

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL
CITY OF WASHINGTON, FRANKLIN COUNTY, MISSOURI
MONDAY, JULY 1, 2019**

INTRODUCTORY ITEMS:

The Regular Meeting of the City of Washington, Missouri, City Council was held on Monday, July 1, 2019, at 7:00 p.m. in the Council Chamber. Mayor Sandy Lucy opened the meeting with roll call and Pledge of Allegiance.

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|-------------------------|-----------------|--------------------------|
| Mayor: | Sandy Lucy | Present |
| Council Members: | Ward I | Steve Sullentrup Present |
| | | Nick Obermark Present |
| | Ward II | Mark Wessels Present |
| | | Mark Hidritch Present |
| | Ward III | Jeff Patke Present |
| | | Greg Skornia Present |
| | Ward IV | Gretchen Pettet Absent |
| | | Joe Holtmeier Present |

| | | |
|----------------------|-------------------------------|-------------------|
| Also Present: | City Attorney | Mark Piontek |
| | City Administrator | Darren Lamb |
| | City Clerk | Mary Trentmann |
| | Public Works Director | John Nilges |
| | Police Chief | Ed Menefee |
| | Economic Development Director | Sal Maniaci |
| | Parks Director | Wayne Dunker |
| | Human Resources Generalist | Shauna Pfitzinger |
| | Library Director | Claire Miller |

Originals and/or copies of agenda items of the meeting, including recorded votes are available on record in the office of the City Clerk. Each ordinance is read a minimum of twice by title, unless otherwise noted.

Approval of Minutes:

- * Approval of the Minutes from the June 17, 2019 Council Meeting

A motion to accept the minutes as presented was made by Councilmember Sullentrup, seconded by Councilmember Hidritch, passed without dissent.

Approval and Adjustment of Agenda including Consent Agenda:

- * Microfilm and Disposal of Records – Finance (See Attachment A)
- * CDBG Certified Payment – Change Order #1 – Washington Engineering – Schulze Industrial Park Stormwater Improvements
- * Final Pay Request – S-K Contractors – Roofing Package B-Main Park Pavilion
- * Final Pay Request – Matt Girardier Excavating – 902 Locust Street Demolition

* Liquor License Renewal: Southside Taco Shop LLC

* Withdraw Item 2C

A motion to accept and approve the agenda including the consent agenda accordingly was made by Councilmember Sullentrup, seconded by Councilmember Hidritch, passed without dissent.

PRIORITY ITEMS:

* Certificate of Appreciation – John Burger

Certificate of Appreciation

WHEREAS, John Burger has generously donated \$5,000.00 to the City of Washington Parks; and

WHEREAS, the donation will be used to help fund benches and signage at the Burger Park Disc Golf Course;

NOW, THEREFORE, I, Sandy Lucy, by virtue of the authority vested in me as Mayor, and on behalf of our governing body and all our citizens, do hereby tender this Certificate of Appreciation to extend a heartfelt thank you and express warm appreciation to John Burger for his generous donation to the City of Washington Parks.

Sandy Lucy, Mayor

07-01-2019

Mayor's Presentations, Appointments & Re-Appointments:

* Park & Recreation Commission Reappointment

July 1, 2019

To the City Council

City of Washington

Washington, Missouri

Dear Council Members:

I herewith submit for your approval the following for reappointment to the Park & Recreation Commission:

Debbie Toedebusch – term ending June 2024

Respectfully submitted,

Sandy Lucy

Mayor

MKT:

A motion to accept and approve the Reappointment was made by Councilmember Holtmeier, seconded by Councilmember Skornia, passed without dissent.

* Police Department Appointment

June 26, 2019

City Council

City of Washington

Washington, Missouri

Dear Council Members:

I herewith submit for your approval the following for appointment to the Police Department:

| <i>NAME</i> | <i>APPOINTED</i> | <i>TERM EXPIRES</i> |
|--|---------------------|-------------------------|
| <i>Eric Dobelmann Reserve Officer Respectfully submitted, Sandy Lucy Mayor</i> | <i>July 8, 2019</i> | <i>July 8, 2020</i> |

PUBLIC HEARINGS

* None

CITIZENS COMMENTS

* None

UNFINISHED BUSINESS

* None

REPORT OF DEPARTMENT HEADS

* None

ORDINANCES/RESOLUTIONS

Bill No. 19-12011, Ordinance No. 19-12053, an ordinance authorizing and directing the execution of an agreement by and between the City of Washington, Missouri and Lou Fusz Buick/GMC, Inc. for the purchase of one (1) used 2015 Chevrolet Impala Police Pursuit Package Vehicle.

