

MINUTES OF THE BOARD OF PUBLIC WORKS
Tuesday, September 10, 2019

The Regular Meeting of the Board of Public Works was held on Tuesday, September 10, 2019 at 7:30 a.m. in the City Council Chambers located at 405 Jefferson Street, Washington, Missouri. The following were present/absent:

MEMBERS:

Chairman	John Vietmeier	Absent
Member	Brad Mitchell	Present
Member	Mike Radetic	Present
Member	Steve Richardson	Present
Ex-officio Member	Steve Strubberg	Present
Ex-officio Member	Vacant	--

OTHERS:

Council Representative	Steve Sullentrup	Absent
Council Representative	Mark Wessels	Absent
Mayor	Sandy Lucy	Absent
City Administrator	Daren Lamb	Absent
Water/Wastewater Superintendent	Kevin Quaethem	Present
Water/Wastewater Secretary	Beverly Hoyt	Present
City Engineer	John Nilges	Absent
Assistant City Engineer	Andrea Lueken	Absent
Emergency Management Director	Mark Skornia	Absent
Fire Chief	Tim Frankenberg	Absent

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the Public Works Department for one year. Video/DVD and audio tapes are kept only until the minutes have been approved for the meeting. DVD copies of this meeting are distributed to Board Members if requested.

Minutes. A motion was made by Mr. Radetic and seconded by Mr. Richardson to approve the minutes from the regular August 13, 2019 meeting. The motion passed without dissent.

Priority Items – There are no priority items at this time.

Wastewater

The plant is doing good, lift stations are doing good, river is down and the rain has stopped. We did have a few backups with the three (3) inches of rain that fell. Backups were all due to the excessive rain. We made a report and forwarded everything to City Hall.

Water

Water is doing good. We are replacing a couple of fire hydrants that had been hit. There was a leak on West Fifth Street by the new Tiger Car Wash, the guys are repairing this as we speak.

The fire hydrants have not all been painted at this time. Still working on that, with the manpower and the weather we have had, makes it difficult. We have to have dry weather to paint hydrants. It would be nice to have just one person I could put on this project all the time, but at this time we are short manpower.

There are still a lot of hydrants that need flushing. Missouri Department of Natural Resources (MDNR) would like all hydrants to be flushed twice yearly. We have painted approximately 35 percent of all hydrants around town.

In your packets there is a copy of the budget for 2019-2020. This is for your review to look through. If you see anything that you need more information on, please say something, it will be going to the Council at the end of the month. As far as the revenue side, we are still looking at rate increases.

The equipment for the Wastewater Treatment Plant will not be in this years' budget. This gives us a little more time to evaluate and check it out a little more thorough. I plan on making a few site visits to check it out. There is a place in Branson that I plan on a touring. We plan on visiting several of these to get a good aspect of what will be good for the City of Washington before a decision can be made.

Old Business

Well 9 is completed and will come off the Old Business. It is completed and has been up and running for 2 ½ weeks. A parking area at the back side was made so we would not have to back out on Steutermann Road. Steutermann is a very busy and narrowed down a little since the road was repaved and sidewalks were constructed. We have made a little road on the backside that comes out on Meadow Dr., all for safety.

Enduro Water Tower

It looks like we are going to schedule this for spring of next year. We would like to go ahead and do Clay Street at the same time. The specifications are close to being done, so it makes more sense to just go ahead and get them both done in the spring of next year.

Next Scheduled Meeting Date

The next scheduled meeting date is October 8, 2019.

Adjourn

There being no further business the meeting adjourned on a motion by Mr. Richardson and seconded by Mr. Radetic. All in favor aye, those oppose. We are adjourned.

