

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL  
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI  
MONDAY, SEPTEMBER 16, 2019**

**INTRODUCTORY ITEMS:**

The Regular Meeting of the City of Washington, Missouri, City Council was held on Monday, September 16, 2019, at 7:00 p.m. in the Council Chamber. Mayor Sandy Lucy opened the meeting with roll call and Pledge of Allegiance.

<b>Mayor:</b>	Sandy Lucy	Present
<b>Council Members: Ward I</b>	Steve Sullentrup	Present
	Nick Obermark	Present
<b>Ward II</b>	Mark Wessels	Present
	Mark Hidritch	Present
<b>Ward III</b>	Jeff Patke	Present (7:16 p.m.)
	Greg Skornia	Present
<b>Ward IV</b>	Gretchen Pettet	Present
	Joe Holtmeier	Present

<b>Also Present:</b>	City Attorney	Mark Piontek
	City Administrator	Darren Lamb
	City Clerk	Mary Trentmann
	Public Works Director	John Nilges
	Police Chief	Ed Menefee
	Economic Development Director	Sal Maniaci
	Parks Director	Wayne Dunker
	Interim Library Director	Nelson Appell

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the City Clerk. Each ordinance is read a minimum of twice by title, unless otherwise noted.

**Approval of Minutes:**

\* Approval of the Minutes from the September 3, 2019 Council Meeting

A motion to accept the minutes as presented was made by Councilmember Pettet, seconded by Councilmember Holtmeier, passed without dissent.

**Approval and Adjustment of Agenda including Consent Agenda:**

\* 2019 Fall Clean Up, Paint Up and Fix Up Campaign

A motion to accept and approve the agenda including the consent agenda accordingly was made by Councilmember Sullentrup, seconded by Councilmember Obermark, passed without dissent.

**PRIORITY ITEMS:**

**Mayor's Presentations, Appointments & Re-Appointments**

\* None

**PUBLIC HEARINGS**

\* Fiscal Year 2019-2020 Budget of the City of Washington, Missouri

*NOTICE OF PUBLIC HEARING – BUDGET*

*The City Council of the City of Washington, Missouri, will formally consider the adoption the proposed budget for the fiscal period October 1, 2019 to September 30, 2020. The public hearing will be in the City Council Chambers at City Hall, 405 Jefferson Street, Washington, MO, at 7:00 P.M. C.D.T on September 16, 2019, or as soon thereafter as the public may be heard.*

*The proposed budget includes:*

**REVENUES:**

<i>Estimated Revenues</i>	<i>\$27,063,260</i>
<i>Other Financing Sources</i>	<i>6,263,790</i>
<i>Projected Reserves-All Funds</i>	<i>31,385,795</i>
<b><u>TOTAL</u></b>	<b><u>\$64,712,845</u></b>

**EXPENDITURES/EXPENSES:**

<i>General Fund</i>	<i>\$10,539,345</i>
<i>Library Fund</i>	<i>733,990</i>
<i>Volunteer Fire Fund</i>	<i>906,275</i>
<i>Vehicle &amp; Equipment Replacement Fund</i>	<i>637,895</i>
<i>Storm Water Improvement Fund</i>	<i>150,000</i>
<i>Capital Improvement Sales Tax Fund</i>	<i>2,886,500</i>
<i>Transportation Sales Tax Fund</i>	<i>1,001,000</i>
<i>Water Fund</i>	<i>2,750,305</i>
<i>Sewage Treatment Fund</i>	<i>4,602,060</i>
<i>Solid Waste Fund</i>	<i>3,437,030</i>
<i>Debt Service Funds</i>	<i>3,856,900</i>
<i>Agency Funds</i>	<i>710,000</i>
<i>Other Financing Uses</i>	<i>6,253,790</i>
<b><u>TOTAL</u></b>	<b><u>\$38,465,090</u></b>

*Total Projected Fund Balances, 9/30/2020* **\$26,247,755**

*The proposed budget is available for public inspection at the Finance Director's Office located at City Hall at 405 Jefferson Street between the hours of 8:00 A.M. and 5:00 P.M. C.D.T. Public comments and questions, both written and oral, will be heard and considered at the hearing aforementioned.*

*CITY OF WASHINGTON*

*Mary Trentmann*

*City Clerk*

*Publish in the Washington Missourian on September 11, 2019 and the Weekend Washington Missourian on September 14, 2019.*

**Lamb:** You have your budget information. We had a Budget Workshop back in August just to give the general public some highlights of what's included within that.

There's a 6% increase for health insurance estimate that would be effective in February.

You've got the potential for wage increases for the employees for up to 2.8% which includes a 1.8% cost of living adjustment with the ability to get up at a 1% merit based on performance evaluations'.

Added positions, there's a new part-time clerical position that was added to the Fire Department with an increase in wages and benefits of \$15,000. That's to help go ahead and help with moving forward the Commercial Occupancy Program that the Building Department started earlier this year. No deleted positions.