The ordinance was introduced by Councilmember Holtmeier.

With no further discussion, the ordinance was read a second time and approved on the following vote; Sullentrup-aye, Skornia-aye, Holtmeier-aye, Patke-aye, Hidritch-aye, Wessels-aye, Obermark-aye, Pettet-absent.

Bill No. 19-12012, Ordinance No. 19-12054, an ordinance authorizing and directing the execution of an agreement by and between the City of Washington, Missouri and Missouri State Highway Patrol for the purchase of one (1) used 2013 Chevrolet Impala Police Pursuit Package vehicle.

The ordinance was introduced by Councilmember Skornia.

With no further discussion, the ordinance was read a second time and approved on the following vote; Sullentrup-aye, Skornia-aye, Holtmeier-aye, Patke-aye, Hidritch-aye, Wessels-aye, Obermark-aye, Pettet-absent.

Bill No. 19-12013, Ordinance No. 19-12055, an ordinance amending the 2019 Budget by the City of Washington, Missouri.

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Sullentrup-aye, Skornia-aye, Holtmeier-aye, Patke-aye, Hidritch-aye, Wessels-aye, Obermark-aye, Pettet-absent.

Bill No. 19-12014, Ordinance No. 19-12056, an ordinance authorizing and directing the execution of an STP-Urban Program Agreement by and between the City of Washington and the Missouri Highways and Transportation Commission for the Third Street Overlay and Improvements Project STP-6401(602).

The ordinance was introduced by Councilmember Sullentrup.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Sullentrup-aye, Skornia-aye, Holtmeier-aye, Patke-aye, Hidritch-aye, Wessels-aye, Obermark-aye, Pettet-absent.

Bill No. 19-12015, Ordinance No. 19-12057, an ordinance authorizing and directing the execution of a Downtown Building Rehabilitation Agreement by and between the City of Washington, Missouri and Riverfront Leather, Inc.

The ordinance was introduced by Councilmember Holtmeier.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Sullentrup-aye, Skornia-aye, Holtmeier-aye, Patke-aye, Hidritch-aye, Wessels-aye, Obermark-aye, Pettet-absent.

Bill No. 19-12016, Ordinance No. 19-12058, an ordinance authorizing and directing the execution of a Depository Contract by and between the City of Washington and the Bank of Franklin County.

The ordinance was introduced by Councilmember Patke.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Sullentrup-aye, Skornia-aye, Holtmeier-aye, Patke-aye, Hidritch-aye, Wessels-aye, Obermark-aye, Pettet-absent.

Bill No. 19-12017, Ordinance No. 19-12059, an ordinance authorizing and directing the execution of a contract agreement by and between the City of Washington, Missouri and Environmental Systems Research Institute, Inc., for ARC GIS Software and Services.

The ordinance was introduced by Councilmember Sullentrup.

After a brief discussion, the ordinance was read a second time and approved on the following vote; Sullentrup-aye, Skornia-aye, Holtmeier-aye, Patke-aye, Hidritch-aye, Wessels-aye, Obermark-aye, Pettet-absent.

Bill No. 19-12018, Ordinance No. 19-12060, an ordinance authorizing and directing the execution of a contract agreement by and between the City of Washington, Missouri and FKI Commercial Cleaning Services.

The ordinance was introduced by Councilmember Patke.

With no further discussion, the ordinance was read a second time and approved on the following vote; Sullentrup-aye, Skornia-aye, Holtmeier-aye, Patke-aye, Hidritch-aye, Wessels-aye, Obermark-aye, Pettet-absent.

COMMISSION, COMMITTEE AND BOARD REPORTS

- * None

MAYOR’S REPORT

- * America in Bloom Judges will be in Washington July 25 and July 26.
- * Missouri Main Street Conference is July 24 – July 26, with the Evening of Excellence Awards Ceremony and Dinner the evening of July 25. City Administrator Darren Lamb, has been nominated for Outstanding Public Official.

CITY ADMINISTRATOR’S REPORT

- * Received two proposals for redevelopment at Eighth and Locust Streets.

COUNCIL COMMENTS

- * Brief discussion on Rabbit Trail and Mike Alan Drive.

