



City of Washington Pawnbroker Business License Application



405 Jefferson St, Washington, MO 63090

(636) 390-1048 or (636) 390-1090 & Fax (636) 390-1068

Email: ntope@washmo.gov

Annual License:

July 1, 2019 - June 30, 2020

½ year license:

July 1 - December 31, 2019 or January 1 - June 30, 2020

Business Name: _____

Corporate Name (If applicable): _____

Owner's name/Licensee: _____ DOB: _____

Business Address: _____

Owner's Home Address: _____

Mailing Address: _____

E-mail Address: _____

Business Phone: _____ Alt. Phone: _____ Fax: _____

Federal Tax ID (EIN) _____ SSN _____ State Sales Tax # _____

Requirements: (you MUST have all of the following before the license will be issued)



1. Approved Commercial Certificate of Occupancy
2. \$500 Investigation Fee (*one-time fee for all new pawnbrokers*)
3. \$500 Annual Fee (*for ½ year licenses, the fee is ½ the base amount*).
4. Base business license fee plus employees: \$60.00 plus \$2 per employee.
5. Have NET ASSETS of \$50,000 readily available for use in conducting business.

This should be prepared by an independent certified public accountant.

6. Proof of \$5,000 Surety bond (not to exceed this amount). The Surety Company must be qualified to do business in this state.
7. Proof of General Liability Insurance Coverage (\$50,000).
8. Criminal Record Check (approved by the Missouri State Highway Patrol).
9. Proof of NO-TAX DUE statement.
10. **Must Have City Council Approval.**

Number of employees: _____ **Estimated License Fee:** _____

I declare under penalty of perjury that this application has been examined by me and that the statements made herein are in good faith pursuant to the City of Washington, MO tax regulations and, to the best of my knowledge and belief, are true, correct, and complete.

Signature of Applicant: _____ **Date:** _____

We accept cash or check for payment. Make checks payable to: City of Washington