Prepared by: _____
Beverly Hoyt
Water/Wastewater Secretary

Adopted and Approved by the Board of Public Works:

Date: _____ Signature: _____
Secretary



	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 400 - WATER FUND						
Revenue						
400-35-000-450600	Penalties/Interest Charges	22,000.00	22,000.00	0.00	0.00	-22,000.00 100.00 %
400-35-000-450900	Revenues-All Other	15,000.00	15,000.00	0.00	50.00	-14,950.00 99.67 %
400-35-000-453100	Water Sales	1,410,000.00	1,410,000.00	0.00	55.00	-1,409,945.00 100.00 %
400-35-000-453200	Water Meter Sales	15,000.00	15,000.00	0.00	2,070.87	-12,929.13 86.19 %
400-35-000-453500	Connection Charges	25,000.00	25,000.00	0.00	0.00	-25,000.00 100.00 %
400-35-000-453550	Tap Charges	1,000.00	1,000.00	0.00	0.00	-1,000.00 100.00 %
400-35-000-453600	Labor & Equipment Charges	1,300.00	1,300.00	0.00	0.00	-1,300.00 100.00 %
400-35-000-453700	Miscellaneous Materials Sold	3,000.00	3,000.00	0.00	65.64	-2,934.36 97.81 %
400-35-000-461200	Rent/Lease-Municipal Property/Bui	33,230.00	33,230.00	0.00	1,326.13	-31,903.87 96.01 %
400-35-000-480000	Investment Income	25,000.00	25,000.00	0.00	0.00	-25,000.00 100.00 %
	Revenue Total:	1,550,530.00	1,550,530.00	0.00	3,567.64	-1,546,962.36 99.77 %
Expense						
400-35-000-510100	Salaries/Wages-Regular	394,350.00	394,350.00	0.00	12,129.10	382,220.90 96.92 %
400-35-000-510150	Elected Board Officials Compensati	200.00	200.00	0.00	0.00	200.00 100.00 %
400-35-000-510200	Wages-Parttime/Permanent	5,300.00	5,300.00	0.00	0.00	5,300.00 100.00 %
400-35-000-510300	Salaries/Wages-Overtime	16,450.00	16,450.00	0.00	88.45	16,361.55 99.46 %
400-35-000-511100	FICA Taxes	31,840.00	31,840.00	0.00	899.05	30,940.95 97.18 %
400-35-000-511300	Health Insurance	89,120.00	89,120.00	0.00	0.00	89,120.00 100.00 %
400-35-000-511400	Dental Insurance	5,580.00	5,580.00	0.00	0.00	5,580.00 100.00 %
400-35-000-511600	Life Insurance	620.00	620.00	0.00	0.00	620.00 100.00 %
400-35-000-511700	LAGERS Retirement Plan	26,290.00	26,290.00	0.00	781.94	25,508.06 97.03 %
400-35-000-512605	Employee Incentive Program	600.00	600.00	0.00	0.00	600.00 100.00 %
400-35-000-512700	HRA Deductible	11,700.00	11,700.00	0.00	0.00	11,700.00 100.00 %
400-35-000-520250	Administration, Finance & IT Depar	124,760.00	124,760.00	0.00	0.00	124,760.00 100.00 %
400-35-000-520300	Technical Services	29,300.00	29,300.00	0.00	0.00	29,300.00 100.00 %
400-35-000-520400	Other Contracted Services	42,300.00	42,300.00	0.00	0.00	42,300.00 100.00 %
400-35-000-521530	Lawn & Grounds Care Services	18,225.00	18,225.00	0.00	0.00	18,225.00 100.00 %
400-35-000-521540	Uniform Cleaning Service	2,000.00	2,000.00	0.00	0.00	2,000.00 100.00 %
400-35-000-521560	Building Repair & Maintenance	12,500.00	12,500.00	0.00	0.00	12,500.00 100.00 %
400-35-000-521620	Equipment Repair & Maintenance	12,200.00	12,200.00	0.00	0.00	12,200.00 100.00 %
400-35-000-521630	Vehicle Repair & Maintenance	18,400.00	18,400.00	0.00	0.00	18,400.00 100.00 %
400-35-000-521635	Water System Repair & Maintenan	10,000.00	10,000.00	0.00	0.00	10,000.00 100.00 %
400-35-000-521636	Well Pump Repair & Maintenance	27,250.00	27,250.00	0.00	0.00	27,250.00 100.00 %
400-35-000-521640	Equipment Rental	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
400-35-000-522100	Advertising	600.00	600.00	0.00	0.00	600.00 100.00 %
400-35-000-522200	Property, Liability & Casualty Insura	39,800.00	39,800.00	0.00	0.00	39,800.00 100.00 %
400-35-000-522210	Self-Insurance Deductible	500.00	500.00	0.00	0.00	500.00 100.00 %
400-35-000-522300	Printing/Duplicating	1,600.00	1,600.00	0.00	0.00	1,600.00 100.00 %
400-35-000-522400	Telephone	7,000.00	7,000.00	0.00	0.00	7,000.00 100.00 %
400-35-000-522410	Telephone-Alarm Control	4,000.00	4,000.00	0.00	0.00	4,000.00 100.00 %
400-35-000-522500	Training/Seminars	2,000.00	2,000.00	0.00	0.00	2,000.00 100.00 %
400-35-000-522600	Travel	2,500.00	2,500.00	0.00	0.00	2,500.00 100.00 %
400-35-000-522700	Professional Dues & Memberships	3,350.00	3,350.00	0.00	0.00	3,350.00 100.00 %
400-35-000-522900	Postage	11,000.00	11,000.00	0.00	0.00	11,000.00 100.00 %
400-35-000-522950	Credit Card Fees	8,000.00	8,000.00	0.00	0.00	8,000.00 100.00 %
400-35-000-530410	Parts-Vehicle	2,100.00	2,100.00	0.00	0.00	2,100.00 100.00 %
400-35-000-530415	Parts-Equipment	4,000.00	4,000.00	0.00	0.00	4,000.00 100.00 %
400-35-000-530420	Office Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
400-35-000-530500	Asphalt/Rock/Cement	20,000.00	20,000.00	0.00	0.00	20,000.00 100.00 %
400-35-000-530600	Straw/Seeding/Plants	500.00	500.00	0.00	0.00	500.00 100.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
400-35-000-530700	Uniforms & Clothing	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
400-35-000-530800	General Supplies	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
400-35-000-531110	Electricity	180,000.00	180,000.00	0.00	0.00	180,000.00	100.00 %
400-35-000-531120	Heating Fuel	2,200.00	2,200.00	0.00	0.00	2,200.00	100.00 %
400-35-000-531300	Gasoline & Oil	12,500.00	12,500.00	0.00	0.00	12,500.00	100.00 %
400-35-000-532100	Meters & Hydrants	46,300.00	46,300.00	0.00	0.00	46,300.00	100.00 %
400-35-000-532200	Pipe & Fittings	33,000.00	33,000.00	0.00	0.00	33,000.00	100.00 %
400-35-000-533100	Chemicals	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
400-35-000-533300	Janitorial Supplies	200.00	200.00	0.00	0.00	200.00	100.00 %
400-35-000-534100	Depreciation Expense	400,000.00	400,000.00	0.00	0.00	400,000.00	100.00 %
400-35-000-534200	SmallTools/Equipment/Furnishings	36,170.00	36,170.00	0.00	0.00	36,170.00	100.00 %
400-35-000-541100	Improvements Other Than Building	520,000.00	520,000.00	0.00	0.00	520,000.00	100.00 %
400-35-000-541110	Water System Improvements	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
400-35-000-542100	Vehicles	96,000.00	96,000.00	0.00	0.00	96,000.00	100.00 %
400-35-000-542200	Machinery & Equipment	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
400-35-000-559200	Bond/Note Principal	188,600.00	188,600.00	0.00	0.00	188,600.00	100.00 %
400-35-090-559110	Interest Expense	151,200.00	151,200.00	0.00	0.00	151,200.00	100.00 %
	Expense Total:	2,750,305.00	2,750,305.00	0.00	13,898.54	2,736,406.46	99.49 %
	Fund: 400 - WATER FUND Surplus (Deficit):	-1,199,775.00	-1,199,775.00	0.00	-10,330.90	1,189,444.10	99.14 %

