\_\_\_\_\_  
President of City Council

Passed: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor of Washington, Missouri