CITY ATTORNEY’S REPORT

Public vote on whether or not to hold a closed meeting to discuss personnel, legal and real estate matters pursuant to Section 610.021 RSMo (2000) passed at 7:25 p.m. on the following roll call vote; Sullentrup-aye, Skornia-aye, Holtmeier-aye, Patke-aye, Hidritch-aye, Wessels-aye, Obermark-aye, Pettet-absent.

The regular session reconvened at 8:55 p.m.

ADJOURNMENT

With no further business to discuss, a motion to adjourn was made at 8:55 p.m. by Councilmember Patke, seconded by Councilmember Obermark passed without dissent.

Adopted: _____

Attest: _____
City Clerk

President of City Council

Passed: _____

Attest: _____
City Clerk

Mayor of Washington, Missouri



June 19, 2019

Honorable Mayor and City Council
City of Washington
405 Jefferson Street
Washington, Mo. 63090

RE: Microfilm and Disposal of Records

Honorable Mayor and Council Members:

I request authorization to microfilm and dispose of the records listed on the attached sheets. Our procedures are compliant and follow the guidelines of the State of Missouri Statutes.

Respectfully submitted,

Mary J. Sprung, CPA
Finance Director

cc: Record Retention File
Enclosure

LOCAL RECORD PROGRAM DISPOSITION LIST

CITY OF WASHINGTON IN FRANKLIN COUNTY MISSOURI

LOCAL RECORD PROGRAM DISPOSITION LIST

CITY OF WASHINGTON IN FRANKLIN COUNTY MISSOURI

The following list of records has met their retention schedule and are recommended for disposal under RSMo 109.230 subsection 4. The officeholder with jurisdiction over these records may elect to take the following action: Store the records, destroy the records or deaccession the records. If the records are destroyed or donated to a local historical agency, the action should be recorded in the minutes of the City Council with the record series and inclusive dates.

38 boxes for microfilm and disposal

Prepared by Marcie Sullentrup 06/18/20198 – DISPOSE

| RECORD SERIES | CONTENTS OF BOX | INCLUSIVE DATES | RETENTION |
|---------------|---|--|-----------|
| GS005 | A/P – Asset Transfer Register (1 box) Check Register, Invoice Post, Open Encumbrance Report, Open Payable Report, Asset Master Report, Disposed Asset Report Asset Report, Depreciation Reg. | 2012 – 2013 | Perm |
| 0747/0749 | G/L – 2012 Real Estate & Personal Property Tax Books (1 box) | 10/11 – 09/12 | Perm |
| GS002/GS003 | Budget Amendments (1 box) Financial Reports Budgets Annual Budget Report | 2007 – 2012 2007 2005,06,07, 11,12 2012 | Perm |
| GS005 | Treasurer’s Report (1 box) | 10/11 – 09/13 | 5 yrs |
| GS007 | Accounts Payable – Paid Invoices (6 box) | 10/12 – 09/13 | 5 yrs |
| GS005 | G/L– Manual JE’s Fiscal Year (1 box) | 2012/2013 | 5 yrs |
| GS076 | Cashiering – End of Month Reports (1 box) | 2003 – 2013 | 5 yrs |

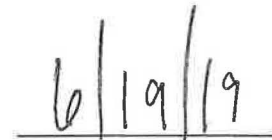
LOCAL RECORD PROGRAM DISPOSITION LIST

CITY OF WASHINGTON IN FRANKLIN COUNTY MISSOURI

| | | | | |
|-------|--|------------|-----------------------------------|-------|
| GS008 | Account Receivable Audit Back-up papers, Bad Check Back-up | (1 box) | 10/12 – 09/13 | 5 yrs |
| GS004 | Budget Worksheets | (1 box) | 2011-2012 | 5 yrs |
| 0030 | Landfill Tickets | (1 box) | 10/09 – 09/13 | 5 yrs |
| GS011 | Collector Office – Daily Receipt Packets | (12 boxes) | 10/2014 – 09/2015 | 2 yrs |
| 1603 | Utility – New Customer Move In/ Out reports | (8 boxes) | 2010 & before, 2012 2013,14,15 | 5 yrs |
| GS050 | Business Licenses | (2 boxes) | 2011-12, 2012-13 | 5 yrs |
| GS050 | Liquor Licenses | (1 boxes) | 2011-12 | 5 yrs |



Finance Director



Authorizing Signature