Fund: 410 - SEWAGE TREATMENT FUND

Revenue

410-36-000-418500	Sanitary Sewer District	24,000.00	24,000.00	0.00	2,263.94	-21,736.06	90.57 %
410-36-000-450600	Penalties/Interest Charges	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
410-36-000-450900	Revenues-All Other	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
410-36-000-454100	Sewer Service Charges	2,500,000.00	2,500,000.00	0.00	0.00	-2,500,000.00	100.00 %
410-36-000-454125	Surcharge Fees	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
410-36-000-454150	Leachate Disposal Charge	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
410-36-000-454200	Sewer Connection Charges	40,000.00	40,000.00	0.00	0.00	-40,000.00	100.00 %
410-36-000-480000	Investment Income	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
410-36-000-480200	Investment Income.-Bond Acct.	350,000.00	350,000.00	0.00	0.00	-350,000.00	100.00 %
	Revenue Total:	3,044,000.00	3,044,000.00	0.00	2,263.94	-3,041,736.06	99.93 %

Expense

410-36-000-510100	Salaries/Wages-Regular	167,190.00	167,190.00	0.00	4,874.99	162,315.01	97.08 %
410-36-000-510200	Wages-PartTime/Permanent	5,300.00	5,300.00	0.00	0.00	5,300.00	100.00 %
410-36-000-510300	Salaries/Wages-Overtime	3,855.00	3,855.00	0.00	92.68	3,762.32	97.60 %
410-36-000-511100	FICA Taxes	13,590.00	13,590.00	0.00	350.81	13,239.19	97.42 %
410-36-000-511300	Health Insurance	27,880.00	27,880.00	0.00	0.00	27,880.00	100.00 %
410-36-000-511400	Dental Insurance	1,710.00	1,710.00	0.00	0.00	1,710.00	100.00 %
410-36-000-511600	Life Insurance	160.00	160.00	0.00	0.00	160.00	100.00 %
410-36-000-511700	LAGERS Retirement Plan	11,230.00	11,230.00	0.00	317.92	10,912.08	97.17 %
410-36-000-512605	Employee Incentive Program	200.00	200.00	0.00	0.00	200.00	100.00 %
410-36-000-512700	HRA Deductible	3,600.00	3,600.00	0.00	0.00	3,600.00	100.00 %
410-36-000-520250	Administration, Finance & IT Depar	62,125.00	62,125.00	0.00	0.00	62,125.00	100.00 %
410-36-000-520300	Technical Services	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
410-36-000-520400	Other Contracted Services	14,500.00	14,500.00	0.00	0.00	14,500.00	100.00 %
410-36-000-521300	Tipping Fee - City of Washington	100.00	100.00	0.00	0.00	100.00	100.00 %
410-36-000-521530	Lawn & Grounds Care Services	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
410-36-000-521540	Uniform Cleaning Service	600.00	600.00	0.00	0.00	600.00	100.00 %
410-36-000-521560	Building Repair & Maintenance	500.00	500.00	0.00	0.00	500.00	100.00 %
410-36-000-521620	Equipment Repair & Maintenance	23,285.00	23,285.00	0.00	0.00	23,285.00	100.00 %
410-36-000-521630	Vehicle Repair & Maintenance	5,450.00	5,450.00	0.00	0.00	5,450.00	100.00 %
410-36-000-521640	Equipment Rental	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
410-36-000-522100	Advertising	500.00	500.00	0.00	0.00	500.00	100.00 %
410-36-000-522200	Property, Liability & Casualty Insura	19,900.00	19,900.00	0.00	0.00	19,900.00	100.00 %
410-36-000-522210	Self-Insurance Deductible	300.00	300.00	0.00	0.00	300.00	100.00 %
410-36-000-522300	Printing/Duplicating	800.00	800.00	0.00	0.00	800.00	100.00 %
410-36-000-522400	Telephone	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
410-36-000-522410	Telephone-Alarm Control	5,000.00	5,000.00	0.00	0.00	5,000.00 100.00 %
410-36-000-522500	Training/Seminars	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