We've got conservative 1% increase over sales tax based over last years estimated amounts. Total capital expenditures of \$7.2 million for 2020.

Unless you have any questions that's kind of an overview on what we expected within the budget for this year.

**Mayor:** Any questions or comments?

**Sullentrup:** I make a motion.

**Mayor:** Okay this is a Public Hearing so hold on. So, is there anyone in the audience this evening who would like to address the Council on this item?

With no further discussion, a motion to accept this item into the minutes was made by Councilmember Sullentrup, seconded by Councilmember Holtmeier, passed without dissent.

**Bill No. 19-12040, Ordinance No. 19-12082, an ordinance approving the budget of the City of Washington, Franklin County, Missouri, for Fiscal Year 2019-2020.**

The ordinance was introduced by Councilmember Holtmeier.

With no further discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye, Patke-absent.

\* Special Use Permit – Vacation Rental – 823 West 2<sup>nd</sup> Street

*September 10, 2019*

*Mayor & City Council*

*City of Washington*

*Washington, MO 63090*

*RE: File No. 19-0904-Cowboy Holdings LLC,-Special Use Permit-Vacation Rental Dwelling-823 W. Second*

*Mayor & City Council,*

*At the regular meeting of the Planning & Zoning Commission held on September 9, 2019 the above mentioned Special Use Permit was approved with a unanimous vote in favor.*

*Sincerely,*

*Thomas R. Holdmeier*  
*Chairman*  
*Planning & Zoning Commission*

**Maniaci:** So this is another request for Short-Term Lodging or Airbnb as they are more commonly known.

This particular property is located at 823 West Second as you can see it's just east of the intersection of High Street and Second Street. This is just down the street from the International Shoe Factory on Second Street.

The surrounding property is zoned, subject property and the surrounding is all zoned R-2 Overlay, which does allow for single-family and two-family uses. There are a number of two-family uses directly to the east there's one and I believe this one directly across the street to the south is also two-family. So there is also rental units directly in the vicinity; however, we are not aware of any of the homes currently being utilized as short-term lodging out of all of them that we know of according to our occupancy permits are 30 days or more.

Subject property, single-story structure they do not actually have any off-street parking. This driveway just to the west is actually on the neighboring property. So this would require on-street parking; however, it is not a requirement of our code to require them to have off-street parking for this.

Again, these uses are typically infrequent in use and do not typically disturb the surrounding property so we are recommending approval. They will have to set up a business license, occupancy inspection and sign up for the bed tax as per usual.

**Sullentrup:** Were there any questions from Planning and Zoning?

**Maniaci:** No, no one came and spoke in favor or against at Planning and Zoning and it did pass unanimously.

**Mayor:** Any questions or comments from Councilmembers?

**Sullentrup:** I make a motion to accept it into the minutes, if we don't have any other...

**Maniaci:** *Inaudible*

**Mayor:** Is there anyone else here who would like to address the Council on this item?

**Skornia:** How many bedrooms is that?

**Maniaci:** *Inaudible*

**Skornia:** You don't know?

**Maniaci:** *Inaudible*

**Sullentrup:** Two.

**Lamb:** Two or three would be my guess. You know two?

**Mayor:** You know two? Two.

With no further discussion, a motion to accept this item into the minutes was made by Councilmember Sullentrup, seconded by Councilmember Holtmeier, passed without dissent.

**Bill No. 19-12041, Ordinance No. 19-12083, an ordinance grating a Special Use Permit to utilize 823 West Second Street as a Vacation Rental in the City of Washington, Franklin County, Missouri.**

The ordinance was introduced by Councilmember Sullentrup.

With no further discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye, Patke-absent.

### **CITIZENS COMMENTS**

\* None

### **UNFINISHED BUSINESS**

\* None

### **REPORT OF DEPARTMENT HEADS**

\* 2019 Parking Lot Asphalt Overlay Project

*September 6, 2019*

*Honorable Mayor and City Council*

*City of Washington*

*Washington, MO 63090*

*Dear Mayor and City Council Members:*

*On September 4, 2019 the City received the following bids for this project:*

*Byrne & Jones Construction \$160,976.75*

*Lamke Trenching & Excavating, Inc. \$161,680.00*

*Payment Solutions, LLC \$144,000.00 Nonresponsive*

*Engineer's Estimate \$ 89,458.00*

*Byrne & Jones Construction was the lowest responsive and responsible bidder with a bid 80% higher than the engineer's estimate. We recommend that City Council reject all of the bids. We also recommend construction of the South Point Dog Park lot and the Jasper House lot located at 320 Lafayette Street with our in-house team to keep the project under budget. We propose reevaluating the lot at Second and Lafayette Street and the lot west of the Riverfront Waterworks building next year. The project included milling for a 3" asphalt overlay with localized reconstruction, sidewalk and ADA ramp construction along portions of the project.*

*Respectfully submitted,*

*Andrea F. Lueken, P.E.*

*Assistant City Engineer*

After discussion, a motion to accept this item into the minutes was made by Councilmember Sullentrup, seconded by Councilmember Holtmeier, passed without dissent.