410-36-000-522600	Travel	700.00	700.00	0.00	0.00	700.00 100.00 %
410-36-000-522700	Professional Dues & Memberships	500.00	500.00	0.00	0.00	500.00 100.00 %
410-36-000-522900	Postage	6,000.00	6,000.00	0.00	0.00	6,000.00 100.00 %
410-36-000-522950	Credit Card Fees	8,000.00	8,000.00	0.00	0.00	8,000.00 100.00 %
410-36-000-530200	Lab Supplies	50.00	50.00	0.00	0.00	50.00 100.00 %
410-36-000-530410	Parts-Vehicle	1,000.00	1,000.00	0.00	0.00	1,000.00 100.00 %
410-36-000-530415	Parts-Equipment	12,000.00	12,000.00	0.00	0.00	12,000.00 100.00 %
410-36-000-530420	Office Supplies	500.00	500.00	0.00	0.00	500.00 100.00 %
410-36-000-530500	Asphalt/Rock/Cement	25,000.00	25,000.00	0.00	0.00	25,000.00 100.00 %
410-36-000-530600	Straw/Seeding/Plants	250.00	250.00	0.00	0.00	250.00 100.00 %
410-36-000-530700	Uniforms & Clothing	300.00	300.00	0.00	0.00	300.00 100.00 %
410-36-000-530800	General Supplies	2,300.00	2,300.00	0.00	0.00	2,300.00 100.00 %
410-36-000-530900	Employee Appreciation Cost	200.00	200.00	0.00	0.00	200.00 100.00 %
410-36-000-531110	Electricity	45,000.00	45,000.00	0.00	0.00	45,000.00 100.00 %
410-36-000-531120	Heating Fuel	2,500.00	2,500.00	0.00	0.00	2,500.00 100.00 %
410-36-000-531300	Gasoline & Oil	6,500.00	6,500.00	0.00	0.00	6,500.00 100.00 %
410-36-000-532200	Pipe & Fittings	7,000.00	7,000.00	0.00	0.00	7,000.00 100.00 %
410-36-000-532270	Manhole Replacement Program	10,000.00	10,000.00	0.00	0.00	10,000.00 100.00 %
410-36-000-533100	Chemicals	2,200.00	2,200.00	0.00	0.00	2,200.00 100.00 %
410-36-000-533300	Janitorial Supplies	200.00	200.00	0.00	0.00	200.00 100.00 %
410-36-000-534100	Depreciation Expense	285,000.00	285,000.00	0.00	0.00	285,000.00 100.00 %
410-36-000-534200	SmallTools/Equipment/Furnishings	11,325.00	11,325.00	0.00	0.00	11,325.00 100.00 %
410-36-000-541100	Improvements Other Than Building	200,000.00	200,000.00	0.00	0.00	200,000.00 100.00 %
410-36-000-541120	Sanitary Sewer System Improve	200,000.00	200,000.00	0.00	0.00	200,000.00 100.00 %
410-36-000-542100	Vehicles	45,000.00	45,000.00	0.00	0.00	45,000.00 100.00 %
410-36-090-559110	Interest Expense	500,400.00	500,400.00	0.00	0.00	500,400.00 100.00 %
410-36-090-559120	Agent Fees	60,000.00	60,000.00	0.00	0.00	60,000.00 100.00 %
410-36-090-559130	Amortization of Bond Discount/Pre	-21,340.00	-21,340.00	0.00	0.00	-21,340.00 100.00 %
410-36-090-559200	Bond/Note Principal	990,000.00	990,000.00	0.00	0.00	990,000.00 100.00 %
410-36-361-510100	Salaries/Wages-Regular	235,720.00	235,720.00	0.00	7,157.03	228,562.97 96.96 %
410-36-361-510300	Salaries/Wages-Overtime	3,855.00	3,855.00	0.00	0.99	3,854.01 99.97 %
410-36-361-511100	FICA Taxes	18,230.00	18,230.00	0.00	522.52	17,707.48 97.13 %
410-36-361-511300	Health Insurance	37,380.00	37,380.00	0.00	0.00	37,380.00 100.00 %
410-36-361-511400	Dental Insurance	2,290.00	2,290.00	0.00	0.00	2,290.00 100.00 %
410-36-361-511600	Life Insurance	210.00	210.00	0.00	0.00	210.00 100.00 %
410-36-361-511700	LAGERS Retirement Plan	15,050.00	15,050.00	0.00	458.09	14,591.91 96.96 %
410-36-361-512605	Employee Incentive Program	400.00	400.00	0.00	0.00	400.00 100.00 %
410-36-361-512700	HRA Deductible	5,400.00	5,400.00	0.00	0.00	5,400.00 100.00 %
410-36-361-520250	Administration, Finance & IT Depar	62,125.00	62,125.00	0.00	0.00	62,125.00 100.00 %
410-36-361-520300	Technical Services	12,000.00	12,000.00	0.00	0.00	12,000.00 100.00 %
410-36-361-520400	Other Contracted Services	23,665.00	23,665.00	0.00	0.00	23,665.00 100.00 %
410-36-361-521300	Tipping Fee - City of Washington	500.00	500.00	0.00	0.00	500.00 100.00 %
410-36-361-521540	Uniform Cleaning Service	1,500.00	1,500.00	0.00	0.00	1,500.00 100.00 %
410-36-361-521560	Building Repair & Maintenance	12,500.00	12,500.00	0.00	0.00	12,500.00 100.00 %
410-36-361-521620	Equipment Repair & Maintenance	37,700.00	37,700.00	0.00	0.00	37,700.00 100.00 %
410-36-361-521630	Vehicle Repair & Maintenance	6,000.00	6,000.00	0.00	0.00	6,000.00 100.00 %
410-36-361-521640	Equipment Rental	600.00	600.00	0.00	0.00	600.00 100.00 %
410-36-361-522200	Property, Liability & Casualty Insura	23,700.00	23,700.00	0.00	0.00	23,700.00 100.00 %
410-36-361-522210	Self-Insurance Deductible	500.00	500.00	0.00	0.00	500.00 100.00 %
410-36-361-522300	Printing/Duplicating	1,050.00	1,050.00	0.00	0.00	1,050.00 100.00 %
410-36-361-522400	Telephone	8,000.00	8,000.00	0.00	0.00	8,000.00 100.00 %
410-36-361-522410	Telephone-Alarm Control	500.00	500.00	0.00	0.00	500.00 100.00 %
410-36-361-522500	Training/Seminars	800.00	800.00	0.00	0.00	800.00 100.00 %
410-36-361-522600	Travel	500.00	500.00	0.00	0.00	500.00 100.00 %
410-36-361-522700	Professional Dues & Memberships	200.00	200.00	0.00	0.00	200.00 100.00 %
410-36-361-522900	Postage	5,000.00	5,000.00	0.00	0.00	5,000.00 100.00 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>410-36-361-530200</u>	Lab Supplies	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
<u>410-36-361-530410</u>	Parts-Vehicle	800.00	800.00	0.00	0.00	800.00	100.00 %
<u>410-36-361-530415</u>	Parts-Equipment	35,000.00	35,000.00	0.00	0.00	35,000.00	100.00 %
<u>410-36-361-530420</u>	Office Supplies	200.00	200.00	0.00	0.00	200.00	100.00 %
<u>410-36-361-530500</u>	Asphalt/Rock/Cement	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<u>410-36-361-530600</u>	Straw/Seeding/Plants	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>410-36-361-530700</u>	Uniforms & Clothing	400.00	400.00	0.00	0.00	400.00	100.00 %
<u>410-36-361-530800</u>	General Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<u>410-36-361-531110</u>	Electricity	180,000.00	180,000.00	0.00	0.00	180,000.00	100.00 %
<u>410-36-361-531120</u>	Heating Fuel	17,000.00	17,000.00	0.00	0.00	17,000.00	100.00 %
<u>410-36-361-531300</u>	Gasoline & Oil	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
<u>410-36-361-532200</u>	Pipe & Fittings	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<u>410-36-361-533100</u>	Chemicals	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %
<u>410-36-361-534100</u>	Depreciation Expense	870,000.00	870,000.00	0.00	0.00	870,000.00	100.00 %
<u>410-36-361-534200</u>	Small Tools/Equipment/Furnishings	13,425.00	13,425.00	0.00	0.00	13,425.00	100.00 %
<u>410-36-361-541100</u>	Improvements other than Buildings	50,000.00	50,000.00	0.00	0.00	50,000.00	100.00 %
<u>410-36-361-542200</u>	Machinery & Equipment	77,000.00	77,000.00	0.00	0.00	77,000.00	100.00 %
<u>410-36-361-542300</u>	Furniture & Fixtures	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
	Expense Total:	4,602,060.00	4,602,060.00	0.00	13,775.03	4,588,284.97	99.70 %
	Fund: 410 - SEWAGE TREATMENT FUND Surplus (Deficit):	-1,558,060.00	-1,558,060.00	0.00	-11,511.09	1,546,548.91	99.26 %
	Report Surplus (Deficit):	-2,757,835.00	-2,757,835.00	0.00	-21,841.99	2,735,993.01	99.21 %