Public Works Director, John Nilges updated Council on the Solid Waste Collection Bids.

### **ORDINANCES/RESOLUTIONS**

**Bill No. 19-12042, Ordinance No. 19-12084, an ordinance amending Section 130.170 of the Code of the City of Washington, Missouri adding Tennis Court User Fees and Charges.**

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Patke-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye.

**Bill No. 19-12043, Ordinance No. 19-12085, an ordinance amending Section 130.170 of the Code of the City of Washington, Missouri adding Facilities User Fees.**

The ordinance was introduced by Councilmember Patke.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Patke-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye.

**Bill No. 19-12044, Ordinance No. 19-12086, an ordinance amending Schedule V, Restricted Parking, Table V-A, No Parking at Certain Times, of the Code of the City of Washington, Missouri.**

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Patke-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye.

**Bill No. 19-12045, Ordinance No. 19-12087, an ordinance authorizing and directing the execution of a contract with Lamke Trenching & Excavating, Inc. for the 2019 Meadowlark Drive, Duncan Avenue and Old Highway 100 Overlay Project, in the City of Washington, Missouri.**

The ordinance was introduced by Councilmember Pettet.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Patke-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye.

**Bill No. 19-12046, Ordinance No. 19-12088, an ordinance authorizing and directing the execution of a contract with SCS Engineers for the Semi-Annual Groundwater Monitoring Program at the Struckhoff Sanitary Landfill.**

The ordinance was introduced by Councilmember Skornia.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Patke-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye.

**Bill No. 19-12047, Ordinance No. 19-12089, an ordinance rezoning 415 Cedar Street from R-1B, Single Family Residential to R-3, Multi-Family Residential in the City of Washington, Franklin County, Missouri.**

The ordinance was introduced by Councilmember Skornia.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Patke-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye.

**Bill No. 19-12048, Ordinance No. 19-12090, an ordinance authorizing and directing the execution of a Mutual Aid Agreement by and between the City of Washington, Missouri and the Mid America Region Council.**

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Patke-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye.

**Bill No. 19-12049, Ordinance No. 19-12091, an ordinance amending Section 600.110 of the Code of the City of Washington, Missouri relating to licenses for manufacture of intoxicating liquor.**

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Patke-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye.

**Bill No. 19-12050, Ordinance No. 19-12092, an ordinance amending Section 220.020 of the Code of the City of Washington, Missouri.**

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-aye, Sullentrup-aye, Patke-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye.

**COMMISSION, COMMITTEE AND BOARD REPORTS**

\* Preliminary Plat – Embee Subdivision

*September 10, 2019*

*Mayor & City Council*

*City of Washington*

*Washington, MO 63090*

*RE: File No. 19-0905-Preliminary Plat-Embee Subdivision*

*Mayor & City Council*

*At the regular meeting of the Planning & Zoning Commission held on September 9, 2019 the above mentioned preliminary plat was approved with a unanimous vote in favor.*

*Sincerely,*

*Thomas R. Holdmeier*

*Chairman*

*Planning & Zoning Commission*

After a brief discussion, a motion to accept and approve this item was made by Councilmember Hidritch, seconded by Councilmember Holtmeier, with Councilmember Skornia abstaining.

**Bill No. 19-12051, Ordinance No. 19-12093, an ordinance approving the Final Plat of Embee Subdivision, Plat 1 in the City of Washington, Franklin County, Missouri.**

The ordinance was introduced by Councilmember Patke.

With no further discussion, the ordinance was read a second time and approved on the following vote; Obermark-aye, Skornia-abstain, Sullentrup-aye, Patke-aye, Holtmeier-aye, Wessels-aye, Hidritch-aye, Pettet-aye.

**MAYOR’S REPORT**

- \* October 21 Council Meeting has been rescheduled to October 28, 2019 due to a scheduling conflict.
- \* St. Charles, Illinois is hosting the America in Bloom National Symposium.
- \* Washington Rotary Club District Conference is this weekend.

**CITY ADMINISTRATOR’S REPORT**

- \* Working on end of budget year.

**COUNCIL COMMENTS**

- \* National POW/MIA Recognition Day is Friday, September 20 at Krog Park.
- \* Councilmember Holtmeier commented on the piles of sand from cleanup of the West Riverfront Trail.
- \* Councilmember Patke complimented Parks Director, Wayne Dunker for helping with clean up during the Washington Town and Country Fair.

**ADJOURNMENT**

With no further business to discuss, a motion to adjourn was made at 7:50 p.m. by Councilmember Sullentrup, seconded by Councilmember Patke passed without dissent.

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

\_\_\_\_\_  
President of City Council

Passed: \_\_\_\_\_

Attest: \_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor of Washington, Missouri