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 400 - WATER FUND						
Revenue	1,550,530.00	1,550,530.00	0.00	3,567.64	-1,546,962.36	99.77 %
Expense	2,750,305.00	2,750,305.00	0.00	13,898.54	2,736,406.46	99.49 %
Fund: 400 - WATER FUND Surplus (Deficit):	-1,199,775.00	-1,199,775.00	0.00	-10,330.90	1,189,444.10	99.14 %
Fund: 410 - SEWAGE TREATMENT FUND						
Revenue	3,044,000.00	3,044,000.00	0.00	2,263.94	-3,041,736.06	99.93 %
Expense	4,602,060.00	4,602,060.00	0.00	13,775.03	4,588,284.97	99.70 %
Fund: 410 - SEWAGE TREATMENT FUND Surplus (Deficit):	-1,558,060.00	-1,558,060.00	0.00	-11,511.09	1,546,548.91	99.26 %
Report Surplus (Deficit):	-2,757,835.00	-2,757,835.00	0.00	-21,841.99	2,735,993.01	99.21 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
400 - WATER FUND	-1,199,775.00	-1,199,775.00	0.00	-10,330.90	1,189,444.10
410 - SEWAGE TREATMENT FUND	-1,558,060.00	-1,558,060.00	0.00	-11,511.09	1,546,548.91
Report Surplus (Deficit):	-2,757,835.00	-2,757,835.00	0.00	-21,841.99	2,735,993.01

Memorandum

TO: Darren Lamb, City Administrator
Board of Public Works

FROM: Kevin Quaethem, Water and Wastewater Superintendent

DATE: October 4, 2019

RE: Work Performed by the Water and Wastewater Departments

STATUS OF MAJOR CONTRACTS – SEPTEMBER 2019

PROJECT	VENDOR	CONTRACT AMOUNT	PREVIOUSLY APPROVED	CURRENTLY APPROVED	BALANCE
N/A					

SEPTEMBER 2019

Water Pumped September 2019. 63,861,299 2.13 mgd

Wastewater Effluent Flow September 2019. 73,410,000 2.45 mgd

Missouri One Call Locate messages received for locates 198

Meters Issued as new. 9

Meters Issued as replacements..... 0

Meters Issued as new for irrigation systems 1

Meters Re-reads 159

Service Requests/Work Orders Completed September 2019. 16

Sewer Routines 0

Delinquent Accounts actually shut off in September 2019. 53

WATER DEPARTMENT FIELD WORK PERFORMED – SEPTEMBER 2019

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Shop Maintenance 2. Meter/Swapping/Repair 3. Repair/Replace/Number Hydrants 4. Check Wells/Lift Stations/Heaters 5. Missouri One Call Locates 6. Hydrant Flushing/Painting 7. Curb Stop Repair -- 403 E. 3rd 8. Repair Water Line @ Tiger Express | <ol style="list-style-type: none"> 9. Replace Hydrant @ 6th & Locust 10. Install new Hydrant @ 8th & Hancock 11. Wire and Hook-up Generator @ PW 12. Baptist Church @ 100 – Locate Leak |
|--|---|

WASTEWATER DEPARTMENT FIELD WORK PERFORMED – SEPTEMBER 2019

1. Sewer Routines
2. Daily lab work and routines.
3. Cleaned belt press.
4. Clean Process Filters
5. Run belt press.
6. Hauled Sludge Across River
7. Camera Sewer – 3rd & Hooker.
8. Emergency Call Out – 404 E. 3rd
9. Set Pole @ West Main Lift Station
10. Install Transducer in Effluent Wet Well
11. Inspect and Sample @ Sporlan
12. Inspect and Sample @ M & R Plating
13. Inspect and Sample @ Fricks

ROUTINE FIELD WORK

1. Performed rereads as necessary.
2. Performed read-outs on meters (persons moving in and out)
3. Installed reading device receptacles on houses where new/replacement meters were installed.
4. Issued meters and materials to contractors, owners, etc.
5. Took necessary water samples of the distribution system.
6. Flushed hydrants – scheduled routine flushing.
7. Wastewater lab work.
8. Root-sawed and/or cleaned sewer lines where necessary.
9. Hauled sludge.
10. Televised sewer lines.
11. Performed river gauge measurement.
12. Performed sewer and water service main inspections.
13. Located water and sewer lines.
14. Monitored construction of water and sewer mains in new developments.
15. Responded to service call requests.
16. Invoiced for meters, materials and other charges as necessary.
17. Performed maintenance and repairs on buildings, vehicles, and equipment.

Missouri Department of Natural Resources
 Division of Environmental Quality
Microbiological Analysis Report

P.O. Box 176
 Jefferson City, MO 65102
 314--751-5331

Public Water System Name Washington Water Dept.				Laboratory Name Franklin County Lab			
Street Address 405 Jefferson Street				7419 Hwy 47 Ste. A Union, MO			
City Washington		Zip Code 63090		Certification Number 00700			
County Franklin		I.D. Number MO6010838					
Date M/D/Y	Collection Point	Sample Type	Location Code	Sample Results		Chlorine Residual	
				Coliform	E-coli	Total	Free
9/3/19	#4 Chamber Dr	R	R-3	A	A	0.30	0.23
9/3/19	200 E 14th St	R	R-8	A	A	0.60	0.55
9/3/19	405 Jefferson	R	R-4	A	A	0.40	0.32
9/3/19	1220 Lakeshore Dr	R	R-1	A	A	0.78	0.75
9/3/19	1651 W 5th	R	R-16	A	A	0.26	0.20
9/10/19	4 Chamber	R	R-3	A	A	0.67	0.65
9/10/19	404 E 2nd	R	R-13	A	A	0.68	0.61
9/10/19	1811 E 9th St	R	R-10	A	A	0.63	0.39
9/10/19	1220 Lakeshore Dr	R	R-1	A	A	0.72	0.65
9/10/19	1 Scenic Dr	R	R-11	A	A	0.29	0.25
9/17/19	404 E 2nd	R	R-13	A	A	0.69	0.75
9/17/19	200 E 14th St	R	R-8	A	A	0.40	0.45
9/17/19	#4 Chamber	R	R-3	A	A	0.93	1.04
9/17/19	1651 W 5th	R	R-16	A	A	0.48	0.32
9/17/19	6354 Bluff Rd	R	R-18	A	A	0.41	0.47
				Signed: Kristen Wideman		Date:9/18/2019	
Total Routine Samples: 15				Title: Lab Assistant			
Monitoring Violation ___ Yes ___X___ No							